

**Minutes:** Assurance of Learning Task Force

**Date:** Friday, February 8, 2019, 12:30 p.m.

**Location:** 124 Wimberly

**Present:** Ken Graham, Ana Iglesias, Kim Lyons, Laurie Miller, James Murray, Diana Tempksi.

**Excused:** Laura Milner, Peter Haried

1. M/S/P (5,0,0) to approve the minutes of the December 10, 2018 meeting.
2. Assurance of Learning Visits with CBA Student Organizations

Members of the Task Force signed up to visit at least one CBA student organization during this spring semester. The purpose of these visits is to share information with students about the assessment process and the importance of assessment, as well as to solicit student feedback.

3. Reflections/feedback on the January All-College Meeting

Feedback on the January all-college meeting was quite positive overall. Faculty liked that all the presentations followed a similar theme and fit together. There are concerns, however, about making assessment within the core courses (outside of MGT 449) more decentralized. In particular, the conversations about student learning that occurred among faculty while scoring student artifacts will be lost.

Laurie reiterated that the MGT 449 student artifacts will still be scored by all faculty in the CBA under the umbrella of the Learning Objective Assessment Teams. The only piece of the assessment process that is changing is that in courses outside of MGT 449 individual faculty will score their own students' work. The hope is that this will lead to more meaningful conversations among faculty within these core courses and more "closing the loop" activities.

Laurie also brought up the idea of "spotlighting" individual core courses at the January meeting. Instructors of these courses could share course content and structure as well as any curricular changes happening within the course.

4. Core Course Coordinator Position Description

The Steering Committee asked the AOLTF to consider some revisions to the Core Course Coordinator position description. The two suggested revisions make explicit things that prior to this were merely implied in the position description.

- M/S/P (5,0,0) to add the following bullet to the Core Course Coordinator position description, "Serve as the point of contact for all new instructors of the core course" and to modify the fourth main bullet such that it reads "Meet once a semester with all core course instructors to help ensure course content, assessment activities, and assignments across all sections meet all course learning outcomes."

The AOLTf will also coordinate a meeting of the Core Course Coordinators during meetings week of each semester, beginning with the fall 2019 semester, in order to facilitate conversations that could lead to greater integration of content across the CBA core curriculum.

5. Core Course Coordinators for ACC 221 and ACC 222

Due to faculty turnover and a significant number of new faculty in the accounting department, the Core Course Coordinator positions for ACC 221 and ACC 222 remain open. Noel Wilbur is a possibility for ACC 222. Kim will speak to him to gauge his interest.

Meeting was adjourned at 1:30 p.m. Next meeting will be February 22, 2019, at 12:30 p.m.

Respectfully submitted,  
Laurie Miller