Members present: Allen, Carey, De Cora, Frye, Gendreau, Harrington, Moeller, Nelson, Van Liere
Excused: Giddings, Houselog, Ritterling,
Consultants present: Burkhardt, Knudson, Rahn, Walls, Vianden
Guests: Linda Dickmeyer, Michael Tollefson, Dena Huisman, Michelle Stertz

I. Approval of October 14, 2014 minutes.

M/S/P to approve minutes.

II. First Readings:

A. Communication Studies
   1. CST 321 - new course; title “Conflict Management and Negotiation;” 3 credits; effective Spring 2015.

M/S/P to approve on first reading.

I. Consent Items: None

II. Informational Item:

   A. The Records Office has started prerequisite clean up on all the courses in the current catalog.

III. Old Business:

   A. Retroactive credit and credit by exam discussion. See attached copy of current policy.

IV. New Business: None

V. Future Business: None

Meeting adjourned: 3:37 pm.
MEMORANDUM

To: 2014-2015 Undergraduate Curriculum Committee
From: Robert Allen
Subject: Credit by Exam/Retroactive Credit Policies
Date: September 24, 2014

Academic Advising has identified ambiguity in the policy language for granting Credit by Examination and Retroactive Credit, namely in the policies determining eligibility for these credits. I believe we have the opportunity to remove the ambiguity of the language for Credit by Exam, and provide language for departments who provide such credits. Below are the policies for Credit by Exam and Retroactive Credit from the Undergraduate Catalog.

University Policy on Credit by Examination and Retroactive Credit

1. All credits earned by examination or through retroactive credit will have full academic value, i.e., they will count toward the total required for graduation and, if applicable, fulfill prerequisite requirements for advanced courses, general education requirements, college core requirements and/or major/minor requirements.

2. Credit will be entered but no grade will be recorded on the permanent academic record.

3. Credits earned in this manner will not be counted in determining the grade point average.

4. Credits earned by examination will not be counted as part of a student’s course load.

5. Restrictions:

   (a) No student will be permitted to attempt to receive credit by examination for a particular course more than once.

   (b) A student may earn credits by examination only after admission to and enrollment at UW-L. A student will be regarded as “regularly admitted and enrolled” after attending on a full-time or part-time basis and paying the appropriate fees in a regular semester or summer term.

   (c) No one who has received a final grade in a course or an “incomplete” may earn credit by examination for the same course.

   (d) A student may not receive credit by examination or retroactive credit for a course they are auditing or have audited at UW-L.

   (e) No student who has withdrawn from a UW-L course after the first four weeks may earn credit for the course by examination.

Department Credit by Examination
Each academic department will have on file an examination for credit for each course the department determines to be introductory, including courses applicable to the Skills Component of the General Education Program. Interested students should check with the department and their Dean’s office to make arrangements for taking the test on this campus. A small non-refundable fee will be charged for each examination and is payable to the Cashiers Office. The following departments offer Credit by Examination: Accountancy, Chemistry, Computer Science, Economics, Exercise and Sport Science, Mathematics, Philosophy.

Retroactive Credit
Students who enter the University of Wisconsin-La Crosse with advanced preparation in foreign languages and mathematics may receive credit for that preparation by passing an advanced-level UW-La Crosse course with a grade of “B” or better.
Retroactive Credit in the Department of Modern Language
All students who plan to continue a language already studied in high school must take the UW System Placement Test in order to determine the appropriate class level. The UW-La Crosse Admissions Office will send Placement Test information to all accepted new freshmen.

A student may receive retroactive credit provided a grade of “B” or better is earned in the student’s first university course above the 101 level in a particular language.

Retroactive credit may be given in one or more languages. No retroactive credit is given for any phonetics course.

- **Elementary Language II (102)**
  earns 4 retroactive credits plus 4 course credits for a total of 8 credits

- **Intermediate Language I (201)**
  earns 8 retroactive credits plus 4 course credits for a total of 12 credits

- **Intermediate Language II (202)**
  earns 12 retroactive credits plus 4 course credits for a total of 16 credits

- **Any Advanced Course**
  earns 16 retroactive credits plus 2-3 course credits for a total of 18-19 credits

Retroactive credit in the Department of Mathematics
Students taking Calculus I (MTH 207), Calculus II (MTH 208), or Calculus III (MTH 310): and earning a grade of “B” or better, will be given retroactive credit for Precalculus (MTH 151) provided the student’s transcript shows no record of prior or concurrent enrollment in MTH 151, 207, 208, or 309.

Retroactive Credit in the Department of Computer Science
Students taking CS 220 Software Design II (4 cr.) and earning a “B” or better, will be given retroactive credit for CS 120 Software Design I (4 cr.) provided that the student’s transcript shows no record of prior or concurrent enrollment in CS 120 or CS 220.