



MEETING MINUTES

Project Name: UW-La Crosse New Residence Halls
DSF No. 08B3M
EUA Project Number: 708190-01
Meeting Date: March 16, 2009 at 12:30 p.m. – Cartwright Center

Recorded By: Bob Cooper/ Brad Nygaard

<u>Attendee</u>	<u>Company</u>	<u>Email Address</u>
Matt Lewis	UW La Crosse	lewis.matt@uwlax.edu
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To the best of my knowledge, the following items represent the information discussed. If there are any discrepancies or omissions, please contact me with any questions.

Sincerely,

Robert Cooper, AIA
Principal

cc: All Listed Above

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1. Review of site options by KSD:

- a. Three options were reviewed
- b. Option F: dumpsters are located nearer receiving addition entrance and facing east along the axis of the receiving access road
 - i. There is a separate pedestrian access path north of ORL, which will require a retaining wall at northeast corner of ORL
 - ii. Is separate exit path necessary? The sidewalk really has no purpose since student access to the stair at that corner of the building is minimal and the receiving area road can be used as the emergency exit path.
 - iii. UW La Crosse asked if the building could be extended down with a stepped footing and the retaining wall eliminated? This is possible.
- c. Option F: efficient turning movement for truck picking up recyclables
- d. Option G: dumpster further to East (rotates dumpster enclosure to face La Crosse Street)
 - i. Service parking is parallel to the road to the receiving dock area.
- e. Option H – least amount of pavement
 - i. Moves dumpster enclosure furthest from the building
 - ii. Requires 4 turns for truck instead of 3
 - iii. Service parking similar to Option G
 - iv. Campus prefers a gate at the front of the enclosure
 - v. Consider having trucks come in through parking lot and exit (right turn only) onto La Crosse Street because the City will be concerned about adding any curb cuts on La Crosse Street
 - vi. Campus felt that two recyclable containers would be okay
 - vii. Campus Housing is concerned about having an ability to get semi trucks close to building. How often does this occur? +/- twice a year – could use fire lane
- f. Option C - Fire Lane
 - i. Accents are integrally colored concrete with option for paver insert, accents occur at both sides of concrete, 5' x 5' pattern
 - ii. This option costs \$20,000 more than standard concrete
 - iii. Group likes this concept C
 - iv. Accent color needs to be compatible with building colors
- g. Option D
 - i. Accents are integrally colored concrete with option for paver insert, accents occur at center of concrete, 6' x 6' pattern

- ii. This option costs \$10,000 more than standard concrete
 - h. Campus was concerned about the maintainability of the paver insets, even though they are supported by concrete
 - i. Can the “mall” walkway be reserved for emergency access only? Service vehicles can come through the parking lot
 - i. Consider connection between parking lot and receiving area with a rolled curb
 - j. DSF suggested holding the color accent or paver insert option as an alternate – have some pattern in base bid but no color
- 2. Building plan updates were described by EUA.
- 3. First floor plans were reviewed
 - a. The Hall Director apartments have been pulled inside the building footprint as previously accepted as a value engineering measure.
 - b. The building’s receiving area has been moved to the northeast corner of the building with access to the area from La Crosse St. by sharing the fire department access roadway.
 - c. Will receiving area noise will be a problem in the Hall Director apartment suite? The common wall is a living room wall and additional sound proofing can be added to common wall
 - d. The revised large meeting room is now approximately 45’ x 60’ and would hold maybe 100 people but not a full hall meeting
 - e. The Laundry is more centrally located and opens onto the group lounge space
 - f. In meeting area – move game room to lounge area, move this group of rooms so it’s adjacent to the exterior wall, add doors to the patio area
 - g. Interchange Nick and Doug’s office
- 4. Basement plans were reviewed
 - a. Need Hall Director storage in the basement
 - b. Area at northeast corner needs to be divided by chain-link partitions
 - c. Need 100’ x 4’ deep storage area or similar
 - i. Hall Director storage
 - ii. Foreign students storage
 - iii. Linen storage
 - d. UW La Crosse likes wide open door plus narrower door (without mullion) instead of double doors for moving pallet jacks
 - e. Make paths easily useable by pallet jacks – salt needs to be moved to plumbing rooms via pallet jacks

- f. The A/E needs to designate an area with higher classification of fire protection for “high hazard” storage of foam mattresses or furniture. Campus housing expects to store +/- 40 mattresses in the basement.
5. Office of Residence Life entrance revision at vestibule was discussed
 - a. The need to pull the vestibule into the building is due to site grades and the need to have an ADA compliant ramp to the building, with associated landings.
 - b. Images as shown were accepted with comment
6. Cost/budget review
 - a. The cost reducing changes agreed to at the previous WebEx meeting bring the project budget down to \$48 million
 - b. Should the domestic hot water system be added to the building? If not, at least provide a shaft to allow it to be added in the future – placeholder also for storage tanks and ability to support the solar panels on the roof.
 - c. As alternate, basements should be first alternates
 - d. There may be some money coming from Focus on Energy but probably won't be more than \$20,00 to \$40,00 range
 - e. Campus is interested in considering an alternate bid for domestic hot water, using the option that would provide for 47% of demand
 - f. Alternate bid order
 - i. Basement under Residence Life
 - ii. Basement in north wing
 - iii. Domestic hot water
 - iv. 3rd basement space
7. Next meeting is Monday March 23 at 12:30 p.m.
8. The scheduling of future meetings, including EIS meetings, needs further discussion.

End of Minutes