



SIS Oversight Committee Meeting

Date of Meeting: 7/18/07

Minutes Prepared By: Debbie Veglahn

1. Purpose of Meeting

- Agenda:
 - Project Update
 - Backfill Requests: Review and Discussion
 - Hosting Options: Discussion and Timelines

2. Attendance at Meeting

Bill Colclough, Chris Bakkum, Paula Knudson, Sharon Radtke, John Tillman, Debbie Veglahn, Fred Ludwig

3. Meeting Notes, Decisions, Issues

- Debbie provided an update on the project: weekly status reports will be distributed to the oversight committee; fit/gap sessions are still going on; RFP for implementation partner is being worked on jointly by UW System and the project managers from the 3 campuses; starting date looks more and more like January 2008.
- Backfill proposals were reviewed and discussed; Debbie stated her position that the success of the project is dependent on backfill for the team leads – they need the support of the campus and relief from their current roles to remain committed and engaged in the project.
- Funding for the backfill positions will come from UW-L and will be included in the project loan from the UW-System
- Hosting options were discussed; proposals from UW-L and FASTAR are due August 10th; letters from UW-Parkside and Colleges will be requested (current FASTAR users); proposals and next steps will be discussed at the next meeting

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Reflect on backfill proposals and send any feedback to Debbie before next meeting	Committee	B4 next meeting; to be scheduled after August 10 th hosting deadline	
Request feedback from Colleges and Parkside on hosting experience	Debbie Veglahn	B4 next meeting	
Schedule next meeting	Debbie Veglahn	After August 10 th hosting deadline	

