

# CASSH LEADERSHIP TEAM MEETING MINUTES

November 27, 2023

2310 Student Union (Student Senate Chambers)

**Meeting called to order at 2:15 p.m.**

**PRESENT:** Victoria Calmes (for Omar Granados), Sam Cocks, Linda Dickmeyer, Tim Gongaware, Laurie Kinckman, Brian Knutson, Karl Kunkel, Terry Lilley, Víctor Macías-González, Tim McAndrews, Marie Moeller, Jocelyn Newton, Britta Osborne, Kate Parker, Pete Rydberg, Kelly Sultzbach, Mary Tollefson, Adam Van Liere, Bobbi Webster

**ABSENT:** Omar Granados, Ken Shonk, Lindsay Steiner, Tori Svoboda, Tony Walker

**APPROVAL OF MINUTES FROM OCTOBER 23, 2023, MEETING (included with agenda).** Motion to approve minutes as distributed by Gongaware, second by Parker. Approved by voice vote.

## ANNOUNCEMENTS/REPORTS FROM DEAN'S OFFICE STAFF

- **Marie:** Registration is in full swing; UWL has 3275 students left to register. 92% of CASSH students registered on-time, up from previous semesters. Marie provided a Curriculum Review Committee (CRC) update and distributed proposed PLOs for the college core. The CRC will consider these in December. The CRC will be responsible for any assessment component as they are building it into the process. Marie provided the Chairs with a gift to be picked up at the end of the meeting and thanked them for their service as department chairs.
- **Bobbi:** no report
- **Britta:** Thanked everyone for patience during the registration process. She completed around 250 Advisement Report (AR) adjustments in the past two weeks.
- **Pete:** The next few weeks are busy for VPA events. On December 1 a theatre production, *The Wolves*, along with the Senior Art Exhibit, *Earth & Ink*, open. There also are six choral, band, and orchestra concerts during the first two weeks of December. Please see the UWL Events page for details. ArtsFest 2024 will be the last weekend in April and the theme is *Unboxed Creation: Anticipation & Discovery*.
- **Marie for Lindsay:** The next CASSH newsletter will be in February; please send Lindsay any information or announcements. An email will be going out in January before the semester starts regarding the CASSH Recognition of Excellence process.
- **Víctor:** Provided an update on the meeting with Monica Smith (Universities of Wisconsin Associate Vice President in the Office of Equity, Diversity, Inclusion, & Belonging). Her office is busy combating misinformation about the future of DEI. To clarify, DEI is not going anywhere; however, there will be some language changes in this area going forward...for example, you will see the word 'empowering' being used more. Equity Reports - Víctor explained the new process of reviewing reports and providing feedback. Questions should be sent to Ashley Edwards, CATL Inclusive Teaching Specialist.
- **Karl:** 1) There is an increased focus on ad-hoc faculty hires meeting HLC instructor qualifications. Karl will provide a link to the document describing this policy. 2) There are some UWL scholarships needing language revision for compliance with an interpretation of Title XI stating scholarships cannot be based on race or gender. The UWL Foundation is working through this list of scholarships to change language. 3) The Universities of Wisconsin has funding available to support faculty projects working with the Hessen region in Germany. Talk with Karl about any ideas and he will inform the Provost. 4) A new parking ramp in Lot C-10 (across from CFA) is approved and construction is planned to start in April 2024 and completed by August 2026. 5) Conversion to Workday software (ATP) now is scheduled to happen in July 2025 rather than July 2024. 6) START advising will be using a smaller team of ~15 well-

trained faculty this summer rather than ~100 faculty members as done in the past. Marie expounded on the new process and you can contact her with any questions. Karl stated departments still can be involved with START for visits, questions, and other recruiting activities. Please discuss concerns or ideas with Karl or Marie. 7) Karl asked Kelly Sultzbach to announce the Robin Wall Kimmerer coming to UWL in March 2023. More information to follow in the coming months.

## **DISCUSSION ITEMS**

- **Youth Protection Process:** KJ Krzyzanowski, Youth Program Specialist from Graduate and Extended Learning (GEL), explained the current process for youth protection at UWL and demonstrated the new website. KJ distributed quick-reference cards showing first steps in the process. Contact KJ with questions or concerns.
- **CASSH and UWL Admissions:** Corey Sjoquist explained how the admissions office facilitates for CASSH and answered questions from the Chairs. He also provided handouts for Admissions events, such as Senior Visit Day, Scholar Day, and the campus closeup day schedule.

**Meeting adjourned at 3:35 p.m.**