## **INTERNATIONAL EDUCATION & ENGAGEMENT (IEE)**

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(MM/DD/YY)

## INTERNATIONAL STUDENT TRANSFER OUT FORM

Current UWL international students planning on transferring to another university/college in the U.S. will need to turn in the documentation below to their UWL International Student & Scholar Advisor at least 2 weeks prior to the date of their transfer. You must provide this information before the new school can issue you an I-20.

There are several steps which you will need to be completed if you are planning on transferring to another institution.

- 1. Complete this 'International Student Transfer Out Form'
- 2. Attach the new school's letter of acceptance/admission.
- 3. Attach the new school's SEVIS Transfer In form (with the student's portion completed and if your new school has a form)
- 4. Please make sure all three documents are completed and submit them together to International Education & Engagement at least TWO WEEKS BEFORE you would like the record to be released.

\*\* If any documents are missing, the transfer will be delayed\*\*

| TO BE COMPLETED BY STUDENT                      |                  |           |          |
|---|------------------|-----------|----------|
| Student's Name (Family Name, First Name):       |                  |           |          |
| Country of Citizenship:                         |                  |           |          |
| SEVIS#:   | UWL ID#:         |           |          |
| <b>Degree Completed</b> (please check): Yes     | No               |           |          |
| Current Address:  Street Number and Name        | City             | State     | Zip Code |
| Current Phone Number: ()                        |                  |           |          |
| Current Email Address:                          |                  |           |          |
| Non-UWL Email Address:                          |                  |           |          |
| Preferred Transfer Date:(MM/DD/YY)              |                  |           |          |
| Name and Location of the Institution Student is | Transferring to: |           |          |
| Signature:                                      | Toda             | y's Date: |          |