

Minutes

Assurance of Learning Task Force
December 2, 2010

323 Wimberly Hall

2:30 p.m.

Present: K. Birkeland, B. Knowles, B. May, T. Krueger, K. Lyons, K. Rosacker, D. Secchi, K. Sherony

1. The minutes of the November 18 meeting were approved as corrected.
2. Coordinator's report
 - a. The communications survey is functioning and will be pretested soon.
 - b. Final decisions about the Web page have been made and authorization to make the changes has been received.
 - c. The database request has been made for Mgt 308, 393, IS 220 and Eco 120 assessments that will take place this year.
3. Marketing, Economics, IS, Finance and Accountancy have submitted major competency assessment plans that have been placed in the Dropbox. Management's plan is forthcoming.
4. The spring CBA meeting will be from noon – 4:30 p.m. on Thursday, January 20.
5. AOLTF will meet at 1:30 p.m. on Thursday, January 13 to prepare for the spring CBA meeting.
6. AOLTF's spring semester meeting schedule will be weekly at 11:00 a.m. on Thursdays.
7. The committee discussed the fall semester assessment accomplishments and considered using the spring CBA meeting to read the Mgt 308 assessment task.
8. The meeting adjourned at 3:40 p.m.

Keith Sherony, Chair