

Chapter 9: Academic Staff Rules: Coverage and Delegation

UWS 9.01 Coverage

The rules of chs. UWS 8 to 13, and the policies and procedures developed by particular institutions or system administration thereunder, apply to all academic staff appointments within each institution or within the system administration. In chs. UWS 8 through 13, where appropriate, "president" may be substituted for "chancellor" and "system administration" for "institution."

History: Cr. Register, October, 1975, No. 238, eff. 11-1-75; am. Register, January, 1986, No. 361, eff. 2-1-86.

UWL 9.01 Coverage.

Instructional Academic Staff

Instructional academic staff includes instructional and clinical professor titles, but does not include faculty, classified staff, limited term employees, employees-in-training, and student assistants. Instructional academic staff have duties and types of appointments that are primarily associated with higher education institutions. The Chancellor shall designate which positions shall be instructional academic staff positions. The letter of appointment shall so state.

Non Instructional Academic Staff

Non Instructional academic staff includes general and academic support professional staff but does not include instructional academic staff, faculty, classified staff, limited term employees, employees-in-training, and student assistants. Non Instructional academic staff have duties and types of appointments that are primarily associated with higher education institutions or their administrations. The Chancellor shall designate which positions shall be non instructional academic staff positions. The letter of appointment shall so state.

UWS 9.02 Delegation.

Each chancellor shall provide for the establishment of a committee to advise the administration on policies and procedures for academic staff adopted by the institution pursuant to chs. UWS 8-13. At least a majority of the members of this committee shall be members of the academic staff elected by members of the academic staff. Members of the committee shall select the chairperson thereof. Institutions which now have persons with faculty rank holding positions which will become academic staff positions under the definitions of faculty and academic staff provided in ch. 36, Stats., may designate such persons as academic staff for purposes of eligibility to participate in the election of members of the committee chosen in this way, and eligibility for election to the committee. Wherever each institution is charged in chs. UWS 8-13 with adopting policies

Kerrie Hoar 2/11/09 2:44 PM

Comment: Replaces original 9.01. The only change is to define IAS and NIAS.

and/or procedures, the chancellor shall develop these policies and procedures in consultation with the committee and, as appropriate, members of the faculty and student body. Policies and procedures developed by each institution for administering the elements of the academic staff personnel policies addressed by these rules shall be in full force and effect when finally approved by the chancellor and forwarded to the board. The board may undertake a review of any or all portions of such policies and procedures but shall complete such review within 90 days of the receipt of the policies and procedures. Should the board within 90 days return to the institution any portion or portions of its policies and procedures as disapproved, that portion or portions shall be suspended until reconsideration and resubmission has taken place.

UWL 9.02 Delegation.

Kerrie Hoar 2/11/09 2:51 PM

Comment: Allows those with split appointment to decide upon a governing body.

Instructional Academic Staff

All instructional academic staff and academic librarians shall be represented by the Faculty Senate for university governance purposes. Academic staff whose assignment includes classification as both Instructional Academic Staff and Non Instructional Academic Staff shall make a one-time choice between the Faculty Senate or the Academic Staff Council to represent them for governance purposes. Academic staff whose split appointment percentage changes significantly shall be given an opportunity to change their governance choice.

(Reference: Faculty Senate, Articles of Faculty Organization, Sections I(B) Membership)

Non Instructional Academic Staff

An Academic Staff Council of eleven members shall be elected as the representative body of the non-instructional academic staff. This governing body is formed to actively participate in governance and policy development for the institution. The council shall have primary responsibility for the formulation and review of policies and procedures of concern to non-instructional academic staff, including personnel matters. A function of this group will be to advise and make recommendations to the Chancellor on these matters.

The Council shall represent general and academic support professional staff but does not represent instructional academic staff.

The initial set of bylaws with amendment procedures are established by the Academic Staff Council and are provided to the Chancellor. They become effective upon approval of the Chancellor. The bylaws shall cover election rules, officers, meetings, function of the Academic Staff Council, the creation of other academic staff committees, and similar matters.

History: Cr. Register, October, 1975, No. 238, eff. 11-1-75; am. Register, January, 1986, No. 361, eff. 2-1-86.