

Minutes

Assurance of Learning Task Force

2:30 pm

January 6, 2010

307 Wimberly Hall

Present: K. Birkeland, B. Knowles, T. Krueger, K. Lyons, B. May, J. Finch

Absent: K. Sherony

1. Approval of December 10th meeting minutes.
2. Discussion of the comprehensive assessment plan for the undergraduate program.
 - a. A timeline of assessment activities for each Curriculum Goal was presented.
 - b. Where should assessment activities take place? Discussion included course-embedded assessment in only MGT 449 compared to all core-classes. Future options included the development of a one credit course involving a project used for assessment or increasing MGT 449 to a 4 credit course.
 - c. Collection and storage of assessment data was discussed.
 - d. The committee discussed the formation of a 'steering committee' for each CBA Curriculum Outcome that would consist of a task force member, faculty members, and a UCC member.
 - e. Dissemination of assessment results should include faculty, SAC, and the Advisory Board.
3. It was suggested that college level assessment activities (like the steering committees) be reported in DM as a service component not just as a course assessment activity.
4. The agenda for the college meeting in January was discussed.
5. The next meeting will be on January 14th at 1:00pm.
6. The meeting adjourned at 3:50pm.

Submitted by Kathryn Birkeland