



**MEETING MINUTES**

Project Name: UW-La Crosse New Residence Halls – Fire Department Meeting  
DSF No. 08B3M  
EUA Project Number: 708190-02  
Meeting Date: February 23, 2009 – Graf Main Hall, Matt Lewis’ Office

Recorded By: Bob Cooper

<u>Attendee</u>	<u>Company</u>	<u>Email Address</u>
Matt Lewis	UW La Crosse	<a href="mailto:lewis.matt@uwlax.edu">lewis.matt@uwlax.edu</a>
John Helfrigh	La Crosse Fire Department	
Jeffrey Brohmer	La Crosse Fire Department	
Dave Snow	La Crosse Fire Department	
Mike Sturm	KSD	<a href="mailto:msturm@ksd-la.com">msturm@ksd-la.com</a>
Robert Cooper	EUA	<a href="mailto:bobc@eua.com">bobc@eua.com</a>
Jonathan Parker	EUA	
		<a href="mailto:jonathanp@eua.com">jonathanp@eua.com</a>

To the best of my knowledge, the following items represent the information discussed. If there are any discrepancies or omissions, please contact me with any questions.

Sincerely,

Robert Cooper, AIA  
Principal

cc: All Listed Above

RC/II/MM 2009 0223.doc

333 E. Chicago St.  
Milwaukee, WI 53202  
414 271 5350 : main  
414 271 7794 : fax  
  
222 W. Washington Ave.  
Suite 650  
Madison, WI 53703  
608 442 5350 : main  
608 442 6680 : fax



The purpose of this meeting was to discuss the current site plan relative to Fire Department Access.

1. Mike Sturm explained the current site plan which showed fire department access via a concrete paved surface southwest of the Building "L" and from La Crosse Street. Section views showing the ladder reach were provided too.
2. Fire Departments wants the lane a maximum 75' and a minimum of 15' distance from the building. Ladder reach is 102'
3. Curb cut from La Crosse Street would be a rolled curb, for service vehicle use and fire department use only
4. Paved area would only be used for pedestrians and fire access, and would be designated as a fire lane
5. The Fire Department stated that a 12' wide drive lane is too narrow (truck is 8' wide), especially if lane is curved. 15' width is bare minimum for drive lane for Fire Department, but Fire Department prefers 20' minimum width along entire path. 20' is a working bare minimum width for fire fighting (if truck is short jacked outriggers could be 13' apart, but this is not preferred).
6. Truck load is 80,000 lbs. Paved areas that are designated for fire department use should be finished with the standard UW La Crosse "square on square" pattern.
7. One of the other options discussed previously was a fire lane on the east side of building. Site isn't flat and widening path on the east side makes ADA ramps into the building too steep for current building position.
8. After much discussion, the fire department expressed a preference for having the fire lane on the east side of the building based on the rationale that the access drive would be a consistent width in a straight line configuration which would provide them the fastest and most consistent zone for setup. Can the fire department use the existing parking lot for access? No, this would put them out of their range for ladder access. The curved interior drive would not be needed for fire fighting if fire access drive is on the east side of the building.
9. What needs to change if the Fire Department access road is on the east side of the building?
  - a. Sidewalk would change form 8' wide to 20' wide
  - b. The building would need to move west so ramps could be accessible. Having exterior steps is not a viable option due to inaccessibility and snow removal challenges.
  - c. If the building moves west, the west loading area displaces one of the basketball courts. Campus will check to see if this is acceptable
  - d. Another curb cut would be needed to La Crosse Street, and this is challenging. Campus will check with the City to see if this is viable.
10. The Fire Department will cut down trees if they are in the way of fire fighting efforts, but will not mandate the preemptive removal of existing trees.
11. The Fire Department agreed that the two sides of the building required for access by the Fire Department would be from the east fire lane and from La Crosse Street

**End of Minutes**