Undergraduate Curriculum Committee Minutes
April 28, 2015

Members present: Allen, De Cora, Gendreau, Harrington, Moeller, Nelson, Ritterling, Van Liere
Absent: Giddings, Houselog
Excused: Carey, Frye
Consultants present: Bakkum, Burkhardt, Herling, Keller, Knudson, Jax, Rahn, Vianden
Guests: Michelle Sturm, Laurie Kincman, Joe Anderson, Gargi Chaudhuri, Cynthia Berlin, Dave Anderson, Eric Kraemer

I. Approval of April 14, 2015 minutes.

M/S/P to approve minutes.

II. First Readings:

A. Political Science

1. Political Science Education major (EAA certification) – program revision; required and elective course changes; effective Summer 2015.

2. Political Science Education minor – program revision; required and elective course changes; decrease in credits; effective Summer 2015.

3. POL 309 – course revision; number change (was 342); effective Summer 2015.

4. POL 310 – course revision; number change (was 365); effective Summer 2015.

5. POL 495 – course deletion; title “Seminar;” effective Summer 2015.

6. PUB 210 – course revision; removing prerequisite; effective Summer 2015.

M/S/P to approve on first reading.

7. PUB 451 – course revision; changing prerequisite; effective Summer 2015.

Held for second read at April 29th meeting due to question about course components.

B. Theatre

1. Theatre Arts major with Arts Administration emphasis – program revision; required course changes; effective Summer 2015. Retro to all catalogs.

2. Theatre Arts minor with Arts Administration emphasis – program revision; required and elective course changes; effective Summer 2015.

3. THA 474 – new course; title “Advanced Studies in Arts Administration;” 3 credits; effective Spring 2015.

M/S/P to approve on first reading.

C. Geography

1. Geography major with geographic information science concentration – program revision; changes to required and elective courses; increase in credit range from 42-43 to 42-44; effective Fall 2105.

2. Geography major with Environmental Science concentration – program revision; changes to required and elective biology courses; effective Summer 2015.

3. Geoarchaeology minor – program revision; adding ARC 196 as required course; increase in credits from 24 to 25; effective Spring 2015.

M/S/P to approve.
4. **GEO 250** – course revision; title change; description change; effective Summer 2015.
   1. **ESC 250** – cross-listed; same changes.
5. **GEO 347** – course revision; ARC 195 to ARC 196 in prerequisite; effective Spring 2015.
   1. **ESC 347** – cross-listed; same changes.
6. **GEO 355** – new course; title “Map Design and Geovisualization;” 3 credits; effective Summer 2015.
   1. **ESC 355** – new course; title “Map Design and Geovisualization;” 3 credits; effective Summer 2015.
7. **GEO 385** – course revision; title change; adding prerequisite; effective Summer 2015.
   1. **ESC 385** – cross-listed; same changes.
8. **GEO 390** – course revision; component change; effective Spring 2015.
   1. **ESC 390** – cross-listed; same changes.
9. **GEO 455** – title change; description change; prerequisite change; effective Summer 2015.
   1. **ESC 455** – cross-listed; same changes.
10. **GEO 485** – course revision; title change; prerequisite change; component change; effective Summer 2015.

*M/S/P to approve on first reading.*

**D. Philosophy**

**New Courses**

1. **PHL 313** – new course; title “Philosophy and Science Fiction;” 3 credits; effective Spring 2015.
2. **PHL 338** – new course; title “Philosophy of Law;” 3 credits; effective Spring 2015.
3. **PHL 420** – new course; title “On Humor and Happiness;” 3 credits; effective Spring 2015.

**Revisions**

4. **PHL 100** – course revision; description change; when offered change; effective Spring 2015.
5. **PHL 201** – course revision; description change; effective Spring 2015.
6. **PHL 206** – course revision; title change; effective Spring 2015.
7. **PHL 302** – course revision; description change; prerequisite change; when offered change; effective Spring 2015.
8. **PHL 303** – course revision; description change; effective Spring 2015.
9. **PHL 310** – course revision; description change; prerequisite change; effective Spring 2015.
10. **PHL 320** – course revision; deleting prerequisite; effective Spring 2015.
12. **PHL 323** – course revision; title change; description change; prerequisite change; when offered change; effective Spring 2015.
13. **PHL 324** – course revision; description change; effective Spring 2015.
15. **PHL 330** – course revision; description change; when offered change; effective Spring 2015.
16. **PHL 332** – course revision; description change; effective Spring 2015.
17. **PHL 334** – course revision; description change; effective Spring 2015.
18. PHL 337 – course revision; description change; deleting prerequisite; effective Spring 2015.
19. PHL 340 – course revision; title change; description change; effective Spring 2015.
20. PHL 341 – course revision; prerequisite change; update abbreviated title; when offered change; effective Spring 2015.
21. PHL 349 – course revision; description change; when offered change; effective Spring 2015.
22. PHL 352 – course revision; title change; description change; prerequisite change; when offered change; effective Spring 2015.
23. PHL 360 – course revision; prerequisite change; effective Spring 2015.
24. PHL 425 – course revision; prerequisite change; effective Spring 2015.
25. PHL 431 – course revision; deleting prerequisite; effective Spring 2015.

Deletions
27. PHL 401 – deletion; title “World Ethics;” effective Summer 2015.

M/S/P to approve on first reading.

I. Consent Item:
A. Psychology
1. Dual Degree in Psychology and Occupational Therapy Program – program revision; required and elective course changes; effective Summer 2015.
2. PSY 415 – course revision; prerequisite change; effective Spring 2015.
   1. ERS 415 – cross-listed; same changes.

B. English
1. English major with Rhetoric and Writing emphasis – program revision; adding electives; effective Spring 2015.
2. English Education minor – program revision; adding elective; effective Summer 2015.
3. ENG 314 – course revision; making the elective retroactive to all catalogs.

C. Health Education and Health Promotion is updating some HWM courses to match exactly the descriptions and prerequisites approved by the consortium. See Attachment A or CIM forms online.

D. Computer Science
1. CS 402 – course revision; prerequisite change; effective Spring 2015.

E. Archeology & Anthropology
1. ANT 304 – course revision; removing junior standing requirement; effective Spring 2015.
   1. ARC 304 – cross-listed; same change.

All consent items reviewed by committee in April 28th meeting.

II. Informational Items:
A. The Records office will work on developing a UCC/GCC/General Education curriculum policy handbook over the summer.

III. Old Business:

A. Retroactive credit and credit by exam discussion.
B. Procedure - Records and Registration requests clarification on what types of changes the committee would like to see and what can be changed without UCC approval (e.g. the old 139 form, how and when offered). GCC has recommended no change to our current practice. See the chart on D2L for list of how the Records office recommends going forward.

M/S/P to approve procedures as documented on the chart with no changes.

C. Umbrella courses versus Topic courses – Records and Registration requests clarification on the definitions for these types of courses. GCC approved a document with definitions. See Attachment B.

M/S/P to approve document already approved by GCC and accept it for UCC use as well.

D. The new CIM system was fully implemented this semester. Future proposals should be brought forward using this system only.

IV. New Business: None

V. Future Business: None

Meeting adjourned: 4:51 pm
Attachment A

HWM COURSE CHANGES

HWM 300  no changes
HWM 305  no changes
HWM 310  no changes
HWM 320  no changes [online has old description – we have new one]
HWM 325  no changes
HWM 335  no changes
HWM 345  This course presents reliable and professional recommendations and guidelines for physical activity and nutrition. Students will design workplace strategies that will meet to support employees meeting recommendations and guidelines to support employees.
HWM 350  This course is designed to familiarize students with research nomenclature, procedures for the design and evaluation of research and interpretation of statistical analysis in the health field. This course will also provide the tools for critically evaluating the validity of health research.
HWM 360  add “This course examines” before first sentence.
HWM 370  Understanding how change happens. This course provides the basic knowledge and understanding of foundational change theories, including the based upon the Transtheoretical Stages of Change model, in order to help students understand how health behavior change happens. Included in the course is a self-reflection reflection on one's personal wellness and strategies for implementing health behavior change.
HWM 385  no changes
HWM 405  no changes
HWM 430  no changes
HWM 460  no changes
HWM 470  no changes

HWM 475  Sentence 2 delete calculated add discussed; add an before investment. Sentence four add “s” to end of Assessments.

HWM 480  Sentence 2 add teach students before how to integrate

HWM 485  Definition of coaching and diverse methodologies will be taught, practiced, compared, and contrasted. The course will assist in developing a strong, useful theoretical viewpoint for health coaching as well as understanding the approaches to understand those of therapists and how differential treatment therapeutic goals are set. The definition Definition of coaching and diverse methodologies will be taught, practiced, compared, and contrasted. Students will specifically gain an understanding of what treatment and treatment, by whom whom, is most effective for individuals individual displaying specific problems and and under what set of circumstances. As a result students you will learn a variety of treatment modalities, and learn to respect vastly differing world views.

HWM 496  no changes
BACKGROUND

In the spring of this year, 2015, GCC began using the recently deployed curriculum inventory management (CIM) system for collecting, reviewing, and acting on curricular proposals. During the transition from the paper-based LX form handling process and the electronic CIM system, the registrar asked GCC to clarify the distinction between topics courses and umbrella courses as well as clarify the workflow for GCC approval and offering courses under these classifications.

DEFINITIONS

GCC is unaware of any formal definition of these terms and thus recommends that the following definitions be used for purposes of GCC action and Registrar processing.

- **Regular Course.** A course where the syllabus remains substantially unchanged across multiple offerings.
- **Topics course.** A course such that the syllabus may change substantially across multiple offerings although each offering falls under the same broad academic topic. None of the offerings are expected to become separate regular courses.
- **Umbrella course.** A course that allows departments to offer courses that are expected to become regular courses after several offerings under the umbrella course number. Course offerings are distinct; having substantially different academic topics.

WORKFLOW

All course-related changes requiring GCC approval must be submitted via the CIM system. When submitted for approval, each course must indicate whether it is an umbrella course. Flagging courses as umbrella courses allows the registrar to manage policies when courses are offered under that classification. Each course must also provide a course title and course number.

When courses are offered, the following workflows are implemented.

- **Regular course.** The section is scheduled and the course number and title are recorded on the student’s transcript.
- **Topics course.** The section is assigned a topic and a determination is made as to whether or not the topic will appear on the student’s transcript. These actions are under the sole discretion of the offering department.
- **Umbrella course.** The section must undergo a formal approval process regulated by Faculty Senate policy. Refer to Faculty Senate minutes of 9/9/93 and 1/23/96 for details.