

Minutes: Assurance of Learning Task Force
Present: Nilakshi Borah, Elizabeth Crosby, Peter Haried, Glenn Knowles, Laurie Miller, Laura Milner, Sheida Teimouri, Steve Thornburg
Absent: Ana Iglesias
Date: Monday, November 2, 2015, 11:00-12:00 pm, CWH 124

Convened at 11:00am CST

1. Approved minutes of October 12, 2015 meeting.
2. CITM reports
 - Peter reported on the CITM reports. Peter informed that Accounting, Economics, Finance, and Marketing department had not submitted the CITM report yet. Department representatives from Accounting, Economics, Finance, and Marketing reported on the progress on the CITM reports.
3. Spring 2016 CBA meeting
 - Laurie presented a proposal on how to organize the spring 2016 CBA all-college meeting. She presented extensive ideas utilizing power point slides and the task force discussed the agenda for the upcoming spring 2016 meeting.

Laurie noted that the goal of the spring meeting would be to improve the assessment process by creating better measurement tools and to improve cohesiveness in the CBA curriculum. The task force agreed that the meeting would focus on the critical thinking learning objective. Laurie suggested moving the CBA business portion of the meeting to after lunch and requested no internet access for faculty during the meeting. Laura and Glenn agreed with these suggestions. Laura suggested sending out the faculty reflection survey before the spring meeting.

The task force agreed that the spring 2016 meeting will start with a definition of assessment and an overview of the assurance of learning process in the CBA. Faculty will then participate in a norming process utilizing a significant assignment from one of the core courses and the College critical thinking rubric. The purpose of this activity is to encourage faculty to think about assignment design and to evaluate the appropriateness/usefulness of the critical thinking rubric. Laurie will contact the core course coordinators to gather assignments from different departments. Laurie also noted the

possibility of arranging a workshop on assignment design in the spring 2016 semester as a follow-up to the spring meeting.

Meeting was adjourned at 12:00 pm.

Next meeting is scheduled for November 16, 2015.

Respectfully submitted, Nilakshi Borah