

A. The Academic Planning Committee

Duties and responsibilities of the committee shall include:

1. Maintaining and updating the procedures and criteria used to review proposals for new or revised academic programs. Any changes in procedures or criteria are subject to the approval of the Faculty Senate. The procedures shall provide opportunity for input from those areas of the university that would be affected by the proposed program. The criteria shall take into consideration the needs of students and society, the mission of the university, the necessity for quality academic programs, and the availability of the
2. Receiving and reviewing proposals for all new academic programs, including emphases, concentrations, minors, majors, graduate, and special programs. Receiving and reviewing proposals for new or revised courses or for program revisions that have resource needs that cannot be met by the proposing department and college, or have implications for long-range academic planning.
 - a. The review shall include consulting with the Chancellor, the Provost/Vice Chancellor and the academic dean of the proposing college regarding the availability of resources within the college to fund the proposal.
 - b. If it is determined that adequate resources are not available within the college, APC shall request that the Provost/Vice Chancellor forward to APC a report detailing available resources in the other academic colleges and in the non- academic units of the university. The Provost/Vice Chancellor shall include recommendations on what available resources might be most appropriately used to fund the proposal.
 - c. The committee shall forward its recommendations to the Faculty Senate.
3. Formulating long range academic plans and reviewing externally generated academic planning initiatives for recommendation to the Faculty Senate.
4. Receiving and reviewing proposals to eliminate or suspend academic programs and forwarding its recommendations to the Faculty Senate.

The regular membership of the committee shall consist of nine full time faculty at the rank of Assistant Professor, Associate Professor or Professor, each with a minimum of four years' experience at UWL or tenured status. This membership shall include at least three representatives from each of the College of Liberal Studies and the College of Science and Health, and two representatives from the College of Business Administration. Terms of membership shall be three years and be staggered so that three members complete their terms and are replaced each year. The committee shall elect its chairperson. If the committee is meeting as described in 4. above, then the membership of the committee shall be temporarily expanded (if necessary) in order to provide a representative from the program proposed for elimination. Any temporary member shall have no designated administrative responsibilities and shall be selected through procedures established by the committee.