

Minutes

Assurance of Learning Task Force  
October 28, 2010

2:30 p.m.

323 Wimberly Hall

Present: K. Birkeland, B. Knowles, B. May, T. Krueger, K. Lyons, K. Rosacker, D. Secchi, K. Sherony

1. The minutes of the October 21 meeting were approved.
2. The charge to the CBA UCC was discussed.
3. Follow-up to Major Competency Workshop: AOLTF will communicate to departments that:
  - a. they have the choice to match student demographic data with the assessment results;
  - b. to do so they need to request the demographic data via AOLTF; and
  - c. AOLTF expects rubrics that have at least 3 performance levels.
4. IS 220 – assessment of communication  
Knowles and Rosacker met with Peter Haried to discuss assessment of communication in IS 220.  
The assignment is an Access data base project that will be used to assess:  
Use communication technologies and tools professionally and appropriately  
Ability to select an appropriate technology  
Generate data and information using technology  
Identify relevant information – what should be highlighted
5. AOLTF “office hours”  
Sherony will email CBA faculty members to invite them to the office hours scheduled for November 5.  
The email will include a summary of the breakout discussions at the fall CBA meeting.
6. Communication Competency  
A Qualtrics draft of a questionnaire to be used to survey the CBA faculty about communication competencies was reviewed.
7. The meeting adjourned at 3:55 p.m.

Keith Sherony, Chair