

Minutes
Assurance of Learning Task Force
7.18.11

9.10 AM

Faculty Lounge

Present: B. Knowles, K. Lyons, K. Rosacker

1. Updates:

- a. Nichole will join the AOL committee in the fall
 - b. Discussed potential additional AOL committee members
 - c. Meet with all new CBA faculty during new faculty orientation to discuss AOL
 - d. Discussed AOL component of fall CBA meeting
 - i. Survey
 - ii. Stand and be recognized
 1. Publish or presented
 2. Attended a conference or workshop
 3. Conducted college assessment
 4. Assessment in your class
 5. Classroom changes as a result of feedback
 - iii. Explain where to place these items in digital measures
 - iv. Offer a brief update regarding what AOL has accomplish and what will be accomplished in the next 18 months (offer a colorful diagram depicting this)
 - v. Discuss competency in the major
 - e. Plan for a big AOL event during January during CBA meeting or the week prior to the CBA meeting
 - f. Friday, September 30 communications event with Bryan Kopp
 - i. Communications rubric
 - ii. Feedback--How do we get students to read and incorporate feedback into their work?
 - g. Recognized the need to have ACC 222 and MKT 309 assessment reading early during fall semester.
 - i. Early October
 - h. Recommend the Dean's office send an email in early August to all faculty which explains items required in all syllabi
 - i. CBA mission
 - ii. Core course learning objectives
 - iii. Disability statement
 - i. Update Dropbox access and Y-Drive access
 - j. Tentatively set fall AOL weekly meeting time at Wednesday at 3.00 PM
 - i. Must read competency in the major reports
 - k. Next meeting is set for Wednesday 8.10.11 at 9.00 AM
2. The meeting adjourned at 10.05 AM

Kirsten (Kris) Rosacker, Secretary