Minutes
Assurance of Learning Task Force
January 13, 2011
323 Wimberly Hall

1:30 p.m.

Present: K. Birkeland, B. Knowles, B. May, K. Lyons, K. Rosacker, D. Secchi, K. Sherony

1. The minutes of the December 2 meeting were approved.
2. Coordinator’s report
   a. Departments will be asked to review their course mappings and report changes to AOLTF by February 15.
   b. The communications survey will be pretested by four CBA faculty members starting Monday, January 24.
   c. All department plans for assessing Major Competency are in the dropbox. AOLTF will discuss the plans at the January 27 meeting.
   d. Marketing is scheduling a repeat of the Mkt 309 assessment for this spring. Knowles will work with the instructors on revisions to the task and rubric.
   e. AOLTF needs to decide how/when the results of assessments will be used. AOLTF will consult with CBAUCC about this. Sherony will contact the chair of CBAUCC about scheduling a meet in with them.
3. AOLTF’s portion of the spring CBA faculty meeting was discussed.
4. AOLTF will meet at 10:00 a.m. on Tuesday, January 18 in 323 CWH to finalize the spring CBA meeting program.
5. The meeting adjourned at 3:15 p.m.

Keith Sherony, Chair