Faculty Senate 1 June 2014

UCC Chair’s Final Report—2013-14 Academic Year

Dear Senate Members:

The Undergraduate Curriculum Committee was charged with the following responsibilities for this academic year:

1) In 2012-13, the committee discussed several ways that UCC proposals can be made easier to review. Without a contextual summary document, it can be very difficult to understand the broader implications of proposed changes. Departments typically (but not always) provide a brief document outlining proposal changes, and their quality, length, and level of detail varies greatly. The existing form (LX-137) is rarely submitted with new proposals, and it is a simple listing of mechanical changes with no explanation of their purpose or context. The committee suggested that a new form with a common, standard format be established to provide details of changes with a brief discussion of reasons, relevance, and impact, and that it be required of all new proposals. Consider developing an effective proposal summary document template or system within the features of the new curricular software package.

2) All committees are being charged with considering their size and configuration to see if the committee membership is appropriate for the workload, and to report back by early February 2014.

In response to item #1, it was determined that the new catalog and curriculum software will address this issue.

And in response to item #2, UCC decided that current composition and size are appropriate.

The committee entertained numerous curricular changes from departments and programs in spite of the fact that 2013-14 was not a new “catalog” year.

Finally, UCC had the opportunity to preview the new undergraduate online catalog.

Respectfully Submitted,

Jennifer Terpstra

Chair, UCC 2013-14