

ACCT. NO. _____

SIGNATURE _____

PLEASE TABULATE YOUR OUTGOING MAIL

DATE _____

OFFICE _____

POSTCARD ____ @ \$.28 _____

1ST CLASS Ltr ____ @ \$.44 _____

____ @ \$.61 _____

____ @ \$.78 _____

1ST FLATS ____ @ \$.88 _____

____ @ \$1.05 _____

____ @ \$1.22 _____

____ @ _____

____ @ _____

1ST PARCEL ____ @ \$1.22 _____

____ @ \$1.39 _____

____ @ \$1.56 _____

____ @ _____

____ @ _____

____ @ _____

____ @ _____

____ @ _____

UPS Next Day Air _____

Next Day Air Saver _____

2nd Day Air _____

Ground _____

DAY'S TOTALS _____

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