

Minutes
Assurance of Learning Task Force
January 13, 2011

1:30 p.m.

323 Wimberly Hall

Present: K. Birkeland, B. Knowles, B. May, K. Lyons, K. Rosacker, D. Secchi, K. Sherony

1. The minutes of the December 2 meeting were approved.
2. Coordinator's report
 - a. Departments will be asked to review their course mappings and report changes to AOLTF by February 15.
 - b. The communications survey will be pretested by four CBA faculty members starting Monday, January 24.
 - c. All department plans for assessing Major Competency are in the dropbox. AOLTF will discuss the plans at the January 27 meeting.
 - d. Marketing is scheduling a repeat of the Mkt 309 assessment for this spring. Knowles will work with the instructors on revisions to the task and rubric.
 - e. AOLTF needs to decide how/when the results of assessments will be used. AOLTF will consult with CBAUCC about this. Sherony will contact the chair of CBAUCC about scheduling a meet in with them.
3. AOLTF's portion of the spring CBA faculty meeting was discussed.
4. AOLTF will meet at 10:00 a.m. on Tuesday, January 18 in 323 CWH to finalize the spring CBA meeting program.
5. The meeting adjourned at 3:15 p.m.

Keith Sherony, Chair