

UNIVERSITY *of* WISCONSIN
LA CROSSE

Written Guide to
WINGS Student Center



Updated: 04/21/09

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Change Your Password

UNIVERSITY of WISCONSIN
LA CROSSE

Home

Eddie's Student Center

Menu

Search:

- My Favorites
- Self Service
- Change My Password**
- My Personalizations
- My System Profile

Academics

Plan
UWL Enroll
My Academics

other academic...

Deadlines URL

This Week's Schedule

Class	Schedule
	Mo 8:50AM - 9:45AM Wimbedy 104

SEARCH FOR CLASSES

Holds
No Holds.

To Do List
No To Do's.

- On the left-hand navigation menu, click the 'Change My Password' link

UNIVERSITY of WISCONSIN
LA CROSSE

Menu

Search:

- My Favorites
- Self Service
- Change My Password**
- My Personalizations
- My System Profile

Change Password

User ID: 888888888
Description: Eddie The Eagle

*Current Password:

*New Password:

*Confirm Password:

Change Password

- Enter your current password, your new password, and confirm your new password
- When you are finished, click the yellow 'Change Password' button


Update Your Personal Information

Personal Information


[Demographic Data](#)
[Emergency Contact](#)
[Names](#)
[User Preferences](#)

Contact Information

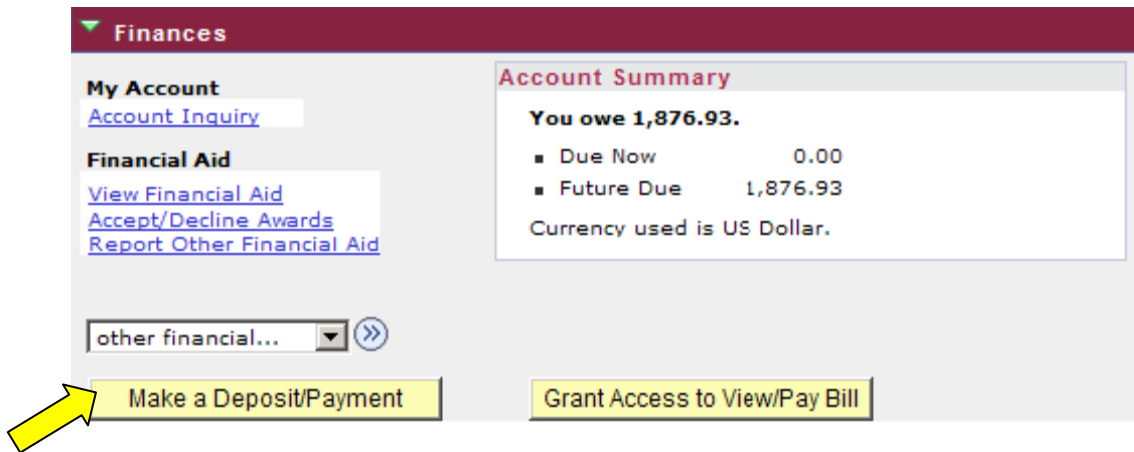
Home Address 123 Perch St Wausau, WI 54401	Local Address 432 Vine St Apt 4 La Crosse, WI 54601
Home Phone 715/555-1234	UW-L E-mail eagle.eddi@students.uwlax.edu

other personal... 

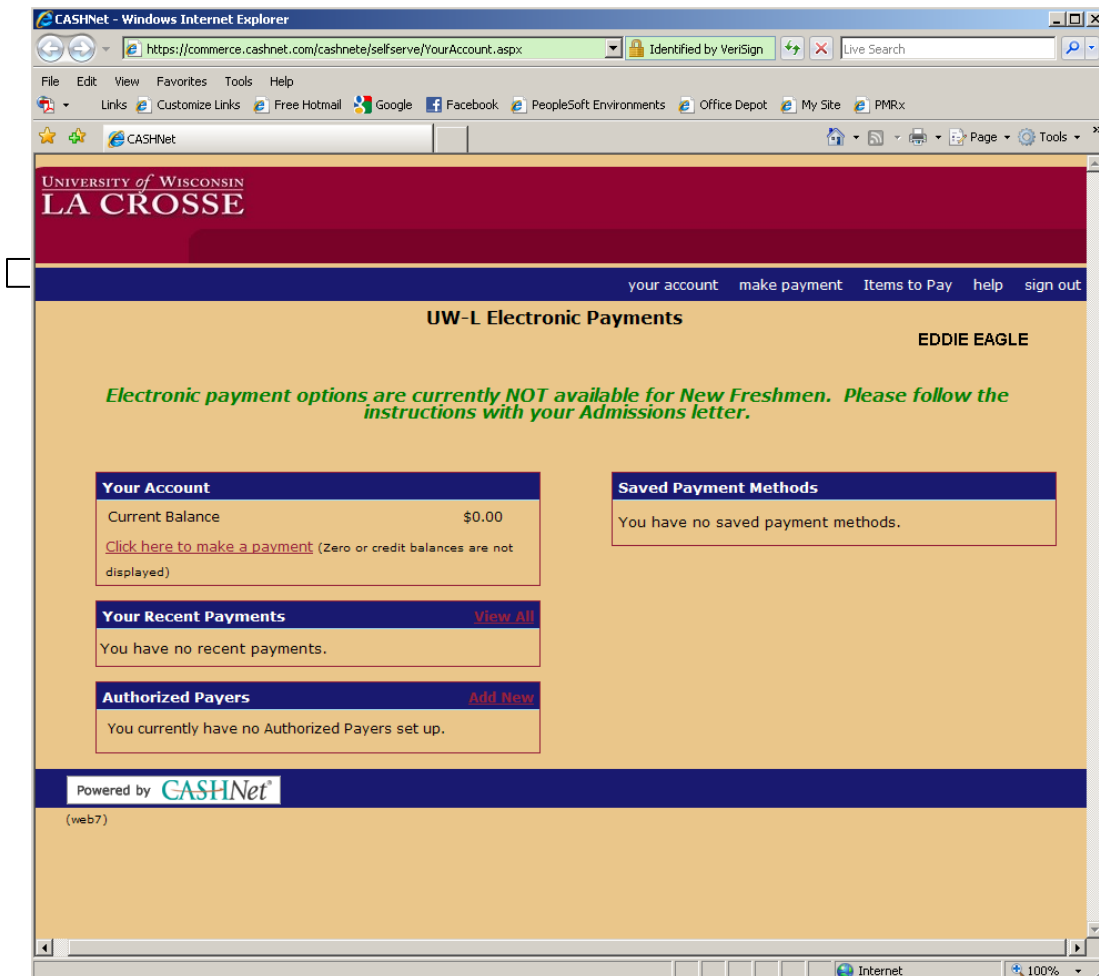
- Addresses
- Email Addresses
- Phone Numbers
- Privacy Settings
- other personal...

- Scroll down to the Personal Information section of Student Center
- From the drop-down menu, select the item you would like to update
- Click the double arrow/Go! button 

Pay Your Student Bill Online



- Scroll down to the Finances section of Student Center
- Click the 'Make a Deposit/Payment' button
- A new window should pop up:



Grant Access to View/Pay Bill

The screenshot shows the 'Finances' section of a student center. On the left, there are links for 'My Account' (Account Inquiry), 'Financial Aid' (View Financial Aid, Accept/Decline Awards, Report Other Financial Aid), and a search bar. On the right, the 'Account Summary' shows a balance of \$1,876.93, with \$0.00 due now and \$1,876.93 due in the future. At the bottom, there are two buttons: 'Make a Deposit/Payment' and 'Grant Access to View/Pay Bill', with a yellow arrow pointing to the latter.

- Scroll down to the 'Finances' section of Student Center
- Click on the 'Grant Access to View/Pay Bill' button
- A new window should pop up

The screenshot shows the 'UW-L Electronic Payments' page for user EDDIE EAGLE. The page has a navigation bar with links for 'your account', 'make payment', 'Items to Pay', 'help', and 'sign out'. A green message states: 'Electronic payment options are currently NOT available for New Freshmen. Please follow the instructions with your Admissions letter.' Below this are three sections: 'Your Account' (Current Balance \$0.00), 'Your Recent Payments' (View All), and 'Authorized Payers' (Add New). A yellow arrow points to the 'Authorized Payers' section, and another yellow arrow points to the 'Add New' link.


- The third box down from the left side should be labeled, 'Authorized Payers'. Click the red 'Add New' link in that box

Notice about Parents or Authorized Users:

Parents or Authorized Users have access only to make payment, payment history, and balance on the student account.

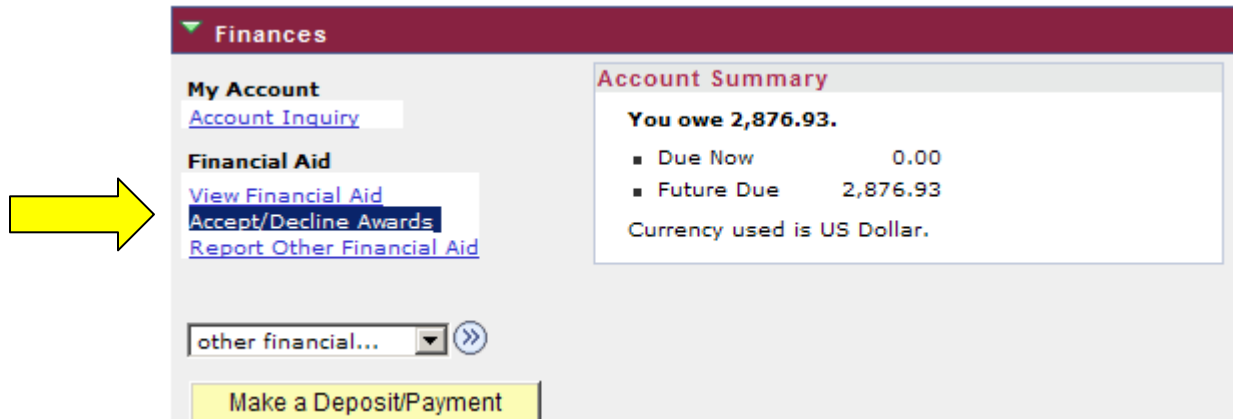
They do NOT have access to financial aid, grades, or other online student information.

Authorized Payer	<input type="text" value="Tiercel Eagle"/>
Email Address	<input type="text" value="wings@uwflax.edu"/>
Add a note to the welcome email (optional)	<input type="text" value="Dad-
You now have access to my student bill. "/>
Can this person login	<input checked="" type="radio"/> Yes <input type="radio"/> No
<i>A temporary password will be sent to the email you specified</i>	
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	



- Enter the login name you wish to assign to the parent or authorized payer
- Enter that person's email address
- You can add a note to the email if you would like
- Check "yes" to the question, "Can this person login?"
- When finished, click the 'OK' button
- Be sure to alert your parent or authorized payer that you have created a login for them and that their password will be sent to their email

Accept/Decline Your Financial Aid



Finances

My Account
[Account Inquiry](#)

Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)
[Report Other Financial Aid](#)

other financial... >>

Make a Deposit/Payment

Account Summary
You owe 2,876.93.
■ Due Now 0.00
■ Future Due 2,876.93
Currency used is US Dollar.

- Scroll down to the Finances section of Student Center
- Click the 'Accept/Decline Awards' link in the Financial Aid list



Eddie Eagle go to ... >>

Financial Aid

Select Aid Year to View

Click the aid year you wish to view

Aid Year	Institution	Aid Year Description
2010	UW-La Crosse	Financial Aid Year 2009-2010

Aid years listed indicate your access to eligibility information regarding your Financial Aid Application.

go to ... >>

- Click on the appropriate aid year link

Financial Aid

Award Package

Financial Aid Year 2009-2010

You are eligible to receive the awards listed below. Please review each award and corresponding message by clicking on the award type offered. You may Accept and/or Decline any or all of the awards that are currently available.

Last Updated: 03/03/2009 9:00:35AM **Status:** New Package

Award	Category	Career	Offered	Accepted	Accept	Decline
Federal Sub Stafford Loan	Loan	Undergraduate	3,500.00	3,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Federal Unsub Stafford Loan	Loan	Undergraduate	2,000.00	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
UW-La Crosse Grant	Grant	Undergraduate	750.00	750.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total			6,250.00	0.00		



Currency used is US Dollar.

[accept all](#) [decline all](#) [clear all](#) [update totals](#)



[Info on your Financial Aid Award - Important! Please Print](#)

[Account Inquiry](#)

[Return to Aid Year Selection](#)

[Report Other Financial Aid](#)

- Check the 'Accept' or 'Decline' box next to the award and click the green 'Submit' button

View Your Financial Aid To-Do List

Eddie's Student Center

The screenshot shows the 'Academics' section of Eddie's Student Center. On the right-hand panel, there are sections for 'Holds' (No Holds), 'To Do List', and 'Advisor'. The 'To Do List' section contains two items: 'Federal Dep Verification Form' and 'Financial Aid Info Form'. A blue 'details' link is visible next to the 'Financial Aid Info Form' item, which is highlighted by a yellow arrow.

- On the right-hand panel of Student Center, click “details” under ‘To Do List’

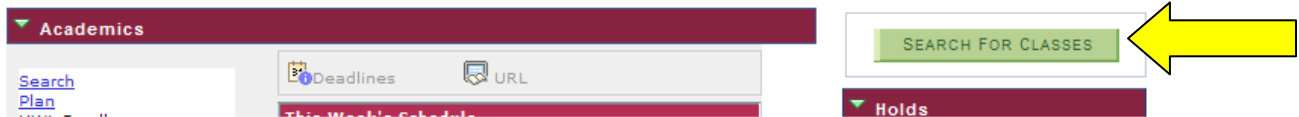
The screenshot shows the 'To Do List' page for Eddie Eagle. It includes a search bar, a 'View your To Do Items by' section with filters for Due Date, Institution, and Function, and a table of items. A yellow arrow points to the 'Federal Dep Verification Form' link in the table.

To Do Item	Due Date	Status	Institution	Administrative Function
Federal Dep Verification Form	04/19/2009	Initiated	UW-La Crosse	Financial Aid
Financial Aid Info Form	04/19/2009	Initiated	UW-La Crosse	Financial Aid

- Click on the link for the To Do item on the Item List that you would like to learn about
- Click 'Return to select a different To Do item

Search for Classes/Add Class to Shopping Cart

Eddie's Student Center



- Click the green 'Class Search' button in the top right-hand corner of Student Center

Eddie Eagle

go to ...



Search for Classes

Enter Search Criteria

Institution: UW-La Crosse

Term: 2009 Spring

Select at least 2 search criteria

Class Search Criteria

Course Subject

Course Number

Course Career

2007 Fall

2007 Summer

2008 Fall

2008 Spring

2008 Summer

2008 Winter Intersession

2009 Fall

2009 Spring

2009 Summer

2009 Winter Intersession

2010 Spring

2010 Winter Intersession

Use Additional Search Criteria to narrow your search results.

Additional Search Criteria

CLEAR CRITERIA SEARCH

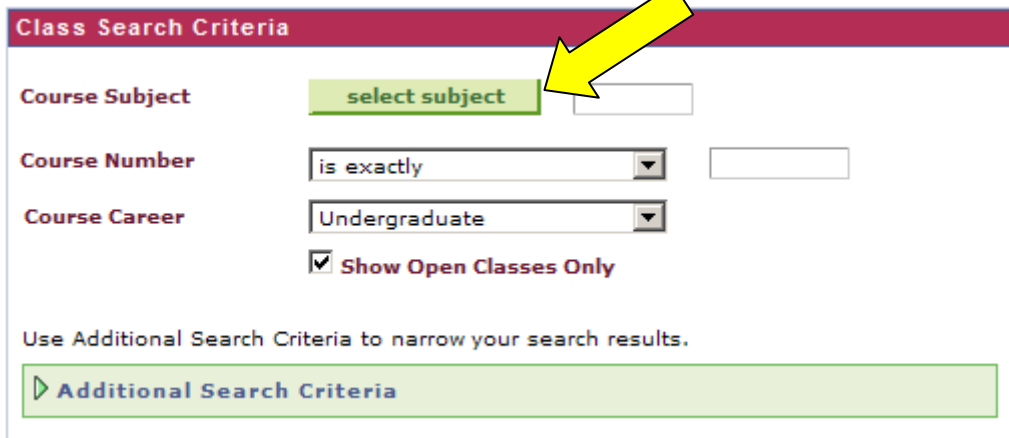
[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

[Search For Classes](#) [Browse Course Catalog](#)

go to ...

- Make sure 'Search' and 'Search for Classes' tabs are selected
- Leave institution as UW-La Crosse
- Click the drop-down list to find the term

- Select the term you would like to search



Class Search Criteria

Course Subject

Course Number

Course Career

Show Open Classes Only

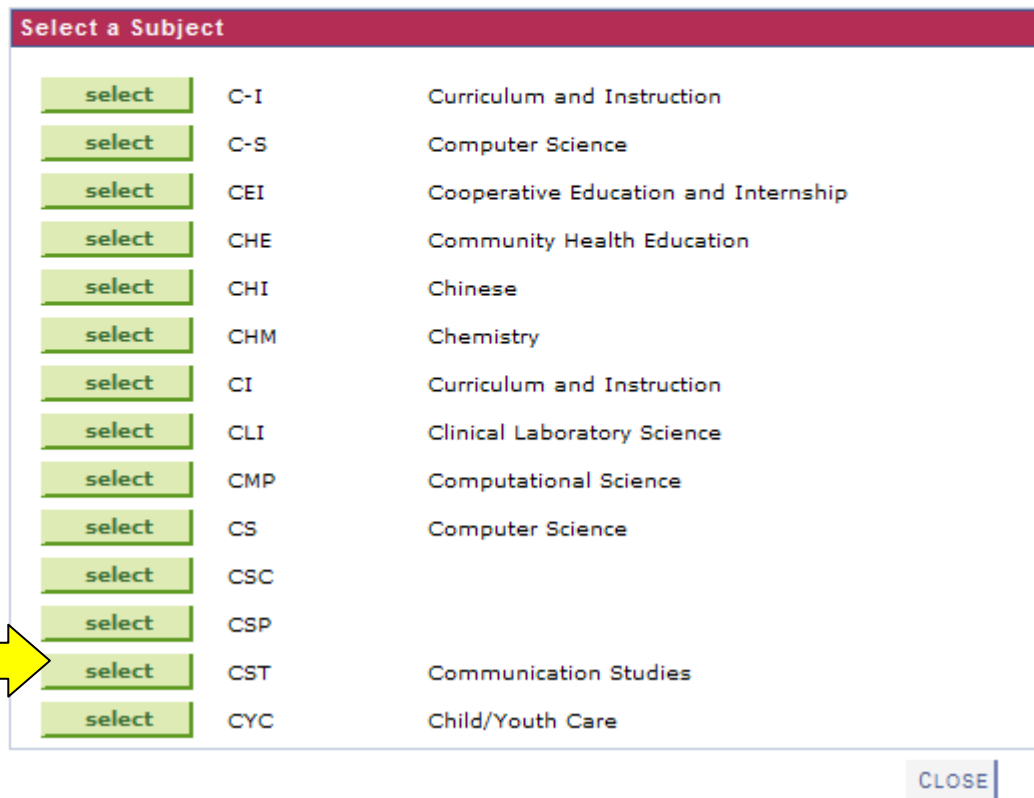
Use Additional Search Criteria to narrow your search results.

- Click the green 'Select Subject' button in the Class Search Criteria section

Enter Search Criteria

UW-La Crosse | 2009 Spring

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
0	1	2	3	4	5	6	7	8	9																



Select a Subject

<input type="button" value="select"/>	C-I	Curriculum and Instruction
<input type="button" value="select"/>	C-S	Computer Science
<input type="button" value="select"/>	CEI	Cooperative Education and Internship
<input type="button" value="select"/>	CHE	Community Health Education
<input type="button" value="select"/>	CHI	Chinese
<input type="button" value="select"/>	CHM	Chemistry
<input type="button" value="select"/>	CI	Curriculum and Instruction
<input type="button" value="select"/>	CLI	Clinical Laboratory Science
<input type="button" value="select"/>	CMP	Computational Science
<input type="button" value="select"/>	CS	Computer Science
<input type="button" value="select"/>	CSC	
<input type="button" value="select"/>	CSP	
<input type="button" value="select"/>	CST	Communication Studies
<input type="button" value="select"/>	CYC	Child/Youth Care

- In the A-Z list, click the first letter of the course you would like to search
- Click the green 'Select' button next to the course you would like to search

Enter Search Criteria

Institution

Term

Select at least 2 search criteria. Click Search to view your search results.

Class Search Criteria

Course Subject Communication Studies

Course Number

Course Career

Show Open Classes Only

Use Additional Search Criteria to narrow your search results.

[▶ Additional Search Criteria](#)

- The course you selected from the A-Z list should now appear in the Course Subject box under the Class Search Criteria section
- If you know the exact course number you are searching for, you can enter it into the corresponding box
- Click the down arrow and select the course career of either Graduate or Undergraduate
- The page will automatically check the box marked “Show Open Classes Only.” If you would like to see all classes (open and closed) uncheck this box
- If you are interested in looking up additional search criteria, including: meeting time, day of the week, instructor last name, class number, course title keyword, course units, session, mode of instruction, or location, click the corresponding link titled ‘Additional Search Criteria’
- **Note:** Beginning this summer, any prefix that had a dash in it was changed to a prefix without a dash. There are 9 subjects that had this change, so the classes should appear only under the prefix without the dash. Also, ‘APH’ courses are now listed under ‘ART’:

<u>Name</u>	<u>Old Prefix</u>	<u>New Prefix</u>
Curriculum Instruction	C-I	CI
Computer Science	C-S	CS
Health Professions	H-P	HP
Information Systems	I-S	IS
Military Science	M-S	MS
Occupational Therapy	O-T	OT
Public Health	P-H	PH
Radiation Therapy	R-T	RT
Women’s Gender & Sexuality Studies	W-S	WGS

Use Additional Search Criteria to narrow your search results.

Additional Search Criteria

Meeting Time between and (example: 1:00PM)

Day of Week Mon Tues Wed Thurs Fri Sat Sun

Instructor Last Name is exactly

Class Nbr (example: 1136)

Course Title Keyword (example: statistics)

Course Units between and

Course Component

Session

Mode of Instruction

Location

CLEAR CRITERIA

SEARCH

- If you opted to insert Additional Search Criteria, you can enter it in the corresponding region. **Note:** to search for online courses, you will need to select 'Online' from the Mode of Instruction drop-down menu
- When you are finished, click the green 'Search' button



Your search will return over 50 classes, would you like to continue?

OK

Cancel

- If prompted that the search will return over 50 classes, either click "Cancel" to modify your search criteria or click "OK"

Open Closed

▼ CST 110 - Communicating Effectively

View All Sections First 1-3 of 43 Last

Section [01-LEC\(2472\)](#) **Status** [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 7:45AM - 8:40AM	TBA	Joseph Van Oss	09/08/2009 - 12/16/2009

Section [02-LEC\(2474\)](#) **Status** [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 7:45AM - 8:40AM	Arts 333	Joseph Van Oss	09/08/2009 - 12/16/2009

Section [03-LEC\(2476\)](#) **Status** [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 7:45AM - 8:40AM	Arts 340	David Solie	09/08/2009 - 12/16/2009

- Please note that the open courses are marked with a green circle while closed courses are marked with a blue box
- In many cases, your search will bring up several pages of information. To view all of the courses on one screen, click the "View All" option
- Keep in mind that if you did not enter the exact number of the course you are looking for-all course numbers will appear on this page

▼ CST 110 - Communicating Effectively

View All Sections First 1-3 of 43 Last

Section [01-LEC\(2472\)](#) Status ● [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 7:45AM - 8:40AM	TBA	Joseph Van Oss	09/08/2009 - 12/16/2009

- To view more information on a particular course, click on the course section link
- To add that class to your shopping cart, click the green 'Select Class' button

CST 110 - 001 Public Oral Communication

UW-La Crosse | 2009 Spring | Lecture

[VIEW SEARCH RESULTS](#)

Class Details

Status	● Open	Career	Undergraduate
Class Number	5745	Dates	1/26/2009 - 5/8/2009
Session	Regular Academic Session	Grading	Graded
Units	3 units	Location	La Crosse
Class Components	Lecture	Required	

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 7:45AM - 8:40AM	Arts 335	Joseph Van Oss	01/26/2009 - 05/08/2009

Class Availability

Class Capacity	25	Wait List Capacity	0
Enrollment Total	0	Wait List Total	0
Available Seats	25		

Description

Development of basic public oral communication skills through the process of preparing, presenting, and critically listening to informative and persuasive oral messages. Objectives include reduction of speech anxiety, development of research and critical thinking skills necessary for message construction, development of rehearsal and presentation skills necessary for message delivery, and development of listening skills necessary for competent reception and constructive critical evaluation of information and ideas presented in oral public communication.

[VIEW SEARCH RESULTS](#)

- To return to the previous page, click the "View Search Results" button

Eddie Eagle

go to ...

Search Plan Enroll My Academics
search for classes browse course catalog

Search for Classes

Search Results

When available, click View All Sections to see all sections of the course.

UW-La Crosse | 2009 Spring

[My Class Schedule](#) [show all](#)

C-S 101 Mo 8:50AM - 9:45AM
Wimberly 104
TuTh 8:50AM - 9:45AM
Wing 6
We 8:50AM - 9:45AM
Graff Main 260

[Shopping Cart](#) [show all](#)

ESS 100 Tu 6:00PM - 9:00PM
Wimberly 122

The following classes match your search criteria Course Subject: **Communication Studies**, Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

START A NEW SEARCH



Open Closed

▼ CST 110 - Public Oral Communication

- To start a new search, click the green "Start A New Search" button

Finding Your Registration Appointment Date

Eddie's Student Center

The screenshot shows the 'Academics' section of the Eddie's Student Center. On the right-hand panel, the 'Enrollment Dates' box is highlighted with a yellow arrow. Below it, the 'details' link is also highlighted with a yellow arrow.

- Locate the 'Enrollment Dates' box on the right-hand panel of your Student Center page. Click the 'Details' link.

Enrollment Dates

To view appointments and enrollment dates for another term, select the term and click Change.

Fall 2009 | Undergraduate | UW-La Crosse [change term](#)

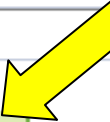
Enrollment Appointments						
Session	Appointment Begins	Appointment Ends	Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
Regular Academic Session	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	
First Session - Seven Weeks	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	
Second Session - Seven Weeks	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	
Dynamic Dates	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	

- Click the green 'Change Term' button.

Enrollment Dates

Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Spring 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Summer 2009	Undergraduate	UW-La Crosse
<input checked="" type="radio"/>	Fall 2009	Undergraduate	UW-La Crosse

 [CONTINUE](#)

- Select the term you would like to see an appointment date for and click the green 'Continue' button.

Enrollment Dates

To view appointments and enrollment dates for another term, select the term and click Change.

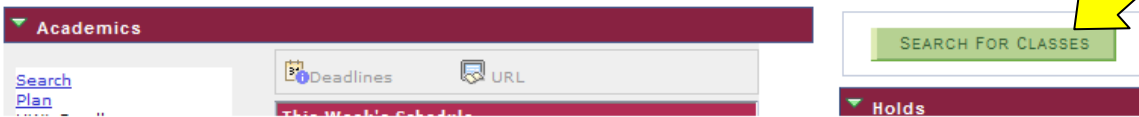
Fall 2009 | Undergraduate | UW-La Crosse [change term](#) 

Enrollment Appointments						
Session	Appointment Begins	Appointment Ends	Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
Regular Academic Session	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	
First Session - Seven Weeks	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	
Second Session - Seven Weeks	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	
Dynamic Dates	April 10, 2009 12:01AM	June 9, 2009 11:59PM	18.00	18.00	18.00	

- Your registration date is located in the Enrollment Appointments box in the 'Regular Academic Session' row. Listed in the "Appointment Begins" column, you should see your registration appointment date and time.

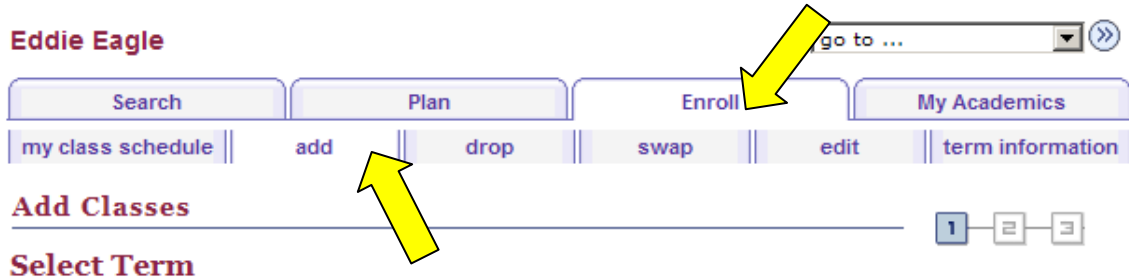
How to Register for a Class

Eddie's Student Center



- Click the green 'Search for Classes' button in the top right-hand corner of Student Center

Eddie Eagle



Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Spring 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Summer 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Fall 2009	Undergraduate	UW-La Crosse

CONTINUE

- Click on the 'Enroll' tab and make sure 'Add' is selected
- Select the term that you are registering for and click the green 'Continue' button

Add Classes



1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Fall 2009 | Undergraduate | UW-La Crosse

[change term](#)

Open Closed

Add to Cart:
Enter Class Nbr
 [enter](#)
Find Classes
 Class Search
 My Requirements
 My Planner
[search](#)

Fall 2009 Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	SOC 110-07 (7060)	MoWeFr 8:50AM - 9:45AM	Wimberly 338	T. Thornton	3.00	<input checked="" type="radio"/>
	THA 110-01 (7374)	MoWe 8:50AM - 9:45AM	Morris 100	J. Anderson	2.00	<input checked="" type="radio"/>

[PROCEED TO STEP 2 OF 3](#)

- Select the courses that you would like to register for to your shopping cart. When you are finished, click the green 'Proceed to Step 2 of 3' button.

Add Classes



2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Fall 2009 | Undergraduate | UW-La Crosse

Class	Description	Days/Times	Room	Instructor	Units	Status
SOC 110-07 (7060)	The Social World (Lecture)	MoWeFr 8:50AM - 9:45AM	Wimberly 338	T. Thornton	3.00	
THA 110-01 (7374)	Theatre Apprec (Lecture)	MoWe 8:50AM - 9:45AM	Morris 100	J. Anderson	2.00	

[CANCEL](#) [PREVIOUS](#) [FINISH ENROLLING](#)

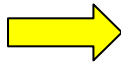


- Next, review the courses that you wish to add. **Note:** If you attempt to enroll in two courses that are offered at the same time, WINGS will automatically enroll you in the one that appears first in this confirmation list. (Example: in the above table, SOC 110 appears before THA 110. When I finish enrolling, I should be successfully enrolled in SOC 110 and unsuccessfully enrolled in THA 110).
- To confirm that the listed classes are the ones that you would like to register for, click the green 'Finish Enrolling' button.

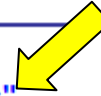
**Please click the link below to read and print the
UW-La Crosse Terms and Conditions of Financial
Responsibility.**

[Terms and Conditions for Financial Responsibility](#)

Agreement Date 04/10/2009



Yes, I have read and agree to the Terms.



[Click here to continue to "Add Classes"](#)

- You are going to need to verify that you have read and understand the terms and conditions for financial responsibility. When you are finished reading this document, check the box that indicates that you have done so and then click the link titled, "Click here to continue to Add Classes."

Search	Plan	Enroll	My Academics
my class schedule	add	drop	swap
	edit	term information	

Add Classes

1 2 3

3. View results

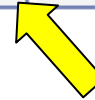
View the following status report for enrollment confirmations and errors:

Fall 2009 | Undergraduate | UW-La Crosse

✔ Success: enrolled	✘ Error: unable to add class	
Class	Message	Status
SOC 110	Message: You are required to take this requirement designation for this class. The requirement designation option has been set to yes.	✔
THA 110	Error: You cannot add this class due to a time conflict with class 7060. Select another class.	✘

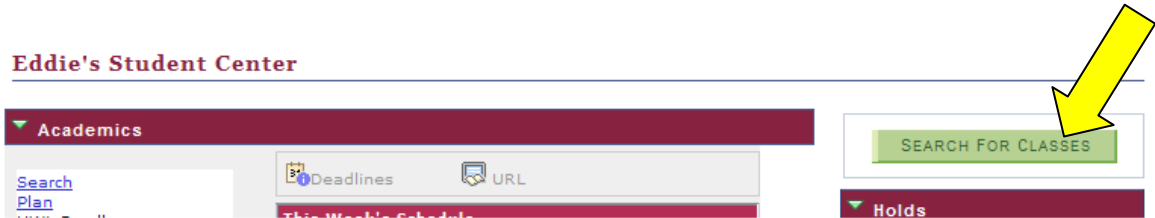
MY CLASS SCHEDULE

ADD ANOTHER CLASS

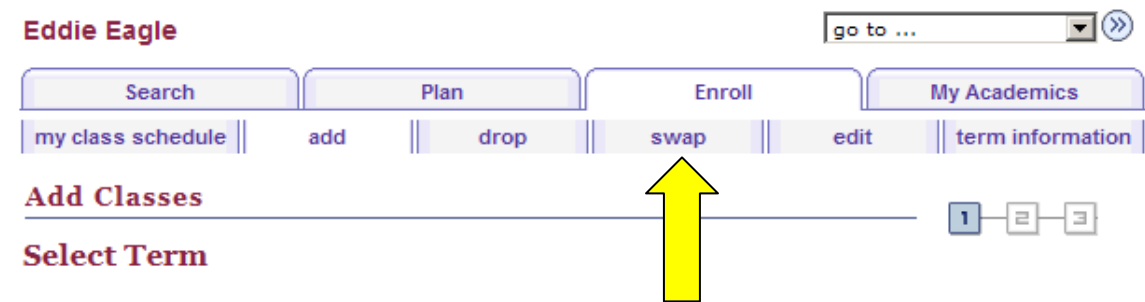


- View your results. A green check mark ✔ in the status field indicates that you have successfully enrolled in a course. A red ✘ indicates that you **have not** successfully added a course. As you can see, SOC 110 was successfully added and THA 110 was not.
- We suggest that you view your course schedule after you register to ensure that you have successfully enrolled in all desired courses. You can view your schedule by clicking on the 'My Class Schedule' button underneath the results table.

How to Swap a Class



- Click the green 'Search for Classes' button in the top, right-hand corner of your Student Center screen



Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Spring 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Summer 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Fall 2009	Undergraduate	UW-La Crosse



- Click on the 'Enroll' tab and select 'Swap.'
- Select your term and click the green 'Continue' button.

Swap a Class



1. Select a class to swap

Select the class you wish to swap then select the class you wish to replace it with.

Fall 2009 | Undergraduate | UW-La Crosse [change term](#)

Swap This Class

Select from your schedule

SOC 110: The Social World
ESS 100: Physical Activities
SOC 110: The Social World

With This Class

Search for Class

Class Search [search](#)

----- OR -----

Select from Shopping Cart

[select](#)

----- OR -----

Enter Class Nbr

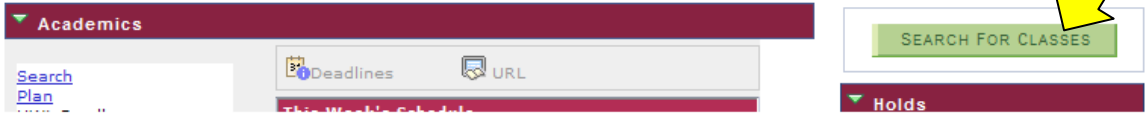
[enter](#)

[My Fall 2009 Class Schedule](#)

- Select the course from your schedule that you would like to swap out from the drop-down menu.
- Select the course that you would like to swap it with by searching for the class, selecting from your shopping cart drop-down menu, or entering the four-digit class number that is assigned by WINGS.
- You will be prompted to confirm your swap. We suggest that you view your course schedule after this step to ensure that you have successfully swapped your courses. You can view your schedule by clicking on the 'My Class Schedule' button underneath the results table.

How to Drop a Class

Eddie's Student Center



- Click the green 'Search for Classes' button in the top, right-hand corner of your Student Center screen.

Eddie Eagle



Add Classes

Select Term

Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Spring 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Summer 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Fall 2009	Undergraduate	UW-La Crosse



- Click on the 'Enroll' tab and select 'Drop.'
- Select your term and click the green 'Continue' button.

Drop Classes

1 2 3

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Fall 2009 | Undergraduate | UW-La Crosse


[change term](#)

✓ Enrolled ✕ Dropped

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	ESS 100-02 (4072)	Physical Activities (Laboratory)	TuTh 12:05PM - 1:00PM	Mitchell 112	C. Helixon	1.00	✓
<input type="checkbox"/>	SOC 110-07 (7060)	The Social World (Lecture)	MoWeFr 8:50AM - 9:45AM	Wimberly 338	T. Thornton	3.00	✓

[DROP SELECTED CLASSES](#)

▶ My Fall 2009 Class Schedule



- Select the course or courses that you would like to drop and click the green 'Drop Selected Classes' button. **Note:** You cannot drop below one credit. If you would like to drop out of all of your enrolled courses, please contact that Office of Records and Registration.

Drop Classes

1 2 3

2. Confirm your selection


Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

Fall 2009 | Undergraduate | UW-La Crosse

✓ Enrolled ✕ Dropped

Class	Description	Days/Times	Room	Instructor	Units	Status
SOC 110-07 (7060)	The Social World (Lecture)	MoWeFr 8:50AM - 9:45AM	Wimberly 338	T. Thornton	3.00	✓

[CANCEL](#) [PREVIOUS](#) [FINISH DROPPING](#)



- Confirm your drop by clicking the green 'Finish Dropping' button.

3. View results

View the results of your enrollment request. Click Fix Errors to make changes to your request.

Fall 2009 | Undergraduate | UW-La Crosse

✔ Success: dropped		✘ Error: unable to drop class	
Class	Message	Status	
SOC 110	Success: This class has been removed from your schedule.	✔	

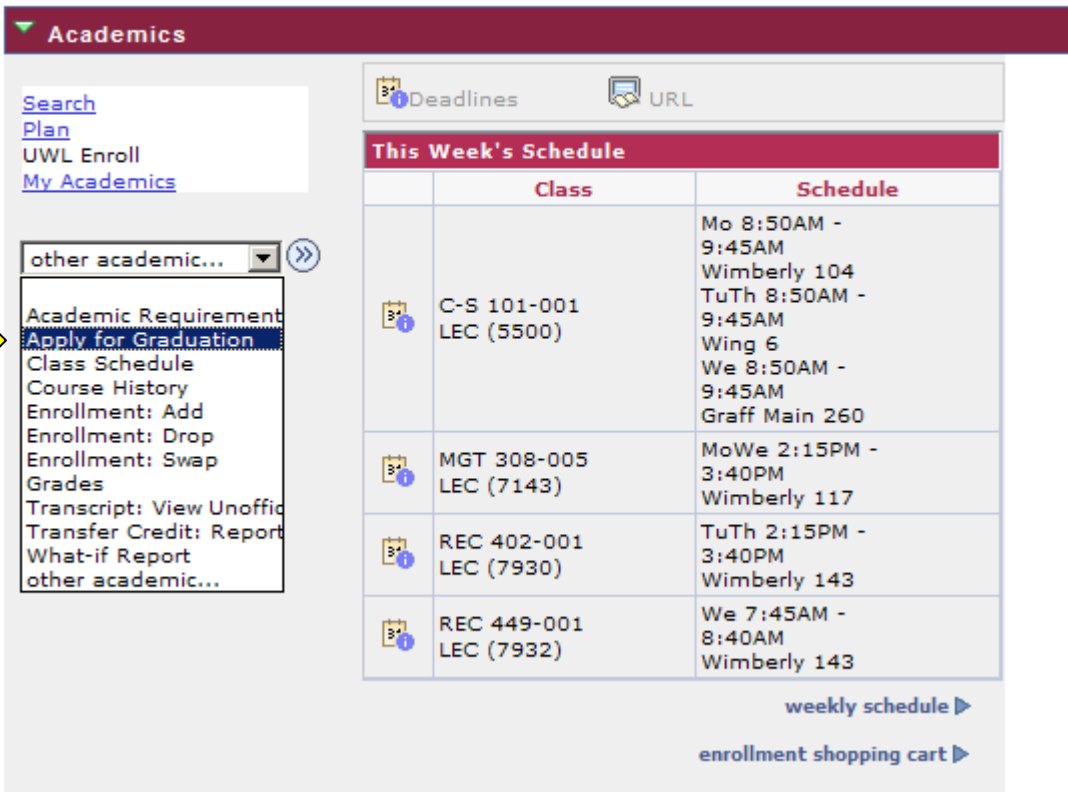
[MY CLASS SCHEDULE](#)



- View your results. A green check mark ✔ in the status field indicates that you have successfully dropped that course. A red ✘ indicates that you have not successfully dropped the course.
- We suggest that you view your course schedule after this step to ensure that you have successfully dropped all desired courses. You can view your schedule by clicking on the 'My Class Schedule' button underneath the results table.

Apply for Graduation

Eddie's Student Center



The screenshot shows the 'Academics' section of Eddie's Student Center. On the left, there is a search bar and a dropdown menu. A yellow arrow points to the 'Apply for Graduation' option in the dropdown menu. The dropdown menu also includes options like 'Academic Requirement', 'Class Schedule', 'Course History', 'Enrollment: Add', 'Enrollment: Drop', 'Enrollment: Swap', 'Grades', 'Transcript: View Unofficial', 'Transfer Credit: Report', and 'What-if Report'. To the right, there is a 'This Week's Schedule' table with columns for 'Class' and 'Schedule'. The table lists four classes: C-S 101-001 LEC (5500), MGT 308-005 LEC (7143), REC 402-001 LEC (7930), and REC 449-001 LEC (7932). Below the table, there are links for 'weekly schedule' and 'enrollment shopping cart'.

This Week's Schedule	
Class	Schedule
C-S 101-001 LEC (5500)	Mo 8:50AM - 9:45AM Wimberly 104 TuTh 8:50AM - 9:45AM Wing 6 We 8:50AM - 9:45AM Graff Main 260
MGT 308-005 LEC (7143)	MoWe 2:15PM - 3:40PM Wimberly 117
REC 402-001 LEC (7930)	TuTh 2:15PM - 3:40PM Wimberly 143
REC 449-001 LEC (7932)	We 7:45AM - 8:40AM Wimberly 143

- In the 'Academics' section of Student Center, select 'Apply for Graduation' from the drop-down menu
- Click the double arrow/Go! button

Apply for Graduation

Select Program and Degree

Select the academic program in which you wish to apply for graduation by clicking on its description.

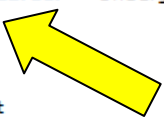
Select an Academic Program

[Academic Program](#) [College of Science & Health](#) [Career](#) [Undergraduate](#)

[Degree](#) Bachelor of Science

[Major](#) Recreation Management

[Minor](#) Business Administration



- Click on the link for the Academic Program you will be graduating from

Apply for Graduation

Select Graduation Term

The academic program listed below was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

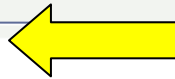
Program	College of Science & Health	Career	Undergraduate
Degree	Bachelor of Science		
Major	Recreation Management		
Minor	Business Administration		

Select the appropriate term from the list below. If no values are found, you are not eligible to apply for graduation at this time.

Expected Graduation Term

<input type="text"/>
Fall 2009
Spring 2009
Spring 2010
Summer 2009
Winter Intersession 2010

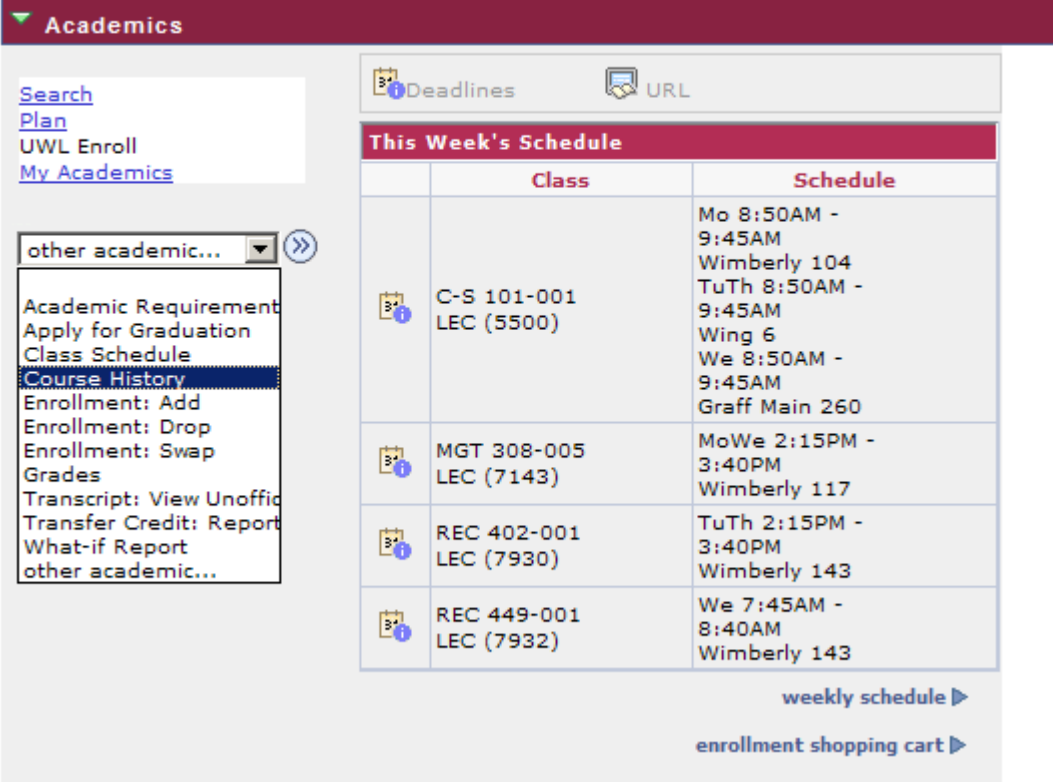
[SELECT DIFFERENT PROGRAM](#)



- From the drop-down menu, select your expected graduation term
- Click 'Continue'


View Course History

Eddie's Student Center







Academics

[Search](#)
[Plan](#)
[UWL Enroll](#)
[My Academics](#)


other academic... 

- Academic Requirement
- Apply for Graduation
- Class Schedule
- Course History**
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Swap
- Grades
- Transcript: View Unofficial
- Transfer Credit: Report
- What-if Report
- other academic...

This Week's Schedule

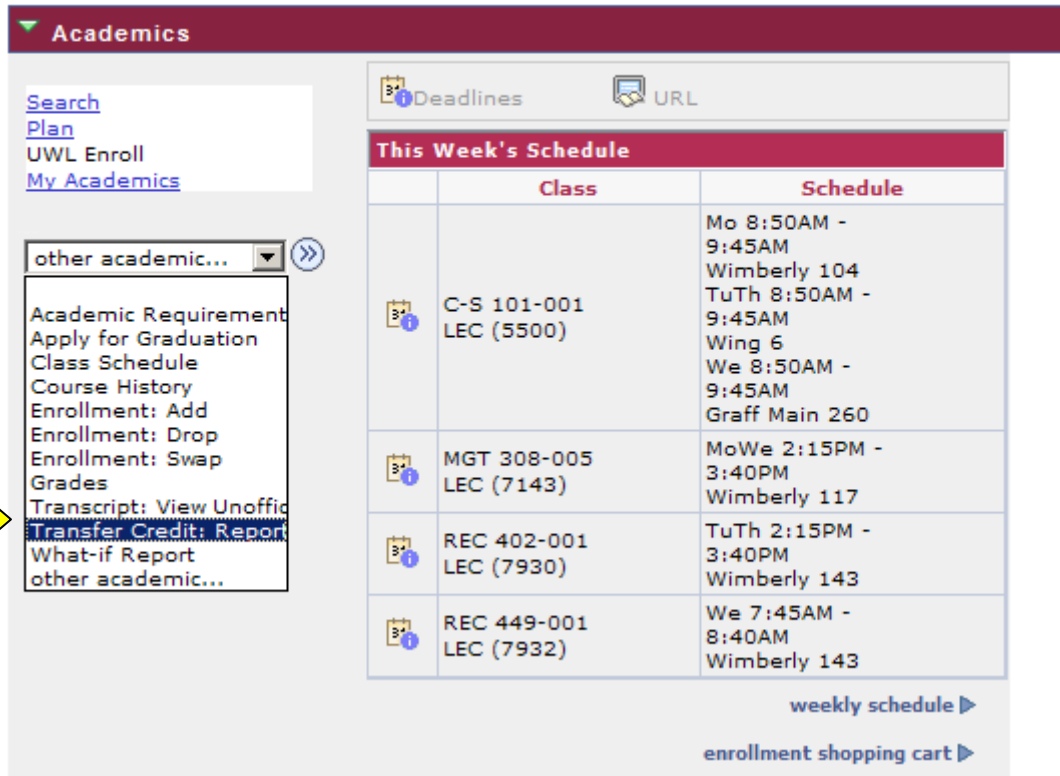
	Class	Schedule
	C-S 101-001 LEC (5500)	Mo 8:50AM - 9:45AM Wimberly 104 TuTh 8:50AM - 9:45AM Wing 6 We 8:50AM - 9:45AM Graff Main 260
	MGT 308-005 LEC (7143)	MoWe 2:15PM - 3:40PM Wimberly 117
	REC 402-001 LEC (7930)	TuTh 2:15PM - 3:40PM Wimberly 143
	REC 449-001 LEC (7932)	We 7:45AM - 8:40AM Wimberly 143

[weekly schedule](#) ▶
[enrollment shopping cart](#) ▶

- In the 'Academics' section of Student Center, select 'Course History' from the drop-down menu
- Click the double arrow/Go! button 
- Note: you can sort the list by course, description, grade, status, term, or units

View Transfer Credit


Eddie's Student Center



The screenshot shows the 'Academics' section of Eddie's Student Center. On the left, there is a search bar and a dropdown menu. The dropdown menu is open, showing a list of options. A yellow arrow points to the option 'Transfer Credit: Report', which is highlighted in blue. To the right of the dropdown menu is a double arrow button. The main content area on the right is titled 'This Week's Schedule' and contains a table with columns for 'Class' and 'Schedule'. The table lists four classes: C-S 101-001 LEC (5500), MGT 308-005 LEC (7143), REC 402-001 LEC (7930), and REC 449-001 LEC (7932). Below the table are links for 'weekly schedule' and 'enrollment shopping cart'.





Academics

[Search](#)
[Plan](#)
[UWL Enroll](#)
[My Academics](#)


other academic... 

- Academic Requirement
- Apply for Graduation
- Class Schedule
- Course History
- Enrollment: Add
- Enrollment: Drop
- Enrollment: Swap
- Grades
- Transcript: View Unofficial
- Transfer Credit: Report**
- What-if Report
- other academic...

This Week's Schedule

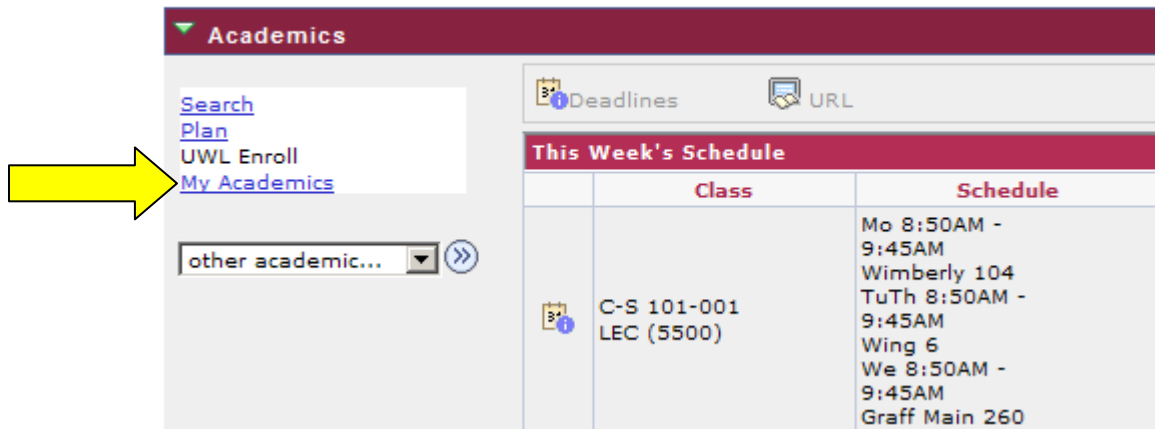
	Class	Schedule
	C-S 101-001 LEC (5500)	Mo 8:50AM - 9:45AM Wimberly 104 TuTh 8:50AM - 9:45AM Wing 6 We 8:50AM - 9:45AM Graff Main 260
	MGT 308-005 LEC (7143)	MoWe 2:15PM - 3:40PM Wimberly 117
	REC 402-001 LEC (7930)	TuTh 2:15PM - 3:40PM Wimberly 143
	REC 449-001 LEC (7932)	We 7:45AM - 8:40AM Wimberly 143

[weekly schedule](#) ▶
[enrollment shopping cart](#) ▶

- In the 'Academics' section of Student Center, select 'View Transfer Credit: Report' from the drop-down menu
- Click the double arrow/Go! button 

View Advisement Report

Eddie's Student Center



Academics

[Search](#)
[Plan](#)
[UWL Enroll](#)
[My Academics](#)

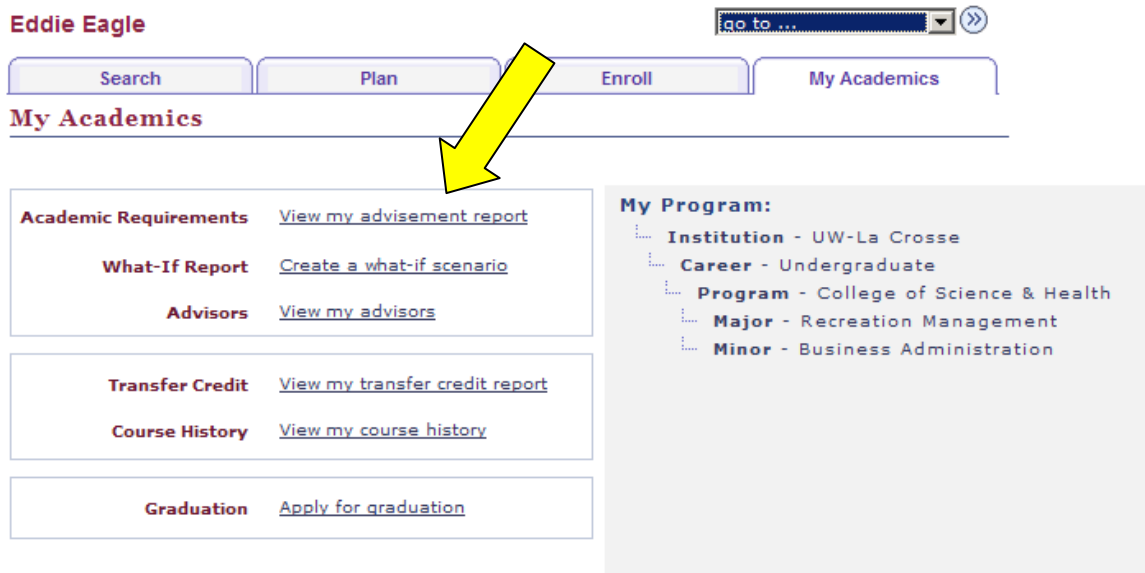
other academic... >>

Deadlines URL

This Week's Schedule

	Class	Schedule
	C-S 101-001 LEC (5500)	Mo 8:50AM - 9:45AM Wimberly 104 TuTh 8:50AM - 9:45AM Wing 6 We 8:50AM - 9:45AM Graff Main 260

- In the 'Academics' section of Student Center, select the 'My Academics' link



Eddie Eagle

go to ... >>

Search Plan **Enroll** My Academics

My Academics

Academic Requirements [View my advisement report](#)

What-If Report [Create a what-if scenario](#)

Advisors [View my advisors](#)

Transfer Credit [View my transfer credit report](#)

Course History [View my course history](#)

Graduation [Apply for graduation](#)

My Program:

- Institution - UW-La Crosse
- Career - Undergraduate
- Program - College of Science & Health
- Major - Recreation Management
- Minor - Business Administration

- Make sure the 'My Academics' tab is selected
- Next to 'Academic Requirements' click the 'View my advisement report' link

View Career/Program/Plan

Academics

Search
Plan
UWL Enroll
My Academics

other academic... >>

Deadlines URL

This Week's Schedule

	Class	Schedule
	C-S 101-001 LEC (5500)	Mo 8:50AM - 9:45AM Wimberly 104 TuTh 8:50AM - 9:45AM Wing 6 We 8:50AM - 9:45AM Graff Main 260
	MGT 308-005 LEC (7143)	MoWe 2:15PM - 3:40PM Wimberly 117
	REC 402-001 LEC (7930)	TuTh 2:15PM - 3:40PM Wimberly 143
	REC 449-001 LEC (7932)	We 7:45AM - 8:40AM Wimberly 143

- In the 'Academics' section, select the 'My Academics' link

Eddie Eagle go to ... >>

Search Plan Enroll **My Academics**

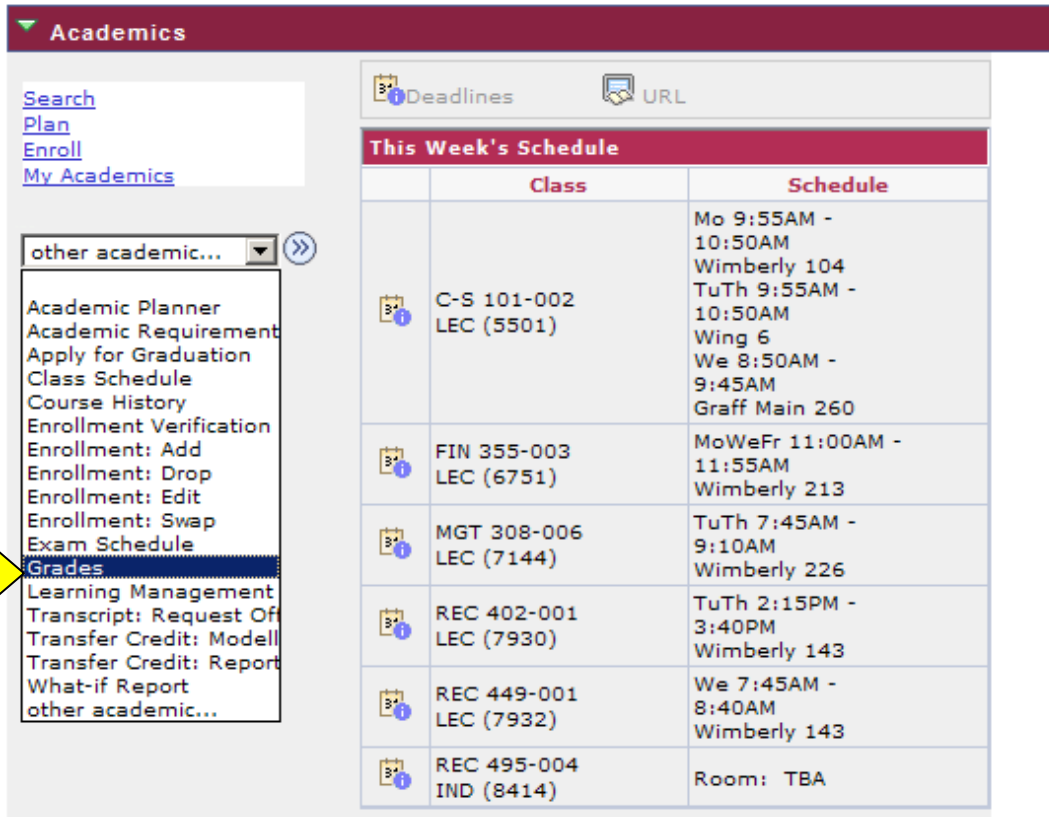
My Academics

Academic Requirements View my advisement report	My Program: <ul style="list-style-type: none"> └ Institution - UW-La Crosse └ Career - Undergraduate └ Program - College of Science & Health └ Major - Recreation Management └ Minor - Business Administration
What-If Report Create a what-if scenario	
Advisors View my advisors	
Transfer Credit View my transfer credit report	
Course History View my course history	
Graduation Apply for graduation	

- Your career/program/plan information will appear in the grayed box on the right-hand side

Viewing Your Grades

Eddie's Student Center



The screenshot shows the 'Academics' section of Eddie's Student Center. On the left, there is a search box with links for 'Search', 'Plan', 'Enroll', and 'My Academics'. Below the search box is a dropdown menu with the text 'other academic...' and a double arrow button. The dropdown menu is open, showing a list of options: 'Academic Planner', 'Academic Requirement', 'Apply for Graduation', 'Class Schedule', 'Course History', 'Enrollment Verification', 'Enrollment: Add', 'Enrollment: Drop', 'Enrollment: Edit', 'Enrollment: Swap', 'Exam Schedule', 'Grades', 'Learning Management', 'Transcript: Request Off', 'Transfer Credit: Modell', 'Transfer Credit: Report', and 'What-if Report'. A yellow arrow points to the 'Grades' option. To the right of the dropdown menu is a 'Deadlines' section with a URL icon. Below that is a 'This Week's Schedule' table with columns for 'Class' and 'Schedule'.

This Week's Schedule	
Class	Schedule
C-S 101-002 LEC (5501)	Mo 9:55AM - 10:50AM Wimberly 104 TuTh 9:55AM - 10:50AM Wing 6 We 8:50AM - 9:45AM Graff Main 260
FIN 355-003 LEC (6751)	MoWeFr 11:00AM - 11:55AM Wimberly 213
MGT 308-006 LEC (7144)	TuTh 7:45AM - 9:10AM Wimberly 226
REC 402-001 LEC (7930)	TuTh 2:15PM - 3:40PM Wimberly 143
REC 449-001 LEC (7932)	We 7:45AM - 8:40AM Wimberly 143
REC 495-004 IND (8414)	Room: TBA

- In the 'Academics' section of Student Center, select 'Grades' from the drop-down menu. Click the double arrow/Go! button

View My Grades

Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Fall 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Summer 2009	Undergraduate	UW-La Crosse
<input type="radio"/>	Spring 2009	Undergraduate	UW-La Crosse
<input checked="" type="radio"/>	Fall 2008	Undergraduate	UW-La Crosse
<input type="radio"/>	Spring 2008	Undergraduate	UW-La Crosse
<input type="radio"/>	Fall 2007	Undergraduate	UW-La Crosse
<input type="radio"/>	Spring 2007	Undergraduate	UW-La Crosse
<input type="radio"/>	Fall 2006	Undergraduate	UW-La Crosse
<input type="radio"/>	Spring 2006	Undergraduate	UW-La Crosse
<input type="radio"/>	Fall 2005	Undergraduate	UW-La Crosse

CONTINUE

- Select the term and click the green 'Continue' button

Class Grades - Fall 2008

Official Grades

Class	Description	Units	Grade	Grade Points
POL 102	State/Local Govnmt	3.00	A	12.000
REC 202	Outdoor Rec Skills	3.00	A	12.000
REC 400	Plan Park/Rec Fac	3.00	AB	10.500
REC 401	Mgt/Park & Rec Res	3.00	AB	10.500
REC 420	Commercial Rec Mgt	3.00	B	9.000

Academic Standing Good Standing

** GPA = Total Grade Points / Graded units towards GPA

[Printer Friendly Page](#)

- To print the grades for your records, click the 'Printer Friendly Page' link at the bottom of the screen. **Note:** You might want to shrink your left-hand navigation menu so that everything prints nicely on one page.