

**Minutes:** Assurance of Learning Task Force  
**Present:** Ken Graham, Peter Haried, Ana Iglesias, Kim Lyons, Laurie Miller,  
**Excused:** Diana Tempski and Laura Milner  
**Date:** Monday, September 17<sup>th</sup>, 2018, 12:30 a.m.-1:30 p.m., CWH 124

1. M/S/P (4,0,1) to approve the minutes of the April 23, 2018 meeting
2. The Task Force elected Ken Graham as the new chair. (M/S/P (5,0,0))
3. Discussed past and current concerns with assessment in MGT 449.

CBA program assessment will not be occurring in MGT 449 this fall semester due to unforeseen circumstances related to one of the instructors of the course. Instead, the fall semester will be used to develop an assessment instrument to capture student learning with respect to written communication and social responsibility.

Despite much progress in this area there continues to be challenges in collecting end-stream measures of student learning in MGT 449. There is concern that some MGT 449 students may be receiving course credit for simply completing the assessment task. That is, the assessment task is not an actual course assignment which provides little to no incentive for students to perform well on the task.

Laurie reported that the ECO 230 instructors are meeting with the MGT 449 instructors in October to discuss the possibility of coordinating assessment activities between the two courses.

4. The AOLTf would like to invite the Core Course Coordinators to join us for a meeting this fall semester to discuss the responsibilities associated with being a course coordinator. Laurie developed a position description for the Core Course Coordinators to ensure consistency in expectations. The Task Force would like to utilize the Core Course Coordinators to help us improve weak areas identified by the CIR Peer Review Team, in particular closing the loop activities.

Kim reported that given faculty turnover in the accounting department there is no one to serve as the ACC 221 or ACC 222 Core Course Coordinator. She suggested inviting three of the department's new faculty members to the meeting instead, in order for them to get a better understanding of this position which might lead to a willingness to fill one of these roles next year.

5. Laurie shared a draft of a revised version of the oral communication rubric. The draft is patterned after the AAC&U oral communication rubric but incorporates elements of the current rubric as well as feedback received from business professionals during the ECO 230 focus groups this past summer. The ECO 230 instructors are going to pilot the rubric this fall; Kim and Ken also volunteered to pilot the rubric in their upper-division courses.

Future agenda items: ETS results and the CBA critical thinking rubric

Next meeting: Monday, October 8<sup>th</sup>, 2018, 12:30-1:30 p.m.

Respectfully submitted,  
Laurie Miller