

How To Avoid Sales Tax

UW-La Crosse is exempt from Wisconsin Sales & Use Tax, and many other states also recognize our tax exemption. When you are traveling on UW-L business, you should attempt to avoid paying sales tax at all opportunities.

Within Wisconsin:

Your business travel expenses, such as lodging, meals, and car rental, are sales tax exempt. When you reserve your lodging, you should ask how the hotel wishes to verify your tax exempt status. Generally, the hotel will accept a UW-L tax exempt card, available from Business Services (Paula Lund, 785-8612). This card can also be used at restaurants. Wisconsin sales tax is not a reimbursable travel expense, so it is in your interest to avoid paying it.

Outside of Wisconsin:

Some states will exempt UW-L employees from their state sales tax when traveling on UW-L business, and they are listed at <http://www.uwsa.edu/fadmin/fppp/fppp36i.htm>. When you reserve your lodging within any of these states, you should inform the hotel of your status and ask how they would wish you to verify that with them. If you are required to pay sales tax when traveling outside of Wisconsin, that tax will be reimbursed to you.