

# **CASSH CHAIRS' MEETING MINUTES**

## **April 24, 2023**

### **2310 Student Union (Student Senate Chambers)**

#### **Meeting called to order at 2:15PM**

Present: Sam Cocks, Linda Dickmeyer, Tim Gongaware, Rose Brougham, Laurie Kinckman, Karl Kunkel, Bryan Kopp, Brian Knutson, Víctor Macías-González, Britta Osborne, Kate Parker, Tim McAndrews, Marie Moeller, Jocelyn Newton, Brad Nichols, Ken Shonk, Lindsay Steiner, Peter Stovall, Kelly Sultzbach, Tori Svoboda, Mary Tollefson, Jodi Vandenberg-Daves, Adam Van Liere, Tony Walker.

#### **APPROVAL OF MINUTES FROM MARCH 27, 2023, MEETING**

Motion to approve as distributed by Nichols, second by Parker. Approved by voice vote.

The Dean introduced Anna Mayer, new CASSH HR Partner, replacing Shannon Miller.

The Dean recognized outgoing CASSH Leadership Team Members (Jodi Vandenberg-Daves, Brad Nichols, and Peter Stovall) and presented them with memento thanking them for their service.

There were brief department overview presentations by SOC/CJ, SAA, and THA.

#### **ANNOUNCEMENTS/REPORTS**

- Marie: Evening of Excellence is tomorrow, April 25, in Toland Theatre with reception at 6:00 p.m. and the ceremony at 6:30 p.m. Enrollment adjustments for Fall 2023 are coming to an end.
- Bobbi: A “congratulations email” from the Dean to Spring/Summer 2023 graduates, informing of the CASSH medals, will be sent out later today.
- Tony: HR informed that Fall 2023 contracts are delayed and should be distributed the week of May 8.
- Britta/Pete: The Provost sent out an email with information about the advising conference on May 23, Chairs are invited to attend. Currently working on entering Fall 2023 transfer students into WINGS.
- Lindsay: The Spring Capstone is out and currently linked on the UWL homepage.
- Víctor: Department equity reports are due at the end of June and feedback will be provided by mid-October from college DEI fellows working in teams. Encouraged everyone to attend the OMSS End-of-Year Celebration on Tuesday, May 2.
- Karl: Administrative Professionals Day is Wednesday, April 26. Please show appreciate for your department ADAs.

#### **DISCUSSION ITEMS**

- VPA Director Search Update: Hired Dr. Peter Rydberg who will start June 26. Dr. Rydberg will oversee public facing aspects for VPA and be part of the CASSH Leadership Team. His office will be located in the CASSH Dean's Office suite.
- CASSH Chair Summer Expectations: Please be accessible if issues arise. There will be no meetings over the summer unless an emergency occurs.
- ADA Summer Remote Work: ADAs may work remote one day a week but not on START days. Please submit the electronic Telecommuting Agreement.
- Faculty Resignations: Faculty now may designate an official resignation date during the summer even if there is no summer assignment. Benefits will extend until the end of the month when resignation occurs. This policy does not apply to non-Redbook IAS.
- Budget Update: The tuition and GQA differential increases along with the CBA differential proposal were approved by the UW System Board of Regents. These revenue sources appear to resolve the

structural budget deficit so no position cuts for FY25 or budget cuts for FY24 are anticipated. UWL is in a much better financial situation than many other UW schools. Prairie Springs II still is being considered by the Legislature and a decision is expected by the end of May.

The Dean finished with a heartfelt “Thank You” to the CASSH Leadership Team members for their hard work during yet another very challenging year.

**Meeting adjourned at 3:34 p.m.**