

**Minutes:** Assurance of Learning Task Force

**Present:** Ken Graham, Peter Haried, Ana Iglesias, Laurie Miller, Diana Tempski, Steve Thornburg

**Excused:** Laura Milner, Ken Rhee

**Date:** Monday, October 16, 2017, 11:00 a.m.-12:00 p.m., CWH 124

- 1) M/S/P (6,0,0) to approve the minutes of the October 2, 2017 meeting
- 2) Miller reported that two of the student organizations were not aware of the AOL activities. The AOL members will meet with student organizations to explain the importance of the assessment activities.
- 3) A quick poll around the table indicates that all departments will submit their CITM Reports on time, but not all departments are using Taskstream. Tempski noted that the system does take practice, but once one understands its steps (i.e. checking in and checking out), it becomes easier to use it. Miller pointed out that Taskstream is a great tool because the information pertaining to each department's assessment efforts no longer resides in individual drives or personal folders.
- 4) Miller reported the AOL 101 workshop last Friday. She mentioned that the instructors of MGT 449, Anup Nandialath and Danny Franklin, offered ideas about the assessment process. One of the them is to move the assessment out of the class time. Iglesias noted that the assessment is no longer being conducted in the final exam. Miller will invite Anup Nandialath and Danny Franklin to the next AOL meeting to discuss the collection of assessment data in MGT 449.
- 5) The Task Force members reviewed the assessment task for MGT 301, developed by Scott Reber. The members offered some comments and concluded that the task is suitable.

M/S/P (6,0,0) for AOLTF to approve the fall 2017 assessment task for MGT 301.

- 6) Miller reported she held meetings with the course coordinators for MKT 309 and MGT 393 to discuss the assessment of the global learning objective in those courses. She noted that the meeting with the MGT 393 instructors, Drew Stapleton and Uzay Damali was very productive and that they are working collaboratively with respect to content coverage and assessment. They agreed to assess the global context in their classes. In MKT 309, the global context learning objective will be assessed using multiple choice questions in the final exam.

- 7) Miller proposed the Master Assessment Schedule which now includes the assessment of global context in MKT 309 and MGT 393.

M/S/P (6,0,0) for AOLTF to approve the Master Assessment Schedule for Fall 2017-Spring 2022.

- 8) Miller provided discussion on how to use the time allotted to AOL during the January all-college meeting. We may revisit this in our next meeting.
- 9) Miller provided the AAC&U Global VALUE rubric for review and the Task force members discussed the problems with the current CBA rubric for the global learning objective. The current rubric only allows us to assess whether our students meet or exceed expectations. The AAC&U Global VALUE rubric has different milestones and would allow us to assess students in different times as well as to follow their progress. The Task Force members agreed that there is value in moving from a “yes/no” to a developmental rubric, but no decision has been made at this time. We will revisit this topic in future meetings.

Next meeting: Monday, October 30<sup>th</sup>.

Meeting adjourned at 12:00 p.m.

Respectfully submitted by Ana Iglesias