Minutes
Assurance of Learning Task Force
3:15 pm February 9, 2012 CWH 323

Present: TJ Brooks, Nicole Gullekson, Peter Haried, Betsy Knowles, Kim Lyons, Bruce May, Kris Rosacker, Shane Van Dalsem

1. Approved minutes of 2/2/2012

2. Updates
   - Discussed attendance at the AACSB Conference in Houston
   - UCC review of syllabi common learning objectives
   - Discussed the possible use of MGT 449 task for Management CITM assessment

3. Launching the Asks for those who signed up at the retreat
   - Emails were sent out for the interest groups: Written, Oral Communication, Critical Thinking, Social Responsibility, Global Context of Business
   - Discussed asks for Business Connections and possible courses

4. MBA Summer Assessment – Bruce identified the need for assessment needs in MBA program. Peter and Nicole (both teaching in MBA program) volunteered to read the tasks.

5. Competency in the Major
   - Review documents and provide feedback – Drafts of feedback will be prepared in teams by AOLTF before the next meeting. Ideas to address include:
     - This is an on-going effort (2-year cycle)
     - Clear objectives
     - Identify where assessment occurs
     - What is the bar/expectations
     - Does it explain efforts to close the loop
     - Was it assessment of the major, not courses
     - If challenges, identify how to overcome
   - Tentative cycle to maintain for sustainability:
     CITM assessment occurs in Spring of ODD year (or Fall proceeding)
     Report of results: submitted in Fall of ODD year (Nov 1)
     Interim Report (what are we doing): Fall of even year (Nov 1)
   - Transparency in the process – discussed how the results are shared in the future. Majority feel that making future reports available to CBA faculty is appropriate.
   - Discussed CITM for international business. Since it is a second major, competency in the International business major is unnecessary

6. Professional development and critical thinking
   - Look at options with CATL during Spring 2012
   - Possibly with Susan Wolcott in August 2012

Meeting adjourned at 4:35 pm

Respectfully submitted

Kirsten (Kris) Rosacker