

CASSH CHAIRS' MEETING MINUTES

March 27, 2023

2:15 – 3:30 p.m.

2310 Student Union (Student Senate Chambers)

Meeting called to order at 2:15 p.m.

Present: Sam Cocks, Tim Dale (for Adam Van Liere), Linda Dickmeyer, Tim Gongaware, Rose Brougham, Laurie Kineman, Karl Kunkel, Víctor Macías-González, Bryan Kopp (for Kate Parker), Tim McAndrews, Marie Moeller, Jocelyn Newton, Brad Nichols, Ken Shonk, Lindsay Steiner, Peter Stovall, Mary Tollefson, Jodi Vandenberg-Daves, Jörg Vianden (for Tori Svoboda), Tony Walker, Bryan Kopp, Britta Osborne.

Absent: Kelly Sultzbach, Brian Knutson, Adam Van Liere, Kate Parker, Tori Svoboda

APPROVAL OF MINUTES FROM FEBRUARY 13, 2023, MEETING

Motion to approve minutes as distributed by McAndrews, second by Cocks. Approved by voice vote with no abstentions.

There were brief department overview presentations by POL/PUB, PSY, and RGSS

ANNOUNCEMENTS/REPORTS

- **Marie:** VPA Director Search & Screen has begun. On-campus interviews will take place the first two weeks in April. The Evening of Excellence is April 25 with a reception at 6:00 p.m. followed by the awards ceremony. Marie also offered support reviewing files from faculty considering promotion applications next year.
- **Tony:** FY20 through FY22 start-up accounts are expiring in June 2023. If departments have student worker funds not being used these monies either can be converted to S&E or contact Tony so these funds can be redistributed. A reminder the department budget allocation spreadsheet is due April 1. HR will send reappointment contracts by May 3. Contact Tony with any questions or changes to these contracts. There also is a change in how overloads are processed by HR; if summer overload runs past May 28 (the last day of current faculty annual contracts) two separate overloads must be completed.
- **Britta/Pete:** Fall 2023 registration begins April 6. Make sure students are meeting with advisors to remove advising holds. Britta attended a conference on Navigate and Equity, which raised questions on the handling and language for students on academic probation and suspension. Britta and Pete are working on additional articulation agreements with WTC. ASD office is reserving seats for START.
- **Lindsay:** Recognition of Excellence letters were sent March 24 and Lindsay is working on the web page to recognize awardees. April 21 is the last Campus Close-Up for the academic year. The Spring Capstone will be out before the end of the semester.
- **Karl:** Department faculty meetings with Karl and Marie are completed, except for Music. Tuition increase proposals go to the Board of Regents this week. If the increase is not approved, there is a high likelihood eight GQA instructional positions might be cut across Academic Affairs with three or four possibly coming from CASSH. Karl clarified the change of Chairs' meetings and locations for April, with April 10 being the next book study and April 24 the last regular CASSH Chairs' business meeting of the academic year.
- Bobbi and Victor did not have a report.

DISCUSSION ITEMS

- **CASSH End-of-Year Remaining Funds:** At the end of FY22, CASSH overall left \$94,000 unspent that was swept by central administration. If departments believe budgets will not be spend, please contact Tony no later than May 1 so we can reallocate for the common good of CASSH.
- **Study Abroad Proposals:** IEE and the CASSH Dean's Office request departments vet study abroad proposals prior to submitting so proposals within departments are not competing for enrollment. IEE also has limited capacity and only can support a specific number of study abroad programs. Please contact Marie if with questions about this process.
- **Magerus Award Pool:** As of now, the winner of this award is chosen from Murphy Award nominees. With the possibility of a new Scholarship Coordinator, CASSH will pose a hybrid pool of candidates comprised of Murphy Award nominees along with department recommendations. Conversations on this topic are occurring.
- **Proposed CBA Differential Tuition:** Karl wants CASSH Chairs to be aware part of the tuition increase proposal package is a \$13.50/credit hour tuition differential for CBA courses (ECO classes are exempt). This money goes to CBA to fund additional IAS and advisors. Karl believes this differential takes financial pressure off other colleges as CBA continues to grow enrollment.

Meeting adjourned: 3:34 p.m.