

Minutes

Assurance of Learning Task Force
November 4, 2010

323 Wimberly Hall

2:30 p.m.

Present: K. Birkeland, B. Knowles, B. May, T. Krueger, K. Lyons, K. Rosacker, D. Secchi, K. Sherony

1. The minutes of the October 28 meeting were approved.
2. Coordinator's Report
 - a. Knowles will meet with the Marketing instructors who are revising the spring 2010 task in preparation to use it for assessment in Mkt 309 again in spring 2011.
 - b. The Marketing instructors involved in the spring 2010 assessment are submitting the results for a conference presentation.
 - c. W. Moss of Accountancy has requested the mapping for social responsibility so as to rework learning outcomes for Bus 205 to better reflect CBA needs.
3. Mgt 308 – The rubric for the Mgt 308 assessment task has been revised. The task will be read in January or February.
4. IS 220 – The rubric for the IS 220 assessment task was reviewed. Clarity will be sought about whether the absence of any one item will mean *does not meet expectations*.
M/S/P to approve the IS 220 task and rubric (unanimous)
5. International Business - The assessment plan from and charge letter to IBAC was discussed.
6. AOLTF "office hours" – Knowles and Rosacker will staff office hours.
7. Mgt 393
 - a. G. Gillis collected the students' work electronically.
 - b. No rubric exists.
 - c. Secchi will obtain a copy of the task.
 - d. Secchi and Krueger will arrange a meeting with Gillis to work out an understanding of the task and help develop a rubric.
 - e. Secchi will talk to D. Stapleton about his Mgt 393 assessment plans.
8. Global Context – Knowles will contact W. Moss about the possibility of assessing global context in Bus 205.
9. Communication Competency – The Qualtrics questionnaire to be used to survey the CBA faculty about communication competencies was discussed.
10. The meeting adjourned at 4:05 p.m.

Keith Sherony, Chair