

University Staff Council (USC) Minutes

Tuesday, September 19, 2017 --- 2:00-3:00pm

UW-La Crosse, Graff Main Hall Room 325

- Call to Order at 2:07 pm without a quorum, quorum began at 2:10 when Domingo Carrington arrived
- Roll Call
 - Attendees: Domingo Carrion, Mary Grattan (led meeting in the chair and vice chair's absence), Ingrid Iverson, Susanne Koehler, Ben Kolpitcke, Megan Stauffacher, Kathy Thoen, John Pieper
 - Absent: Jeremiah Collins, Brandon Harris, Devyn Marazes, Mandy Wagner
 - Guests: Madeline Holzem, Beth Hill, Ann Bever, Karen DeSchepper, Laurie Collison
- Approval of Minutes from 8/8/17 meeting
 - Spelling comment on "September" in Program, Grants, Fundraising updates
 - M/s/a to approve with that correction Suzanne/Ingrid
- Treasurer's Report

SFO		\$1,245.35	\$1,254.35
	<i>no changes</i>		
102		\$23,867.50	
	<i>no changes</i>		
136		\$4,243.71	
	<i>CPR training (31 University staff trained)</i>	(\$620.00)	

 - Correction to SFO balance
 - m/s/a to approve with that correction Ben/Susanne
- Human Resources Update
 - Excellence Breakfast update:
 - Madeline gave information about why HR wasn't able to accommodate late RSVPs to the breakfast
 - Susanne gave information, comments, on the USE breakfast
 - First read of bylaw change to add breakfast planning (in coordination/collaboration with HR) to the duties of the USE committee. Discussion about the role of the committee. Committee would be involved in agenda/speakers. HR would still do the majority of the logistics (food, RSVPs, gifts, etc). Second read on this bylaws change at the October meeting.
 - Benefits changes – Beth Hill had the following updates:
 - Open enrollment dates, October 2 -28
 - Plan design, premiums, and deductibles staying the same. Haven't released employer contribution to HSA yet.
 - Health tradition plan is going away, about 335 employees have health tradition health plan. Employees will need to elect a new provider. HR will send more information in addition to notifications that have already been sent. Employees can still go to Mayo--other plans cover it. Employees can use a map to find plans that cover their providers. WEA trust covers Mayo.
 - Gundersen health plan is merging with Quartz. No action needed by enrollees.

- ALEX is a new product that walks you through a benefits counseling process. It is available online from anywhere. Will be up and running for open enrollment. Enrollment is separate from ALEX.
- Changes include: pharmacy vendor change for mail-in prescriptions and domestic partners will no longer be covered.
- Mary asked questions about premium reduction for StayWell incentives. Beth explained the StayWell assessment. 2018 participation in the assessment will determine eligibility for the 2019 premium reduction. StayWell (via ETF/DOA funding) will fund that premium reduction as an incentive to participate in assessment instead of the \$150 incentive currently offered. Concerns were expressed over the privacy/information sharing with StayWell and third parties, those concerns should be addressed with employee communication.
- Title and Total Compensation – Madeline Holzem had the following update:
 - Not a lot to share right now. Still in the assess positions and structure phase. The date for campus HR offices to provide information to Mercer was moved back to November.
 - Job families and sub-job families are being developed and the titling structure will be developed on that foundation.
- Committee Reports
 - Committee On Committees – no update
 - Bylaws (see update below in old business)
 - Program/Grants/Fundraising/PR
 - Ornaments for Rotary Lights tree
 - Waiting on the rotary for approval to participate
 - Need approval to purchase bulbs to be decorated. Current décor had classified on them
 - M/S/A to use up to \$100 for purchase of ornaments Ingrid/Mary
 - New CPR dates available
 - New dates 9/26 (evening), 10/4, 10/17 (tentative), 11/7, and 12/5
 - To sign up go to: <https://www.uwlax.edu/university-staff-council/cpr-and-aed-training/>
 - University Staff Excellence Award – no update
 - UW System Shared Governance Updates – no update
 - Elections Committee – no update
 - Joint Committee Representation Reports
 - Academic Initiatives Oversight – no update
 - Joint Planning and Budget– no update
 - Legislative and Regents– no update
 - Multicultural Affairs– no update
 - Parking– no update
 - Textbook– no update
 - Environmental Sustainability – John provided that committee passed a mini grant for an environment twist on fashion week, no other updates.
- Old Business
 - Proposed By-laws change – First Read:
 - Mary introduced the proposal for the next election cycle to move from 4,4,4,1 to 4,4,3,2 composition of the council

- Current council: 4 admin support reps, 4 facilities maintenance reps, 4 professional services reps, 1 at-large rep
 - Proposed: : 4 admin support reps, 4 facilities maintenance reps, 3 professional services reps, 2 at-large rep
- Discussion of two options were brought forward in August. This is the first read of the change. Second read will be at the October meeting.
- New Business
 - Campus Tobacco Policy Representative
 - Mary gave update about this policy. They would like a representative to serve on a committee. Mary provided that Brandon had recommended Nate Weissenberger to serve this role if there was no other interest.
- **GET ENGAGED:** Upcoming Dates
 - October 4, 2017 – Benefits Fair – need volunteers
 - Need volunteers for 10-2, one person per hour, 4 volunteers needed. Mary will put together a sheet. We made need to share a table with ASC due to space issues. M/s/a to purchase candy up to \$20 Ingrid/Susanne.
 - October 20, 2017 – UW Green Bay University Staff Conference
- Adjourn – 2:55 pm