

Minutes
Assurance of Learning Task Force
February 10, 2011

11:00 a.m.

323 Wimberly Hall

Present: K. Birkeland, B. Knowles, B. May, K. Lyons, D. Secchi, K. Sherony

1. The minutes of the February 3 meeting were approved.
2. Chair's Report
 - a. A meeting with UCC to discuss coordination of assessment/curriculum has been scheduled for 2:30 p.m. on February 17 in 432 Wimberly Hall.
 - b. The meeting to discuss social responsibility coverage in the curriculum has been scheduled for 2:15 – 3:30 p.m. on February 18 in 117 Wimberly Hall and the faculty have been emailed about the event.
 - c. Sherony met with Tom Hench, Management Chair, to discuss Management's plan for assessing competency in the major.
3. Communication Survey
 - a. The final edits were discussed.
 - b. The survey will be launched Tuesday, February 15 with a follow-up reminder on February 22. The introductory email will come from B. May.
4. The spring 2011 assessment calendar is:
 - a. Global Context of Business – Eco 120
 - b. Communication – IS 220
 - c. Social Responsibility – Mgt 308 and 393
 - d. Decision Making – Acc 222 and Mkt 309.
5. Topics for the meeting with UCC were discussed.
6. The format for the social responsibility meeting was discussed.
7. Evaluation of assessment tasks administered in fall 2010 was discussed:
 - a. Evaluation of the IS 220 task will be done by AOLTF and P. Haried on February 24 at either 11:00 a.m. or 2:30 p.m., depending upon Haried's availability. Rosacker will confirm a time with Haried.
 - b. Evaluation of the Mgt 308 task is in progress.
 - c. Knowles and Birkeland will develop a rubric for the evaluation of the Eco 120 task.
8. The meeting adjourned at 12:15 p.m.

Keith Sherony, Chair