

Minutes: Assurance of Learning Task Force
Present: Sheida Teimouri , Laurie Miller, Peter Haried, Nilakshi Borah, Ana Iglesia, Elizabeth Crosby, Laura Milner, Glenn Knowles
Absent: Steve Thornburg
Date: Monday, September 28, 2015, 11:00-12:00 pm, 2200 Centennial

1. Approved minutes of Sep 14, 2015, meeting.
2. Faculty participation in Assurance of Learning Activities

There has been a low level of faculty participation in Assurance of Learning Activities, more specifically, few faculty volunteered to participate in the readings and scoring of MGT 449 assessment task from the last year. We discussed the possibility of the dean sending a message to the department chairs encouraging faculty (especially junior ones) to participate.

The committee discussed the possibility of continuing with the current numbers of volunteers and scoring only *a random sample* of MGT 449 assessment tasks instead of all them. The committee also discussed the possibility of meeting with the faculty and providing them with several tasks to score on their own time. The drawback is that without a meeting, it is difficult to normalize the opinions of the graders.

3. Assessment of CBA learning outcomes in MGT 449
 - Peter and Laurie reported on their meeting with MGT 449 instructors regarding coordination of assessment tasks in this capstone course.
 - There is a coordination problem across instructors when it comes to ETS test as an assessment tool. Faculty/instructors showed concerns regarding the impact of ETS exams on their student evaluations and also whether asking ETS exams to be given in MGT 449 is against academic freedom.
 - Whether or not ETS should be weighted the same in the syllabus across sections of MGT 449 was discussed.
4. Fall 2014 MGT 449 oral communication assessment results
 - The result of the oral communication assessment was discussed.
 - The results are overall encouraging.

- Students need to work on their pace, delivery technique, and team delivery skills.

Meeting adjourned at 12:00 p.m.

Respectfully submitted,

Sheida Teimouri