UWL Internal Grant Reporting Form

CATL Lesson Study Grant

Email a single Word or PDF file to [grants@uwlax.edu](mailto:grants@uwlax.edu). Use the following format to prepare your completed report. The report will be *published* on the [Lesson Study Project site](https://lessonstudyproject.com/).

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| **PART I: BACKGROUND** | |
| **Title** | Descriptive title of your lesson study |
| **Authors** | Names and institutional affiliations of each person on your team |
| **Contact** | Name and email address of a person who may be contacted |
| **Discipline(s)** | List all that apply. |
| **Submission Date** | The date you completed your final lesson study. |
| **Course Name** | Give the course title not its catalog number (e.g. “College Writing” not ENG 110). |
| **Course Description** | Briefly describe the course, its place in the curriculum, and where the lesson fits into the course. If relevant, include pertinent facts such as course level, class size, student population, length of lesson, and learning environment. |
| **Abstract** | Provide an overview of your learning goals, lesson plan, and major findings. 150- 200 words. |
| **PART II: THE LESSON** | |
| **Learning Goals** | List your student learning goals. Include any broad developmental and disciplinary goals as well as lesson-specific goals. Write goals in terms of the knowledge and qualities students should exhibit as a result of the lesson. In addition, comment on how the lesson is designed to promote achievement of your goals. |
| **Lesson Plan** | Describe the steps of the lesson, providing enough detail for other teachers to use it in their classes. Include any pre or post-lesson work, the specific wording of prompts, time required for each task, and explanations of any distributed materials. |
| **PART III: THE STUDY** | |
| **Approach** | Describe your plan for conducting observations and the types of evidence you collected. |
| **Findings/Discussion** | Present major patterns and tendencies, key observations, or representative examples in the evidence you collected. Discuss what your study suggests about student learning, including any misconceptions, difficulties, confusion, insights, surprising ideas, etc. Recommend revisions to the lesson. |
| **References** | List any sources you consulted or cited in your lesson study. |
| **APPENDIX** | |
| **Lesson Materials** | Include materials used to teach the lesson including student handouts, instructor’s notes, etc. Please label and annotate each item. |
| **Study Materials** | Include observation guidelines as well as any evidence or data not in the body of your final lesson study (e.g. observer notes, examples of student work, results of data analysis, etc.). |
| **Dissemination** | Grant recipients are expected to share the results of your project at the UWL Annual Conference on Teaching and Learning. Describe any other plans to present and/or publish your project. If relevant, include a copy of, links to, or citations of any papers, posters, presentations, or publications that resulted from your lesson study. |