

Minutes  
Assurance of Learning Task Force  
December 2, 2011

1:15 pm

CWH 323

Present: TJ Brooks, Nicole Gullekson, Peter Haried, Betsy Knowles, Kim Lyons, Bruce May

1. Approved minutes of 11/18/2011
2. Updates
  - a. Feedback was provided to Dianna on FIN 355 task.
  - b. The SAC meeting was useful; students appreciated the opportunity to provide input.
  - c. Status of ETS: TJ and Betsy will meet with Tom Hensch, Jon Ying, and Kareem Shabana. ETS is on the radar.
3. Spring meeting times: Thursday at 3:15 every other week, and if we need an alternate week then Friday at 2:15.
4. Planned January meeting dates: Wednesday, January 4th and Tuesday, January 17th at 10:00 am.
5. Rubrics
  - a. Critical thinking rubric to specify items that should not be seen in a task in addition to those that are expected. This will be discussed again before the spring meeting.
  - b. Administrative details about failure to follow directions or plagiarized material should be set out in a separate document.
  - c. Writing rubric is currently being circulated for feedback.
6. January CBA meeting
  - a. Suggested outcomes from department chairs - skip the AOL lesson and focus on student learning overall.
  - b. Meeting goals -- to move people in their frame of reference from content in their classes toward student learning, and use the data that we have collected to change what we do with respect to student learning.
    - i. What are we going to do differently to improve student learning?
    - ii. What are we going to do in the core curriculum?
    - iii. What are we going to do as a college?
  - c. Specific details of breakouts and discussions are still in the works.

Meeting adjourned at 3:00 pm

Respectfully submitted

Kim Lyons