

# Welcome to UW - La Crosse



# Faculty ID Card

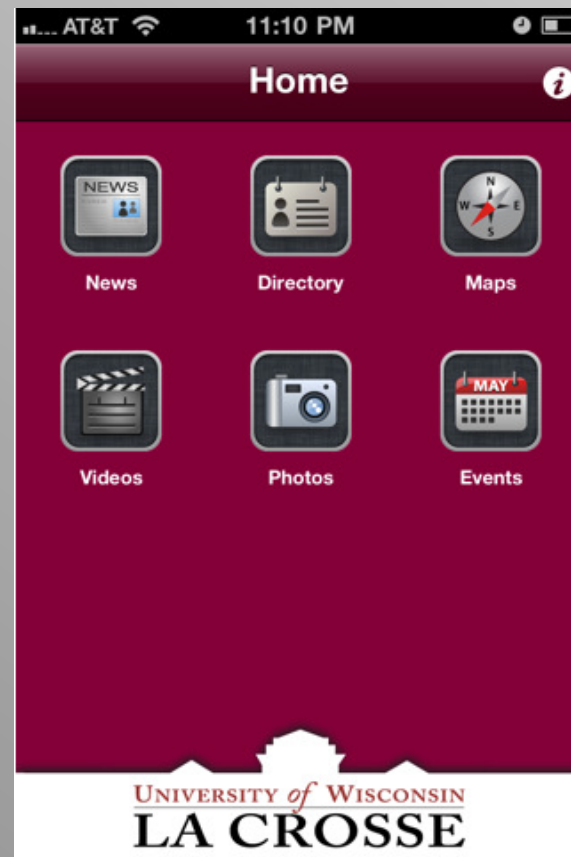
- ID card needed for:
  - library
  - GCA classroom
  - field house activities
  
- Can use as credit/debit card



# Resources

# Online Resources

- UW-L website
  - [UW-L calendar](#)
  - EagleApps email and calendar
- UW-L app for  
iphone/itouch/ipad



# Mentoring

- Optional
- Within Department
  - gain direct knowledge of course and departmental policies
- Outside Department
  - objective and impartial



# Campus Information

# Parking



Parking monitored year round (7am-7pm; M-F)

- Permits (Protective Services Office OR online)
- Meters (75¢ per hour or 25¢ for 20 mins.)
- Daily Permit (\$5 per day)



# Dining Service

## Locations:

- Cartwright Center
- Whitney Center
- Murphy's Mug

Re-usable take-out containers available

[Online Menu](#)

Faculty Meal Plan Available

# Child Care

## *CAMPUS CHILD CENTER*

Ages 1 to 12

Monday through Friday 7:00am to 5:30 or 6:00pm

Director: Sue Wrobel



# Who are IAS?

Instructional Academic Staff (IAS)

vs.

Tenure-Track Faculty

vs.

Non-Instructional AS (NIAS)

# Shared Governance

Faculty Senate (ranked faculty & IAS)

Academic Staff Council (NIAS)

Student Senate

Classified Staff Advisory Council

# Workload

Total Workload = standard minimum teaching load + additional workload equivalency activities

1. Teaching Load = contact hours spent in classroom instruction
  - 1.0 FTE = 12 contact hours
2. Additional Workload Equivalency
  - Equivalent to 3 (or 4) contact hours
  - Vary by college, department and/or individual
  - Examples:
    - additional teaching hours
    - considerations for class size or writing content
    - # of preps
    - course type
    - non-instructional duties (lab prep, program director, coach, etc.)

# Teaching

- Expectations:
  - Effective classroom delivery
  - Office Hours
  - Testing & Grading
- Schedule provided by department chair or program director
  - varies by individual & by semester
- Amount of involvement in syllabus/course/curriculum development based on title and will vary by individual and department.

# Professional Development

- All IAS are required to stay current in discipline
- individual &/or department certification or accreditation requirements
- Include workshops, conferences, literature reviews, etc.
- Professional Development Grants are available

# Research

- Any creative endeavor that results in original contribution's to one's discipline, is reviewed by one's peers and whose results are widely published.
- NOT a requirement for most IAS
- Research Grants are available

# Service

- Refers to departmental, college and/or university service
- University committee requests due in March

# **Technology**

**Cari Mathwig Ramseier**

# IAS Review

# Contracts

- New IAS have 1-semester or 1-year fixed-term terminal contracts
- Deans have discretion in recommending renewable & multi-year contracts, first considering
  - Long-term programmatic needs
  - Long-term funding stability
  - IAS performance

# Position Description

- Defines your workload components
- Update any time position changes

# Individual Development Plan (IDP)

- Annual evaluation of IAS is required
- IDP is developed annually by chair and IAS in collaboration
  - statement of goals and progress

# UW-L IAS Titles

## Lecturer Series

- Associate Lecturer
- Lecturer
- Senior Lecturer
- Distinguished Lecturer

## Clinical Professor Series

- Clinical Instructor
- Clinical Assistant Professor
- Clinical Associate Professor
- Clinical Professor
- Clinical Distinguished Professor

# Career Progression: General Policies

- Accrue semesters
  - % appt. disregarded
  - Summer & J-Term not counted
- Based on accomplishments - not YOS
- \$1,000 salary 'bump' with CP approval
- See full policy for details

**ANY QUESTIONS?**

**Reconvene at 2:45 in Port O' Call**



# Student Services

- Paula Knudson – Asst. Chancellor & Dean of Students
- John Palmer – Disability Resource Services
- Antiowana Williams – Multicultural Student Services
- Mary Coady – Student Support Services

# **Center for Advancing Teaching & Learning (CATL)**

**161 Wing**

# UWL Virtual Tour

<http://www.uwlax.edu/map>

# Classroom Technology

- 85% of classrooms are tech-equipped (portable carts also available)
  - Visualizer, PC, VCR/DVD, projector
  - <http://www.uwlax.edu/edtech/classmod/>
- General Computing Access (GCA) Labs
  - Located in Wimberly Hall, Murphy Library & Wing Tech Center
  - <http://www.uwlax.edu/gca/>
- Pay for Print policy

# Information Technology Service

- <http://www.uwlax.edu/its>
- ITS Support Center ([www.uwlax.edu/itssupport](http://www.uwlax.edu/itssupport))
  - 5-8774
  - 103 Wing (7:30am to 4:30pm M-F)
  - software downloads
  - technology training & online tutorials

# User Name & Password

- User Name or Net ID
  - First letter of first name plus last name (e.g., Kerrie Hoar = khoar)
- Default Password
  - 8 digits = last 4 SS# & birthdate month & day
  - CHANGE THIS ASAP!
- Strong Password
  - 8+ characters; change every 120 days and 3 of 4 following: CAPITAL Letters, lower case Letters; Symbols (!@\$), numbers (0-9) - e.g. Jumpr0pe
- Applicable to email, D2L, WINGS - must select for Digital Measures

# Email

- accessible on & off campus
- Eagle Apps (google)
  - <http://www.uwlax.edu>
  - Click on email access
    - Login – Net ID
    - Password
- Online Support:  
<http://www.uwlax.edu/itssupport/onlinehelp/email.htm>

# WINGS

- courses offered
- advising
- class schedule
- class lists
- grade submission
- FERPA
- <http://www.uwlax.edu>
  - click on WINGS
  - Net ID& password
- Online Support:
  - [http://www.uwlax.edu/wings/help/fac\\_staff.htm](http://www.uwlax.edu/wings/help/fac_staff.htm)

# Desire to Learn (D2L)

- Classroom Information
  - posting grades, syllabus, handouts, online assignments and quizzes, etc.
- Only current student can access (add others)
- Transfer current semester content to future semesters
- 3-part ITS workshop
- <http://www.uwlax.edu>
  - click on D2L
  - Net ID& password
- Online Support:
  - <http://www.uwlax.edu/itssupport/onlinehelp/desire2learn.htm>

# Digital Measures

- electronic portfolio
  - annual report
  - career progression
- update periodically
- online tutorial available
- <http://www.uwlax.edu>
  - click on Faculty & Staff
  - click on E-portfolio Portal
  - Net ID& password
  - password is set by DM - can change