

Jessica Mou

1234 15th Street
La Crosse, WI 54061

608-555-5555
mou.jessica@gmail.com

Education

Bachelor of Science, May 20XX
University of Wisconsin-La Crosse, La Crosse, WI

- **Major: Finance**
- **Concentration: Risk, Insurance and Financial Planning**
- Finance GPA: 3.8, GPA: 3.5
- Dean's List

Related Financial Coursework

Principles of Insurance, Life Insurance, Principles of Investment, Money and Capital Markets, Taxation for Non-Accountants, Professional Selling and Sales Management, Buyer Behavior

Certifications and Technical Skills

- **CFA Charter:** *Level I*, June 20XX; *Level II Candidate*, Scheduled to take exam, June 20XX
- **Technical Skills:** Investment Research through Morningstar and Bloomberg; Microsoft Office Suite: Word, Power Point, Access, Excel; SPSS Statistical Analysis Software; Qualtrics Survey Software

Finance and Business Experience

Trust Point, La Crosse, WI

Investment Intern, May 20XX-September 20XX

- Prepared written security reviews of all stocks, mutual funds, closely held securities, and limited partnerships held by the Company, in a timely manner
- Assisted on a monthly basis, in all possible aspects, with monthly performance numbers and disseminating all performance data and materials to client contacts
- Prepared and delivered fund return information to client contacts

Sears, La Crosse, WI

Office Assistant, April 20XX – December 20XX

Sales Associate, September 20XX-April 20XX

- Responsible for cash count and daily bank deposits for store
- Developed effective communication and problem solving skills by meeting customer needs

Collegiate Leadership Experience

Member, College of Business Student Advisory Council

- Met with College of Business leadership to discuss issues impacting students
- Coordinated a community-wide food drive on behalf of the College of Business

Member, Financial Management Association

References

First Name Last Name, Manager, Trust Point, La Crosse, WI

- last.first@trustpoint.com, 608-785-5555

First Name Last Name, Finance Professor, University of Wisconsin-La Crosse

- last.first@uwlax.edu, 608-785-5555

First Name Last Name, Store Manager, Sears, La Crosse, WI

- last.first@sears.com, 608-785-5555