

Departments on-campus that typically hire first year students:

Chartwells Food Service

Whitney Center | Craig Key
785.8610 | key.crai@uwlax.edu

Dining Services | Peggy Bauer
785.6842 | bauer.pegg@uwlax.edu

Catering Services | Vicki Moutsopoulos
785.6841 | moutsopo.vick@uwlax.edu

The Cellar | Kelly Johnson
785.6844 | johnson.kel2@uwlax.edu

Online application at www.uwlax.edu/SAC/dining/employment_application.htm

Murphy Library

Application available at:
www.uwlax.edu/murphylibrary/studentemploy/application.htm

Recreational Sports

Mo McAlpine | 785.8698 | mcalpine.maur@uwlax.edu

Department of Landscape Services

Hank Klos | 785.8585 | klos.henr@uwlax.edu

University Centers/Cartwright Center

Mary Beth Vahala (contact in mid July)
785.8883 | vahala.mary@uwlax.edu

Residence Halls

www.uwlax.edu/ResLife/orl.htm
Check with your RA or Hall Director

Other University Departments/Offices

Contact departments or offices related to your field of study or interests.

Off-campus jobs

For more information on part-time off campus employment opportunities, check out the Job Board at: www.uwlax.edu/finaid

Choose the “**Student Employment**” option on the navigation bar, then choose “**Job Board**” and then “**Student Log-in**”.

Job Fairs

UW-L hosts job fairs on campus each fall and spring to help students find part-time employment.

For more information, go to
www.uwlax.edu/finaid/jobfairs.html



UW-La Crosse | Financial Aid Office

215 Graff Main Hall | 1725 State St.
La Crosse, WI 54601 USA

phone 608.785.8604
fax 608.785.8843
e-mail: finaid@uwlax.edu



UW-La Crosse STUDENT EMPLOYMENT

There are two types of work/employment opportunities available to students at UW-La Crosse.

Work-Study is a federal program for students who demonstrate financial need as determined by the Free Application for Federal Student Aid (FAFSA) application.

Student Help, unlike Work-Study, is not need based employment. There are many Student Help positions available on campus.

STUDENT EMPLOYMENT FAQ

Am I eligible to work on campus?

Yes. To be eligible you:

- Must be enrolled at least half-time
 - Undergraduate, at least 6 credits/semester
 - Graduate, at least 5 credits/semester
 - International students must be enrolled full-time (12 credits undergraduate, 9 credits graduate)
- Must be eligible to work in the U.S.
- Must complete all required forms
- Must be registered with Selective Service if you are a male between the ages of 18 and 25

I wasn't awarded Work-Study, can I still work on campus?

- You can contact the department(s) on campus that you are interested in working for and inquire about potential Student Help job opportunities.
- For information on available job opportunities, view the list included in this brochure and/or the online Job Board at www.uwlax.edu/finaid. Select the “**Student Employment**” option on the navigation bar, then choose “**Job Board**” and then “**Student Log-in**”.
- Attend the UW-L Student Job Fairs. Visit www.uwlax.edu/finaid/jobfairs.html for specific dates and times.

I was awarded Work-Study. What do I need to know?

- If you accept Work-Study as part of your financial aid award, you must complete a Work-Study Assignment Questionnaire.
- You will be assigned to a department on campus or off campus based on your responses to the questionnaire and the needs of the departments.
- The amount of the award is the maximum amount you can earn through the Work-Study program for that school year. If you don't earn the entire amount, it will not carry over to the following year. However, any unearned Work-Study from the Fall may carry over to the Spring Semester.
- You will only be paid for the hours that you work.
- You will receive a paycheck and are able to use the money as you choose for expenses. Your earnings are not credited directly to your student bill.

How many hours can I work?

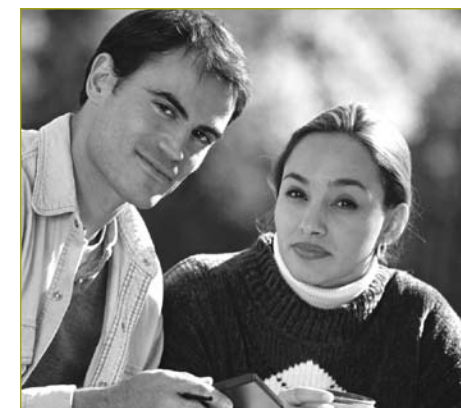
- A maximum of 20 hours per week while classes are in session
- A maximum of 40 hours per week when classes are not in session

How much will I get paid?

- At least the current minimum wage
- Some jobs have a higher wage based on the skill level needed for the position

How will I get paid?

- Direct deposit into your personal bank account
- Paid every two weeks for hours worked in the previous two-week pay period



For more information on student employment policies, visit the UW-L Human Resources Web site: www.uwlax.edu/hr/student.htm