

Minutes: Assurance of Learning Task Force

Present: Ken Graham, Peter Haried, Mark Huesmann, Ana Iglesias, Laurie Miller, Ken Rhee, Steve Thornburg.

Excused: Laura Milner and Diana Tempski

Guest: Patrick Barlow, University Assessment Coordinator

Date: February 20, 2017, 11:00 a.m.-12:00 p.m., CWH 124

- 1) M/S/P (7,0,0) to approve the minutes of the February 6, 2016, meeting.
- 2) Patrick Barlow joined the meeting today to discuss customizing the Task Stream interface to better meet the needs of the programs within the CBA.

All programs need to enter their assessment data in Taskstream. By October 2017 all programs should have a curriculum map in place and be fully utilizing Taskstream—regardless of whether or not those programs are exempt from university program assessment.

The university has moved from a two-year cycle of program assessment to a three-year cycle. The CBA, however, remains on a two-year cycle for Competency in the Major. This makes working in Taskstream confusing for CBA departments because the time frame set up in the system does not match the CBA reporting timeframe. Patrick has the ability, however, to customize the timeframe for the CBA departments so it better fits our needs.

Patrick was also wondering if we would like him to build our CITM forms directly into Taskstream. He could also build in a rubric identical to or very similar to that used by the University Program Assessment Committee (UPAC) when reviewing non-CBA programs. There is also the possibility that departments would no longer have to submit a CITM report. Instead the Task Force would have the ability to simply extract the information they need as well as leave feedback for departments within the system.

Patrick asked that we make a formal request to the Provost's Office for an exemption from university program assessment. Once a decision has been made he will go in and change the time frame for each assessment cycle. The Task Force will need to further discuss the other aspects of the system, and how we might want to adapt them to our needs, in a future meeting.

Next meeting: March 6th, 2017, 11:00 a.m. - 12:00 p.m.

Respectfully submitted,
Laurie Miller