

# Beyonce C. Leen

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**Local Address:** 232 S 11<sup>th</sup> St # 204\* La Crosse WI 54403 \* (000) 000-0000 cell

**Permanent Address:** 135 N Locust Ln \* Appleton WI 54914 \* (000) 000-0000 home

## EDUCATION

**University of Wisconsin-La Crosse** , La Crosse WI

*Bachelor of Science* - May 20XX

Major: Archaeological Studies

**Cairo University**, Cairo, Egypt

International Study Aboard Program, Fall 20XX

**Special Skills:** Experienced with GIS programs, GPS and digital cameras use in research activities.

## FIELD EXPERIENCE

**Field Lab Technician**, September 20XX - present

Mississippi Valley Archaeology Center - La Crosse, WI

- Identify and clean new artifacts for six excavation sites in the Mississippi River Basin
- Catalogue and label all materials for further research
- Co-facilitated archaeology summer youth camp for children 13-17 years old

**Land Development Project Assistant**, January 20XX - April 20XX

Mercedes Homes, Inc. - Tampa, FL

- Monitored the maintenance of the subdivision, including mowing and street sweeping
- Reviewed of the title commitment to assess items impacting development.
- Monitored the receipt of all permits necessary for the development of the property

## WORK EXPERIENCE

**Home Health Aide**, February 20XX - November 20XX

La Crosse Visiting Nurses Association – La Crosse, WI

- Provided personal care for elderly and severely disabled clients.
- Responsible for well-being of clients while in their home.
- Documented all treatments and care needs of the patients

**Sales Associate**, April 20XX – present

ABC Store – Onalaska, WI

**Office Aide**, August 20XX – May 20XX

College of Liberal Studies (UWL) – La Crosse, WI

## REFERENCES

Available Upon Request