Textbook Rental Tutorial Instructions: Required book entry

Log in to WINGS

- Select 'UW-La Crosse' from the left-hand navigation menu
- Select 'Textbook Rental'
- Select 'Required Book Entry'
- If the Academic Institution region is blank, type in 'UWLAC' or click the 'Look up' 🔍 icon to search for it
- Type in the term or click the 'Look up' 🔍 icon to search for it
- Type the subject area or click the 'Look up' 🔍 icon to search for it
- If you would like to narrow your search, you can type in the catalog number or click the 'Look up' 🔍 icon to search for it
- Click 'Search'
- Scroll down and click on the desired course
- There may be more than one section of your course listed. You will have to enter the textbooks for each section, even if they are the same
- Click the 'Look up' 🔍 icon to search for the Textbook ISBN's
- To add a new section, click the plus sign ⊞
- To delete a section, click the minus sign ⊟
- Once you have entered all required information for all sections, click 'Save'
- Click 'Return to Search' if you need to enter required books into a different course