

**Memorandum of Understanding  
Between  
UW System  
Office of Learning and Information Technology (OLIT)/  
UW System PK-16 Initiative  
and  
The University of Wisconsin-La Crosse**

*Forming the Institute for Innovation in Undergraduate Research & Learning  
(IIURL)  
February 22, 2007*

**Purpose:** The purpose of this Memorandum of Understanding (MOU) is to define the working relationship between the University of Wisconsin System Administration through OLIT and the PK-16 Initiative, and the UW-La Crosse to form

*The Institute for Innovation in Undergraduate Research & Learning  
(IIURL)*

**The University of Wisconsin System Administration (UWSA)** will provide:

**Budgetary support:**

For FY 07/08 UWSA will provide a budget of \$140,000 to move the goals of the *Institute* forward, and, with reasonable attainment of stated goals and outcomes, will work with the *Institute* to ensure at least the same amount in FY 08/09. It is expected that the Institute will secure at least partial support through external grant funding and other supporting arrangements both within and without the UWSA in a timely fashion, but certainly for the third year and beyond.

Budget items include:

- Director's salary
- Graduate student(s) support for the development of the Open Source Federated Object Registry Architecture (OSFORA)
- Faculty support for further Learning Object and faculty development
- Undergraduate Student support for content development and programming
- Administrative support (PA, phones etc.)
- Co-Lab quality assurance, training and technical oversight and support
- Consultant stipends (e.g., assessment)

- Travel/conferences support

**Systemwide Liaison:** UWSA will appoint a Liaison to the *Institute*. This person will provide a conduit not only between UWSA and the *Institute*, but also facilitate discussions among UWS Institutions, and help link the *Institute* with national and international educational and standards organizations.

**The University of Wisconsin – La Crosse** will assist the formation and continuation of the institute by providing the following:

- Space for the Institute to operate
  - A furnished office
  - A small meeting area
  - A student research area (including a sound-proof recording area)
  - Phone, internet access, and office hardware (computer, printer, etc.)
  - Servers and related IT support
- Access to clerical support (budget management, student payroll assistance, institute correspondence, etc.)
- Masters of Software Engineering students to help in the continued development of the Open Source Federated Registry Architecture Registry.
- Grant writing support

**The *Institute*** has responsibility to:

- Support the general mission:

The working mission of the *Institute* is to develop, foster and support innovations that use digital technology to enhance undergraduate teaching, learning and research in the UW System, and to make *very simple* the storage, retrieval and sharing of digital content for teaching.

- Do ongoing operations:

Achieving the specific goals, objectives, and planned activities will be the responsibility of the director. Initial items will be outlined in a confirmation letter to the director.

The Founding Director will be **Dr. Robert Hoar**, Professor of Mathematics at the University of Wisconsin—La Crosse.

Signatures:

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Francine Tompkins, Director of the PK-16 Initiatives

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Ed Meachen, Associate VP for Learning & Information Technology

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Elizabeth Hitch, Provost, UW-La Crosse

Cc: Rebecca Martin, UW System Interim Sr. VP for Academic Affairs  
Joe Gow, Chancellor, UW-La Crosse Chancellor  
Liz Hitch, Provost, UW-La Crosse  
Ron Singer, UW System Associate VP, ACSS  
Larry Rubin, UW System Assistant VP, ACSS