

Minutes of the Graduate Council  
Friday, September 23, 2011 10:00 am

**Members Present:**

Carol Angell, Melissa Bingham, Connor Doyle, Gary Gilmore, John Greany, Robert Krajewski, James Murray, Kasi Periasamy, Tony Sanderfoot, Steven Simpson, Gary Willhite

**Members Absent:** Katie Josephson

**Consultants Present:** Raymond Abhold, Charles Martin-Stanley, Bruce May, Robert Hoar

**Consultants Absent:** Christine Bakkum

1. Introduce new members: Carol Angell, Connor Doyle
2. Approval of Minutes to 9-11-11 meeting, MSP
3. Changes to Graduate Faculty Review
  - Need to add CLS Member: Robert Krajewski added to Review Committee, and Kasi removed.
4. Graduate Faculty Status Documents Discussion
  - a. Reminder of historical pattern of Grad. Faculty Status for new members
  - b. Graduate Faculty Status Description Item
    - i. Suggestion to modify footnote concerning SAA, PA and ME-PD Learning community to note they are only excepted from terminal degree criteria.
    - ii. Suggestion to change “duties page” to call it Appendix A and adjust references to that page in the text.
    - iii. Motion to approve Graduate Faculty Status Document with amendments above. Seconded. Passed with one abstention.
  - c. Graduate Faculty Application Procedures
    - i. Suggestion to add “Review” to the title.
    - ii. Suggestion to add requirement to include the Department Chair’s letter.
    - iii. Suggestion to remove the listed requirement for department by-laws (also to remove same from the application form)
    - iv. Motion to approve with amendments above. Seconded. Passed.
  - d. Graduate Faculty Application Form
    - i. Suggestion to remove the check boxes from the Department Chair’s section of form. Instead, add language to instruct the Department chair to be sure to include justification for the status requested.
    - ii. Suggestion to synchronize the Status Description page now called Appendix A with the language used in the Recommended Level table on the Application form.
    - iii. Suggestion to add missing recommended level checkboxes to the Dean’s section.
    - iv. Further discussion of the form was tabled to allow for time to make the suggested revisions listed above so that we can approve the final version at the next meeting.

CLOSED SESSION- Request to move into closed session to discuss an appeal from a graduate student. Session was closed to protect privacy of student records.

Requirements for Closed Session read and unanimously approved.

5. Consideration of Appeal from a graduate student
  - a. Appealed to waive GPA requirements and restore Graduate Student status after being dismissed for Academic Probation.
  - b. Also, requested to transfer more than three courses from Graduate non-degree status.
  - c. Motion to waive GPA requirements and transfer more than three courses. Seconded, Passed.

OPEN SESSION- Motion to move out of closed session, seconded, approved

6. Adjourned meeting

Submitted by Tony Sanderfoot, 9/26/11