May 22, 2015

To: Brad Seebach, Faculty Senate Chair

From: Robert F. Allen, UCC Chair 2014-2015

Subject: UCC Final Report 2014-2015

Members: Robert F. Allen (Chair), Christopher Frye, Thomas Gendreau, Lisa Giddings, Judith Harrington, Marie Moeller, Kendric Nelson, Soojin Ritterling, Adam Van Liere.

Students: Cameron Carey, Amanda De Cora, Katie Houselog.

Consultants: Chris Bakkum (Registrar), Carla Burkhardt, Guy Herling, John Jax, Sandy Keller, Sue Knudson, Victoria Rahn, Peter Stovall, Becky Vianden, Tim Walls.

The Undergraduate Curriculum Committee was not charged with any specific tasks for the 2014-2015 year (see charge letter). The committee carried on the normal business of reviewing over 400 undergraduate curriculum proposals from 36 departments across the entire university.

The new Curriculum Inventory Management (CIM) system was recommended for use by departments to manage both course and program changes. This year, the use of CIM was not required, but in the spring semester the majority of changes were made using the system. Beginning in the fall of 2015, any changes will be required to go through the CIM system. The system was a huge success, from the perspective of both the committee and the departments.

The committee was asked by the Registrar’s office to assist in the formalization of the retroactive credit policy. Three departments give retroactive credit: Computer Science, Modern Languages, and Mathematics. The policies were not consistent between the three departments. While Computer Science and Mathematics had the same policies, those for Modern Languages were not the same. In consultation with all three departments, the policies for awarding Retroactive Credit were formalized to agree with those that Computer Science and Mathematics were already using.

The committee was asked by the Registrar’s office to assist in formalizing the definition of Umbrella and Topic courses. The Graduate Curriculum Committee wrote and approved definitions for such courses, and the UCC approved these definitions for undergraduate courses.

This year marked many firsts for the UCC. This year, the first set of curriculum changes were put forward with the CIM system. Also, this year marked the first time ever that UCC met twice in the same week. This year was very productive for UCC, and as chair I commend the members for their hard work. The committee concluded the year with all business resolved.