

Minutes
Assurance of Learning Task Force
8.10.11

9.10 AM

CWH 323

Present: TJ Brooks, Nicole Gullekson, Betsy Knowles, Kim Lyons, Bruce May, and Kris Rosacker

1. Updates:

- a. Welcome Nichole and TJ
- b. TJ will serve as AOLTF Chair
- c. Kris will serve as AOLTF Secretary
- d. Discussed potential additional AOL committee members
- e. Meet with all new CBA faculty on August 30 to discuss AOL
- f. Current version of the proposed CBA mission statement
- g. Recommend the Dean's office discuss syllabi requirements with Department Chairs
 - i. CBA mission
 - ii. Core course learning objectives
- h. Discussed AOL component of fall CBA meeting
 - i. Survey
 - ii. Stand and be recognized
 1. Publish or presented
 2. Attended a conference or workshop
 3. Conducted college assessment
 4. Assessment in your class
 5. Classroom changes as a result of feedback
 - iii. Explain where to place AOL items in digital measures
 - iv. Offer a brief update regarding what AOL has accomplish and what will be accomplished in the next 18 months
 - v. Discuss competency in the major reports completed and future report requirements
- i. All AOLTF members are asked to review annual report outline and MGT 308 report
 - i. Offer Betsy feedback within 24 hours
- j. Friday, September 30 communications event with Bryan Kopp
 - i. Communications rubric
 - ii. Feedback
 - iii. Betsy and Kris will meet with Bryan Kopp to discuss this workshop
- k. Recognized the need to have ACC 222 and MKT 309 assessment reading
- l. Update Dropbox access and Y-Drive access
- m. Tentatively set fall AOL weekly meeting time at Wednesday at 3.00 PM
 - i. Must read competency in the major reports
- n. Next meetings are set for Tuesday 8.17.11 and 8.23.11 at 10.00 AM in CWH 323

2. The meeting adjourned at 10.30 AM

Respectfully submitted,

Kirsten (Kris) Rosacker, Secretary