

Minutes
UW-L Joint Planning and Budget Committee
April 8, 2009
1:15 p.m. 325 Graff Main Hall

Members present: Mike Abler, Chris Bakkum, Ruthann Benson, Kim Blum, Bill Colclough, Kathleen Enz Finken, Eric Fuhrmann, Nicholas Herro, Bob Hetzel, Jim Jorstad, Erik Kahl, Paula Knudson, Becky LeDocq, Karen McLean, Nick Nicklaus, Dave Riley, Steve Senger, Larry Sleznikow, Ronda Smith, , Mary Beth Vahala, Kim Vogt

Members excused: Dave Anderson, Cynthia Taylor, Ken Winter

Consultants present: VJ Agarwal, Sharon Radtke, Teri Hinds

Guests: Susan Butterfield, Kathy Keifer, Anita Evans, John Tillman, Bob Hoar, Carmen Wilson, Bruce May

Recorder: Rebecca LeDocq

1. M/S/P to approve the minutes of 3/25/2009.
2. Update/Report from Provost Kathleen Enz Finken
 - a. Work continues on the contract language for Instructional Academic Staff. The current version is at System Legal for review. The expectation is that the revised language will be brought to Faculty Senate by the end of the semester and can be implemented for contracts for next year. The language must also be approved by the Board of Regents.
 - b. The report from the Mission Statement Committee is on its way to the governance groups. The Board of Regents will need to approve any recommendation for a change in the mission statement.
 - c. The Provost distributed the Faculty Recruitment and Retention Funding Plan. This is a plan to address how the high demand/mission critical dollars will be distributed, and is based on the plan, approved by Faculty Senate and the Promotion Tenure and Salary Committee, used for the past two years that was. Changes for this year include that Instructional Academic Staff are now eligible for the funds, and some of the funds can be used as one-time dollars to help with recruitment rather than all going directly into salary lines. Deans are working with the department chairs to come up with a prioritized list for these funds. The funds will need to be distributed and put in the red book before they have been approved, so there is a possibility that awardees will not actually receive the funds.
3. Update/Report from VC for Administration and Finance Bob Hetzel
 - a. The bids for the new Academic building came in \$10 million below the estimate. This has allowed us to purchase the first alternate plan (\$2 million) which puts additional classrooms back into the building, and to reinstate \$3 million that were removed from the technology budget. An effort is being made to receive an additional \$3 million from the remaining \$5 million saved in additional gift fund forgiveness.
 - b. The stadium project continues on schedule. The plan is to have it ready for preliminary time trials on May 14.

c. There has been an additional cut of \$30,000 - \$40,000 to the budget. This is being called a “deallocation.” These funds were reallocated to UW-Extension in Madison.

d. Questions:

1. In response to a question concerning the 4% travel reduction (approximately \$100,000), it was explained that \$50,000 come from 102 funds. These cuts are likely to be absorbed by the Deans and Divisions and should not affect faculty. The remaining \$50,000 comes from 128 funds. The expectation is that this will come from everybody reducing their travel expenses by 4% by traveling smarter and better rather than less.
2. A concern was raised as to whether this included student organizations, student athletic travel, etc. and what exactly will be counted as “travel” – what about selling bus tickets at cost as a service to students, for instance. Any of these types of situations should be brought to Sharon Radtke’s attention, and would not likely be considered for the 4% reduction.
3. In response to a question concerning the status of the RFPs for the bookstore and textbook rental, it was stated that proposals are due in late April. These proposals will be evaluated and interviews done during the first two weeks of May, with a decision by the end of the semester. The expectation is that if a vendor is chosen, they would assume operations on July 1, 2009.

4. Old Business

- a. Timeline for next round of GQA positions reaffirmed.

5. New Business

a. Update on GQA hires to date (Provost)

1. Provost Enz Finken distributed documents (see attached) to update the committee on the progress on the GQA positions. These documents included:
 - (a) the original list of faculty positions as approved by JPB in September, 2008,
 - (b) the list of positions actually hired, currently in progress or on hold till next year,
 - (c) a summary of the GQA academic staff hiring.
 - (i) Chris Bakkum gave an update on the PeopleSoft positions. They have one search going for the two positions (state classified positions). The first round of transfer opportunities yielded no candidates, so the position will be advertised for open recruitment. Ads will go out in a couple of weeks. They hope to have these people on board for July 1, 2009.
 - (ii) Paula Knutson gave an update on positions in her division. A search was completed and Ingrid Peterson will continue in the Violence Prevention Position. They are in the process of trying to finalize a graduate assistant position at Western Technical College to serve as a liaison to the Violence Prevention office at UW-L. A search is ready to start in the Office of Multicultural Student Services. One position was advertised as part pre-college and part students of color, the second is for the Director’s position.

b. Student Technology Fee Committee recommendation (John Tillman)

1. John Tillman presented the Cost Recovery Proposal that was approved by the Student Technology Fee Committee on Wednesday, April 1st. (Documents distributed prior to the meeting). This recommendation goes directly to the Chancellor for action. The proposal is an attempt to recover costs of printing in the general access labs

and classrooms. Students will send their print jobs to a print release station, and if they decide to complete the job, the cost will be accumulated and transferred to their bill on a monthly basis. Each student will be given ten subsidized prints per semester (paid for by the student tech fees). This will likely be implemented either July 1, 2009 or at the start of the fall semester.

2. Questions/Concerns:

- (a) Student members of the committee were very concerned that only students are being required to pay for printing. This needs to be a university-wide initiative. In response to this concern, Tillman and the Provost indicated that the intent is that this will be extended to the university as a whole in when feasible.
- (b) A question was asked concerning how the dollars saved will be used. Tillman stated that these funds will be used to help support part of a staff position (related to PeopleSoft) and to provide additional technology. In response to this, a concern was raised as to whether this was an appropriate use of the technology fee.
- (c) A question was asked concerning how the revenue figure of \$1.8 million was arrived at. In response, Tillman stated that this is the cost of 50% of the current amount of printing. Other campuses that have gone to this method have seen a 50-60% reduction in the amount of printing.
- (d) Several people expressed surprise that this proposal was approved, and stated that there is a real need for education for faculty/staff/students as well as time for faculty to plan for the effects of this change on the way they present their classes. It was mentioned that in addition to education, there is a real need for a culture change on our campus when it comes to printing.
- (e) As a final statement, Tillman shared that at the other campuses that have gone to this process there is a rocky 3-6 month transition period. After that their experience has been very positive.

6. Meeting adjourned at 2:20 p.m.

Respectfully submitted by:
Rebecca LeDocq