



Office of the Chancellor

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MEMORANDUM

TO: Chia-Chen Yu, Convenor, Joint Planning & Budget (JPB)
FROM: James M. Beeby, Chancellor **JMB**
SUBJECT: Committee Charge for 2025-2026 Academic Year
DATE: September 8, 2025

Please convey my gratitude to the committee members for their willingness to serve on JPB for the 2025-2026 academic year.

After a chairperson has been named, please be advised that their primary responsibilities in reference to my office are as follows:

- Inform the Chancellor's Office of any changes in committee membership.
- Organize and conduct meetings.
- Promptly sending meeting minutes to Bobbi Webster (bwebster@uwlax.edu) so that the minutes can be posted on the Joint Committees website. Minutes can be produced by the committee's recorder according to the appropriate by-laws.
- Complete a year-end report on the committee's activities to be submitted to the Chancellor's Office no later than May 22, 2026.

The Chancellor's website contains an archive of past minutes and year-end reports (when available): <https://www.uwlax.edu/chancellor/joint-committees/general-information-on-jointcommittees/>

After consultation with colleagues, I ask the committee to enact the following special charge in addition to the traditional work of the committee:

- Provide feedback on the draft 2025-2030 Strategic Plan and make recommendations in the endorsement process and JPB involvement in the plan during implementation.
- Provide feedback on implementation of the compensation plan options presented at the Fall Welcome Address.

Throughout the process, I expect individual committee members to consult with their respective governance groups for input and agreement to issues.

If you have any questions about the charges, please feel free to contact me or Chief of Staff Stacy Twite.

CC: Chancellor's cabinet
Faculty Senate Chair
Academic Staff Council Leadership
University Staff Council Leadership