

SUFAC Training

2009-2010

Wisconsin State Statute 36.09(5)

“The students of each institution or campus subject to the responsibilities and powers of the board, the president, the chancellor and the faculty shall be active participants in the immediate governance of and policy development for such institutions. As such, students shall have primary responsibility for the formulation and review of policies concerning student life, services and interests. Students in consultation with the chancellor and subject to the final confirmation of the board shall have the responsibility for the disposition of those student fees which constitute substantial support for campus student activities. The students of each institution or campus shall have the right to organize themselves in a manner they determine and to select their representatives to participate in institutional governance.”

What does all of this mean?

Students have the responsibility to participate in governance issues on campus.

What is SUFAC?

- A subcommittee of Student Senate, made up of students and faculty who oversee the allocation of student Segregated Fees.
- Through SUFAC, students have primary responsibility for decisions made regarding their money.
- Distribution of the Segregated Fees occurs through the budgeting process and One-Shots.

What are Segregated Fees?

Revenue assessed from every student on campus for the operation of various approved student services and organizations.

How Do We Collect Segregated Fees?

UNIVERSITY OF WISCONSIN - LA CROSSE

Date: 9/06/2007

STUDENT BILL

Page: 1

Name: Joe Student

ID: 0000000000

Fee Information

PREVIOUS BALANCE		5/04/2007	0.26
CREDIT CARD DEP	2007/04/10	8/27/2007	100.00CR
ESS Strength Training Fee		8/27/2007	8.00
ESS Equipment Services		8/27/2007	25.00
Career Services Fee		8/27/2007	20.00
Student Government Fee		8/27/2007	2.00
U S Student Assn Fee		8/27/2007	0.75
Fall Undergrad Instr Fee		8/27/2007	2,409.60
Fall Undergrad Differential Tuition		8/27/2007	28.44
Fall Segregated Fee-Transit		8/27/2007	9.35
Fall Segregated Fee-Textbook Rental		8/27/2007	78.50
Fall Segregated Fee-Municipal Svcs		8/27/2007	6.11
Fall Segregated Fee-Child Care Ctr		8/27/2007	10.71
Fall Segregated Fee-Health Center		8/27/2007	115.80
Fall Segregated Fee-Union Center		8/27/2007	109.50
Fall Segregated Fee-Rec Center		8/27/2007	82.10
Fall Segregated Fee-Organized Activ		8/27/2007	21.26
Fall Segregated Fee-Intramurals		8/27/2007	19.51
Fall Segregated Fee-Athletics		8/27/2007	31.16
Fall Segregated Fee-Stadium		8/27/2007	3.00
Fall Meal Plan		9/06/2007	300.00

TOTAL AMOUNT DUE

3,181.05

*A CREDIT AGREEMENT IS ON FILE AND THE MINIMUM
PAYMENT DUE IS 50% OF THE TOTAL BALANCE

Allocable Fees vs. Nonallocable Fees

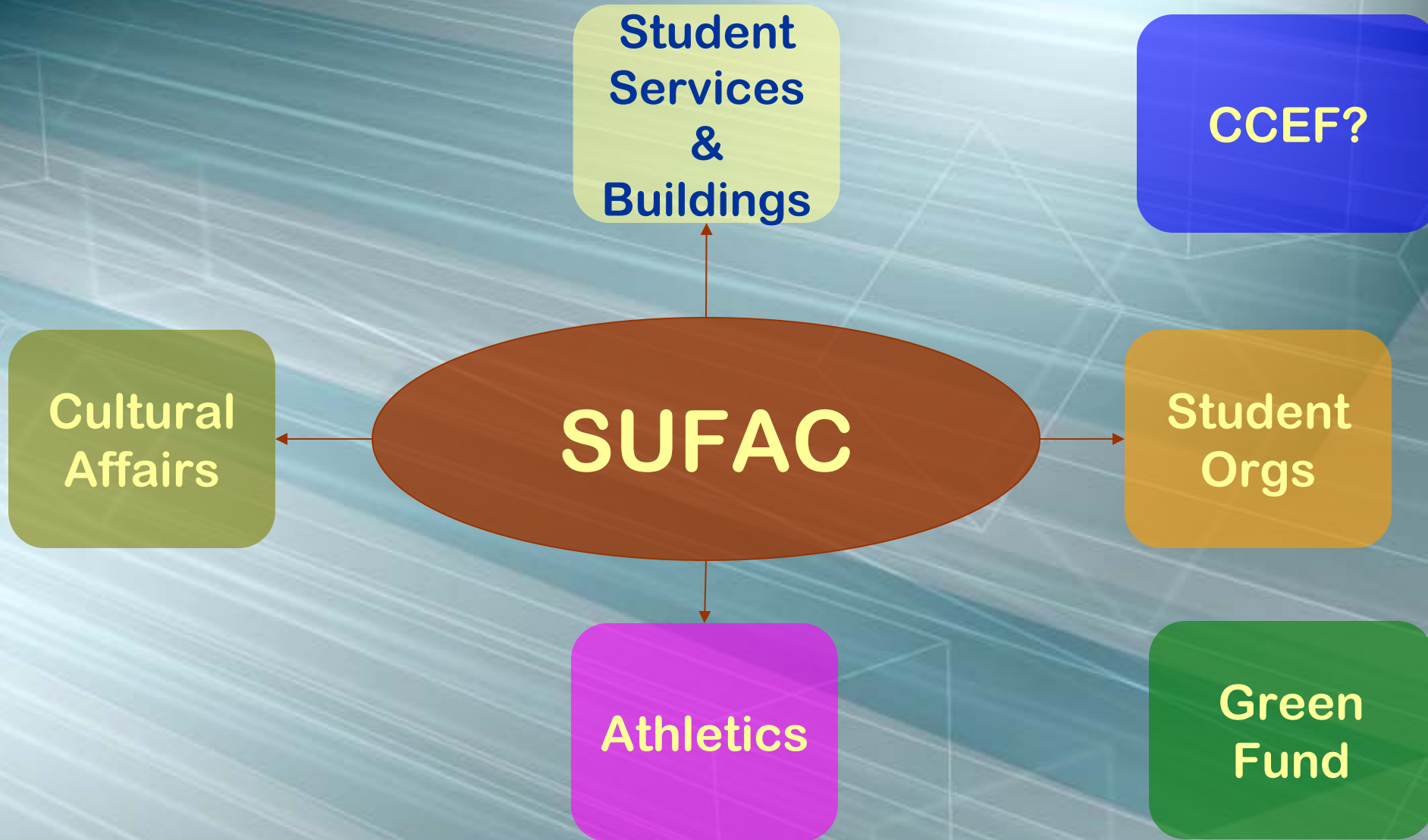
Allocable Segregated Fees

- Students have primary responsibility for distributing fees, subject to the responsibility of the Chancellor and the Board.
- Monies designated for student activities, such as student organizations, concerts, some athletics and recreation

Nonallocable Segregated Fees

- Students have an advisory role in the budgeting; final decisions are at the Chancellor's discretion
- Charges that are determined by contracts, personnel commitments, bond agreements, conference commitments, operation of physical plant, etc.

The Structure Of...



Accounts

▪ Apportionment Committee Admin.	04-0300
▪ Cultural Committee - One-Shot	04-0301
▪ Athletics Committee - One-Shot	04-0302
▪ Organizations Committee - One-Shot	04-0303
▪ Student Services - One-Shot	04-0304
▪ Org. Activity Fee Clearing	04-0305
▪ UW-L Student Association	04-0306
▪ One-Shot Holding Account	04-0309
▪ U-Pass	04-0320

General

Cultural Affairs

- Art Exhibitions 04-0310
- Screaming Eagles 04-0311
- Choir 04-0312
- Forensics 04-0313
- Jazz Ensemble 04-0314
- Multicultural Events 04-0317
- Women's Studies Programs 04-0334
- Disabled Student Programs 04-0335
- International Student Programs 04-0336
- Orchestra 04-0318
- Theatre 04-0321
- GLBTAQQ Programs 04-0349

Accounts

Student Services & Buildings

- Publications - Racquet 04-0319
- Honors Reception 04-0331
- Facilities Maintenance 04-0333
- Sports/Athletic Club Council (SAC-C) 04-0343
- SAC-C Post Season Travel 04-0341
- Intramural Sports (1) 04-2002

Organizations Committee

- **Distinguished Lecture Series** 04-0322
- **Graduate Student Activities Program** 04-0330
- **Organization Grant** 04-0332
- **Campus Activities Board** 04-0342
- **Student Leadership Program** 04-0345

Budget (Spending) Authority

The budgeted level at which a unit is allowed to spend, regardless of revenue raised.

Program Revenue

Money generated from merchandise sales or ticket sales.

Carry-over

Money left over in accounts after the end of the fiscal year.

Fund

A three digit number attributed to a type of resource, i.e., 102, 128, 133, etc. All segregated fees and program revenue flow through fund 128.

User Charges

Revenue generated by offering a service to students, i.e., Strength and Fitness Center. These services are paid for by the students who use them.

Encumbrance

Expenses not yet realized pending the rendering of service or the delivery of goods.

Criteria

- To fund capital-related items, travel, and emergency purchases.
- A one-time request for a need that emerges after budgets have been finalized.
- Any budgeted program can submit requests twice per year - Fall and Spring Semesters.
- Intended to supply items of lasting use to the organization and/or the campus community.

Criteria

- Not intended for personal items, food, yearbook pages, awards, telephones, or fund raising.
- Requests are granted on the basis of need and availability of funds.
- Deadlines for One-Shots will be announced each fall for both semesters.

Definition

(pər dē'əm)

A daily allowance, usually for living expenses while traveling in connection with one's work or being employed at a distance from one's home: *a per diem for lawmakers while the legislature is in session.*

Dictionary.com (9/19/07)

Criteria

- **Lodging:** shall not exceed \$45.00 per night per person.
- **Meals:** shall not exceed \$18.00 per day per person.
 - ▶ \$3.50 for breakfast per day per person
 - ▶ \$6.00 for lunch per day per person
 - ▶ \$8.50 for dinner per day per person
- **The total allocation per person per day for lodging and meals will not exceed \$45.00.**

Appropriate Uses for Segregated Fees

Appropriate Uses

- Capital expenses for programs
- Travel, following guidelines, including per diems
- Food, if budgeted for and approved
- Contractual Services, including honorariums
- Supplies

Not So Appropriate Uses

- Alcohol
- Personal items
- Instructional Use items

Allocable Segregated Fees

Criteria

- Segregated fee funding is designed to provide funds for activities and groups that are not funded through other state appropriations and include recreational, cultural, and leisure activities.
- Involvement in the activity or organization should not be determined by enrollment in a specific academic discipline or enrollment in a specific course or courses.

Allocable Segregated Fees

Criteria **Cont...**

- The activity may not require all participants to register for academic credit as a condition of involvement.
- The activity and/or the organization should contribute back to the university community.
- The primary motivation for individuals involved in the activity is not the credit offered.

Segregated Fees Planning Schedule

September 21

- Letter informing Fall semester One-Shots due to eligible units.
- Apportionment Committee reviews & analyzes year-end cash balances.

October 12

- Units' One-Shot requests to respective sub-committees.

October 19

- Preliminary 2008 – 09 budget instructions due to SUFAC

Segregated Fees Planning Schedule

October 19

- Apportionment brainstorms budget instructions & guidelines.

October 19

- Budget instructions & blank narrative template due to sub-committees.
- Prioritized listing of sub-committees' One-Shot requests to SUFAC Committee.

October 26

- Non-Allocable budget reviews
- Sub-Committees to finalize their 10'-11' respective budget requests

Segregated Fees Planning Schedule

November 9

- Athletics committee review 10'-11'

November 16

- Student Orgs committee review 10'-11'

November 30

- Student Services and Buildings committee review 10'-11'

Segregated Fees Planning Schedule

December 7

- Cultural Affairs committee review 10'-11'

December 14

- Finalize 2010-2011 budget

January 27

- 2010-2011 Budget submitted to student senate

Segregated Fees Planning Schedule

January 27-February 3

- Student Senate to deliberate and finalize the 2010-11 allocable seg. fees budget.

February 1-12

- One shot submission period
- 2010-11 allocable segregated fees budget approved by Student Senate due to Budget Planning Office, 125 Graff Main Hall
- 2010-11 allocable segregated fees budget due to Chancellor's Office.

What Is It?

- Board of Regents of the University of Wisconsin System v. Southworth, et al.
- Supreme Court of the United States
 - ▶ Argued - November 9, 1999
 - ▶ Decided - March 22, 2000

So What Is Southworth?

- It's a guy's name.

What Happened?

- Some students at the University of Wisconsin-Madison weren't happy that their Segregated Fees were being used to fund organizations whose viewpoints they felt to be objectionable, even offensive.
- Students who do not support particular funded groups are required to pay all segregated fees regardless.

Then What Happened?

- The group of students sued the University, alleging that the mandatory segregated fees the University collects violates their First Amendment rights.
- The case made it all the way to the U.S. Supreme Court.

And Finally?

- In the end, the Supreme Court ruled that as long as the University chooses to distribute Segregated Fees using a Viewpoint Neutral system, fees can be allocated to any worthy group.

What It Means To Us

Viewpoint Neutrality

When decisions are made, they must be made with all personal feelings and views set aside.

Example

If you're a staunch Democrat, and absolutely despise anything that involves Republicans, you legally cannot use your personal views on politics in the decision making process of whether that group receives funding or not.

Apportionment Committee

Chair

Nick Herro (At-Large Representative)

Vice-Chair

Ryan Shervey (CFO, UW-L - S.A.)

Secretary

Karl Krogman (Staff)

Student Members

Kristen Arends (Senator-CBA)

Eric Schmidt (Senator -CBA)

Brian Popp (Senator-RASO)

Lindsey Polzin (At-Large Representative)

Laura Lauderdale (Senator-SOE)

Carly Cappozzo (At-Large Representative)

Vacant (Freshman Senator)

Apportionment Committee

Faculty Representatives

Vacant	(Faculty Rep.)
Jeffrey Bryan	(Faculty Rep. - Chemistry)
Dr. Nicklaus	(Director of University Housing)
Cheryl Roland	(Dir. Of Aux. Accts.)

Ex-Officio (Non-Voting) Members

Brianne Rogers	(Grad. Stud. Advisor)
Dr. Larry Ringgenberg	(Director of Univ. Centers)
Erik Kahl	(President, UW-L - S.A.)
Karly Wallace	(Vice-President, UW-L - S.A.)

E-mail

~~Apportionment@uwlax.edu~~

SUFAC?