



SIS Oversight Committee Meeting

Date of Meeting: 12/20/07, 3:30 – 4:30 p.m.

Minutes Prepared By: Debbie Veglahn

1. Purpose of Meeting

- Agenda:
 - Backfill for ITS
 - Update on Gaps and Interfaces
 - Summary process and status
 - Commonality with 3 campuses and shared development
 - Third party software
 - MILER
 - Update on implementation partner selection
 - Update on project activities
 - Issues of concern – Training!

2. Attendance at Meeting

Chris Bakkum, Bob Colclough, Bob Hetzel, Paula Knudson, John Tillman, Carmen Wilson, Debbie Veglahn

3. Meeting Notes, Decisions, Issues

- Debbie indicated that we will need to conclude the meeting at 4:15 p.m.; agenda items not discussed will be moved to the next meeting in January.
- Chris Bakkum thanked the committee for their support/approval for hiring of the second backfill position for the Financial Aid Office.
- ITS is requesting to hire backfill for a developer who has proposed a plan to work part-time during calendar year 2008 and then retire in 2009. The part-time work of the developer will be to serve as the data conversion expert and to provide knowledge transfer to the implementation team as the project moves from legacy systems to Campus Solutions. The backfill position will be a developer, hopefully with the appropriate Peoplesoft development tool set experience. This backfill position is included in the current SIS Project budget. Approved.
- Debbie provided an update on the process followed at UW-L to review the current gaps and interfaces that came out of the fit/gap sessions with Ciber Consultants. These summary reports will be shared with the oversight committee.
- Gaps and interfaces common to the three campuses are being reviewed and a meeting was held on campus last week to facilitate this process.
- Third party applications to interface with Campus Solutions were discussed, such as the Cartwright room scheduling software EMS, CyberSource for on-line payments, and Residence Hall Management options.
- MILER will be updating their interfaces to version 9.0; UW-System has provided budget for



3. Meeting Notes, Decisions, Issues

- MILER to help the three implementing campuses with set-up and installation
- Debbie provided an update on the status of selecting an implementation partner. It's been challenging. After best and final offers and continuing negotiations, the #1 choice vendor appears to still be out of our price range. The project managers are working with UW-System on options and there is concern about the delay in selecting a partner seriously affecting the implementation timeline.
 - Chris Bakkum informed the committee that after discussions with the appropriate campus constituencies, student records will be discontinuing the use of the DARS software for the degree audit requirements and will implement PeopleSoft Academic Advising as part of the SIS implementation. This has been planned for and included in the overall project plan.
 - Debbie provided a quick update on project activities
 - The hard work of the ITS staff in setting up and configuring the Campus Solutions environment (hardware, software, networking, etc.)
 - All-day consulting visit from John Wilson, data conversion expert from UW-Milwaukee
 - SIS and HCM integration work with HR
 - Data Warehouse planning
 - Hiring of Communications Studies student
 - Team room preparations
 - Debbie shared concerns on scheduling of training with Oracle University. System is assisting with the scheduling but some training should have been completed already and Oracle has not been able to provide the courses. Last session was not productive and we have asked for our money back!
 - The next Oversight Committee meeting is scheduled for January 17th from 3:30 p.m. – 4:30 p.m. in Room 133A Graff Main Hall
 - Happy Holidays!

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Distribute gap summary reports to committee members	Debbie	January 4th	
Items moved to next agenda: campus community team and CAS moratorium update	Debbie	January 17th	