Minutes
Academic Staff Full Council Meeting
March 14, 2016
10:30 AM to 12:00 PM
263 Cartwright

I. Call to Order: Pat Markos called the meeting to order at 10:32 AM.

Present: Pat Markos, James Bushman, Cynthia Carlson, Heather Holm, Richard Sims, Chris Stindt, Jennie Hartzheim, Maren Walz

Absent: Miranda Panzer, Cheryl Brye, Sara Tienhaara

II. Approval of Minutes for February 8, 2016: James Bushman made a motion to approve the minutes. Heather Holm seconded. Maren Walz abstained. All other members were in approval and minutes were approved.

III. Committee Reports:

- Charge To All Committees: Pat Markos talked about the call that had gone out to discuss the charge to all of the Academic Staff Committees to better understand what they do and to make the goals more clear for future committees. Maren Walz asked about committee bylaws, and Pat explained that there are no bylaws for each committee.

- Amanda King: Bylaws, Elections, & Procedures – Spring 2016 Elections: Amanda visited to talk about the charge above and also possible changes to the Elections procedure as discussed by the Bylaws, Elections and Procedures committee. One change is the makeup of the Council, as it was previously based on titles that were unclear and outdated. The proposed change was to rename the groups to those listed below, with the corresponding number of representatives:
  - 1) Colleges/Academic Affairs/School of Education – 3 members
  - 2) Chancellor’s Office/Administration and Finance/Advancement – 2 members
  - 3) Student Affairs – 3 members
  - 4) At-Large – 3 members.
  This was done in favor of making it clearer and more balanced between the actual numbers of academic staff in each area. The second change proposed is to the ballot for elections – the incorporation of three questions relating to the candidates to give those who vote a better idea of who they are voting for. The questions are as follows:
    - What professional and/or personal experiences have prepared you to serve on the Academic Staff Council?
    - Why do you have an interest in serving on the Academic Staff Council?
o How have you served or promoted Academic Staff at the University in your career thus far?

There was a discussion about the new categories and the questions. Pat asked if we would like to vote on implementing the questions, Rich made a motion and Heather seconded. All voted in favor.

- PD Committee – Excellence Award 2016: There have been some delays in finalizing the form but due to a tight schedule Heather suggested it would not be a good idea to delay things.
- Title Review – Maren Walz: Maren asked questions about the committee earlier and did not have anything additional.
- Distinction between Non Instructional Grievance and Non Instructional Hearing Body: Pat shared the difference between the two groups – Grievance is for staff who want to file a complaint, and hearing is for staff who have already received a complaint/issue against them and want it to go to hearing.
- JP&B: Cynthia and Chris discussed the current state of funding. UWL has the second highest supplemental funding through GQA, but has second lowest funding for students. Also talk of a 5-10% cut across the entire State next year and how we might prepare for that. Someone mentioned that it might not impact education.

IV. Old Business

- Update on Concealed Carry Document: Pat shared that she had given the document to representatives at the open forum and thanked James, Heather and Chris for working on it.
- Update on Strategic Planning – Maren Walz: No real update for now. There is a meeting scheduled to work on the logistics going forward, and Maren will keep us in the loop.
- Update on Shared Governance Joint Document: The document has been compiled and will be shared with the Chancellor’s Cabinet on March 30th.
- Career Progression Workshops: The workshops are scheduled but haven’t been advertised yet. Working with Joy in HR to have them shared with staff.
- Exit Survey: Pat shared that she has not received an update from Jim Jorstad recently but will follow up. Kathy Accola from HR talked about her experience with surveys in the past and what is currently being done at UWL. There was talk of doing a survey in the future, pending what comes out from the Campus Climate survey.

V. New Business

- Islamophobia: Moved to next meeting because no one was able to present.
- Regent’s Meeting: Also moved to the bonus meeting.
VI. Adjournment: Motion made by Rich to adjourn. Seconded by Jennie. All in favor.