

LA CROSSE

October 30, 2009

TO: Larry Sleznikow, Chair
Joint Committee on Environmental Sustainability

FROM: Joe Gow, Chancellor 

RE: Committee Charge for 2009-2010 Academic Year

Thank you for allowing me to join your meeting on October 9, 2009. I found the dialogue about the American College and University presidents Climate Commitment illuminating. I look forward to hearing more about the committee members' ideas about how JCES can best work to help our campus to continue to move forward in our sustainability efforts.

As chair, your primary responsibilities of the chairperson include:

- promptly informing the Chancellor's Office of the results of the election of officers and any changes in committee membership.
- organizing and conducting meetings.
- completing a year end report on the committee's activities to be submitted to the Chancellor's Office no later than April 30, 2010.

If you have not already done so, please elect a recorder. Primary responsibilities of the recorder include:

- recording minutes of each meeting.
- Sending meeting agendas, minutes and other materials to the UJC blog at post@ujccommittees.posterous.com so the materials can be posted on the Joint Committees website. (Please see attached document for specific instructions.)

As in the past, recommendations from JCES should be forwarded directly to the Chancellor's Office. Throughout the process I expect individual committee members to consult with their respective governance groups for input and agreement to issues. If we determine that a particular committee recommendation requires further deliberation and comment, we may elect to forward it to one or more of the three governance groups for further analysis and recommendation.

If I or anyone on the leadership team can assist your committee in any way during the year, please do not hesitate to ask.

Best wishes on your committee's work over the course of the coming year!

cc: JCES Members
Becky Ledocq, Faculty Senate
Terry Wirkus & Catherin Kolkmeier, Academic Staff Council
Erik Kahl, Student Association
Chancellor's Staff
Academic Deans
Matt Lewis

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