

University Staff Council (USC) – Minutes
June 13, 2023 – 2:00-3:00 p.m.
UW-La Crosse, Wittich Hall room 1102/1104

Call to Order – 2:00 p.m.

Roll Call – Introductions

Council Members in attendance: Karen DeSchepper, Terry Stika, Bill Klein, Leslie Fell, Mary Grattan, Domingo Carrion, John Eaton, Jeanne Voss, Jerry Fogel, Kimberly Schliebe, Amy Ticknor

Absent:

Guests: Ben Cornforth, Jenna Greene, Nikki Pegarsch, Ashley Nowak, Shealyn McMahon, Karen Brandt, Erika Pfeiffer, Richard Ruff

Approval of Minutes – Edit Absent Council members. Motion to approve minutes with corrections, seconded.

Treasurer’s Report – Filed for audit.

Committee Reports:

USC Bylaws - Mary Grattan & Bill Klein

The committee will be meeting this summer to discuss the make-up of the Counsel and seat allocations for 2024 elections.

USC Committee on Committees – Jeanne Voss

Nothing to report.

USC Elections – Terry/Becky/Bill Klein

Elections held at May meeting. Facilities seat: Domingo Carrion; Admin Support seat: Erika Pfeiffer; At-Large seat: Ben Cornforth. We’ll elect Exec Board members at the June meeting (Chair, Vice-Chair and Secretary/Treasurer.

USC Program, Grants and Fundraising (PGF) - Karen DeSchepper

At our last meeting we recapped the USC Showcase at the Fieldhouse, with about 40 people attending! We also welcomed a new committee member, Alec Lass (who has volunteered to be our committee notetaker)! Welcome Alec! We’ve signed up for Rotary Lights again in 2023 so expect our assignments to be available in late October/early November and will request volunteers at that time.

USC PGF/Sub-committee Grants – Nicole Novak

June 1 deadline came and went without any applications! Next deadline October 1 (for events November - March). Please consider applying for a grant to attend a professional development class, conference, or other opportunities as they come up. Funding assistance is available, and the amount awarded is dependent on cost and how many others have applied.

USC Excellence Award – Karen Brandt

The Excellence Award plaque and perpetual plate have been received. The committee hasn't met since the last report.

USC Excellence Recognition – Becky Yoshizumi

UNIVERSITY STAFF EXCELLENCE LUNCHEON – Wednesday, June 28, 2023, 11:30 a.m. to 1:30 p.m. (program starts at 12:15); Bluffs, 2nd floor of Student Union. We are looking forward to this great event to see our fellow colleagues, celebrate the years of service milestone honorees and announce our 2023 Excellence Award winner. Please remind any of your fellow co-workers of the registration deadline as well.

UW Shared Governance – Karen DeSchepper

Nothing to report. Meetings will restart beginning in the fall semester.

Joint Committee Representation Reports:

Joint Academic Initiatives Differential Allocation Committee – VACANT

Joint Environmental Sustainability Committee - VACANT

Joint Planning and Budget – Mary Grattan

Nothing to report.

Joint Legislative & Regents Relations - Nicole Novak

Nothing to report.

Joint Multicultural Affairs – Kimberly Schliebe

Nothing to report and have not met since D&I Office created.

Joint Parking and Appeals Committee – Mark Beckerjeck

Nothing to report.

Joint Freedom of Speech Program Committee – VACANT

Joint Textbook Oversight Committee - Sandra Vinney

Nothing to report.

Community Engagement Council – Karen DeSchepper

Spring 2023 update includes 5 Goals for continued and increased community engagement (please find details in Committee Reports).

HR Advisory Committee – Rebecah Neitzel and Kimberly Schliebe

HRAC Report from May 25, 2023, meeting:

- Human Resources Program Spotlight: The Student Employment Process
- Administrative Transformation Program (ATP) / Workday Transition updates
 - o Role assignments in Workday
 - o Workday walk throughs
- Human Resources general updates
 - o BP Logix Employee Action Form automation updates
 - ♣ Final phases of testing
 - o Review news from UW Systems and UWL Human Resources
 - ♣ COVID-19 Public Health Emergency ended May 11, 2023
- Insurance coverage for COVID testing may have changed
 - ♣ Leave Report submission due June 30, 2023
- Updates on Low-Cost/No Cost Perks or Benefits
- Employee Metrics & Reports

Joint Work-Life Taskforce – Ben Cornforth

Nothing to report.

Old Business

Vacant USC seats –

Ashley Hansen seat: US Exec nominated Leslie Fell

Nicole Novak seat: US Exec nominated Jeanne Voss

New Business

Election of officers – Terry explained the open seats being that all 3 seats are open.

Chair: Kimberly nominated and declined, Terry nominated and declined, Karen nominated, accepted, and voted in.

Vice Chair: Jeanne nominated and declined, Kimberly nominated, accepted, and voted in.

Secretary/Treasurer: Erika nominated, accepted, and voted in.

Exec updates – Annual Committee Report request will be sent out. Reminder of August meeting location change. Discussion of 325 GMH remodel. ATP process and training discussed. Mary, Kimberly, and Karen asked to participate on a transition team working with Maren Walz and other Administrative Assistance.

ATP update (David Kim and Maren Walz) – David Kim shared that Maren will be working to communicate details and process to all involved. This will be an anxious time as this is a big change. Mark, David, and Maren will be available for us and willing to convey our needs and concerns. Business

Services and HR have the largest number of changes. Training will begin in Spring of 2024. Kaylee has been shadowing John and is prepared to step in. Training details are still being discussed. Our requests have been shared. David would like to see workshops for hands-on training. What support will be available to us after “go live”? It will be a combination of UWL staff and UW Systems staff. Additional staff have been added to research, plan and support the ATP process. Hybrid training options were suggested. David discussed the Workday Walk Throughs and the contents. Feedback to those videos is welcome. General location to ask questions? Please visit the ATP website. David, Mark, and Maren will be visiting at the end of each USC meeting, questions welcome! There is a process dashboard on the website showing the progress.

Meeting location change for August - Wittich Hall 1102/1104

Get Engaged

- Please join us 15 minutes before our Council meeting for networking! The room will open at 1:45.

Adjourn – 2:39 p.m.