

UW-L's Visiting Scholar/Artist of Color – Proposal Guidelines

Deadlines:

For Fall semester scholars – **September 1st** to your college Dean.

For Spring or summer scholars – **December 1st** to your college Dean.*

Departments/programs interested in bringing a visiting scholar/artist of color to campus should provide a proposal with the following information to his/her Dean by the deadlines above.

Background

As part of UW-L's Plan 2008 vision that diversity is central to providing and retaining a quality learning environment and sense of world community at University of Wisconsin — La Crosse, UW-L will endeavor to bring 4 or more scholars/artists of color to campus a year. The purpose of a larger number of shorter visits (rather than semester-long programs) serves to increase the program's visibility on campus and increase the potential representation of individuals across the colleges.

Proposals should be 1-2 pages long and delivered to the college Dean. If the Dean is supportive of the content of the proposal he/she will bring it to the Dean's council for discussion and approval. Decisions will be made no later than 2 weeks past the deadline.

- ❖ Nominations should be a one-page document describing the background of the scholar/artist, the events/activities planned for his/her visit with particular attention to how/when the individual will have significant interaction with UW-L students and a support statement from the department/program.
- ❖ A second page should be devoted to a budget proposal. Monetary support for scholars/artists will not exceed a stipend of \$500 a day + lodging and travel expenses. Please estimate each of these costs.
- ❖ In order to provide as many diverse backgrounds/perspectives as possible, visiting faculty of color who have already been to UW-L as a visiting faculty of color should not be brought to campus in intervals closer than 4 academic years.

Definitions

- ❖ Visiting faculty who are USA-born persons of color will be given priority followed by individuals from minority groups as defined by Affirmative Action policy**. Individuals with evidence of commitment to and scholarship on USA-born individuals of color will be considered.

Publicity

- ❖ The office of AAOD should be apprised of all awards. PR material regarding the visits should include the following language: *“Individual X” is an UW-L Visiting Scholar [or Artist] of Color brought to campus through a program funded by the Office of Affirmative Action and Diversity.*

Post-award Process

- ❖ The Provost's Office will generate and send a contract letter to the Visiting Scholar/Artist with a copy to the department/program hosting the Visiting Scholar/Artist within two weeks of making the award. The department/program is responsible for coordinating all other aspects of the visit, including generating a Payment to Individuals form.
- ❖ The Provost's Office will make a transfer of funds to the department/program to cover the cost of the stipend, lodging, and travel expenses. The program/department must inform the Provost's Office of the total amount of the above costs and the account number against which the charges were made within 60 days of the visit so that the transfer of funds may be completed.
- ❖ The Office of Affirmative Action and Diversity will fund up to \$200 per visit for hospitality expenses (catering, etc.). Contact that office for billing information.

*AAOD provides up to 40K funding for this initiative. Any remaining funds revert back to AAOD after the December decision date.

**UW-L's *Plan 2008* addresses issues relating to the following underrepresented racial/ethnic populations (synonymous to "minority" or "persons of color"): African American, American Indian, Hispanic/Latino(a) [a person of any race whose ancestors originated in Mexico, Puerto Rico, Cuba, Central America or South America or whose culture or origin is Spanish], and Asian American (with an emphasis on Southeast Asian - a person who was admitted to the United States after December 31, 1975, and who either is a former citizen of Laos, Vietnam or Cambodia or whose ancestor was or is a citizen of Laos, Vietnam or Cambodia.).

Adopted at Dean's Council 9-27-2005.